

# **REGULAR BOARD MEETING MINUTES**

**COMFORT INDEPENDENT SCHOOLS  
MONDAY, DECEMBER 10, 2007 – 6:00 P.M.  
COMFORT ISD ADMINISTRATION BUILDING  
327 HIGH STREET - COMFORT, TEXAS**

*The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 995-6400.*

*The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

## **I. CALL MEETING TO ORDER**

*Mrs. Lindner called the meeting to order at 6:07 PM*

*Trustees Present: Mrs. Lindner, Mr. Lantz, Mr. Avalos, Mrs. Neuenschwander, Mr. Avery, Mr. Jennings and Dr. Alldredge.*

## **II. PUBLIC COMMENT**

### **A. Public Comments**

*At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)*

- 1. Agenda items*
- 2. Non-agenda items*

## **III. SPECIAL PRESENTATIONS**

*A. Congratulations to our Volleyball, Cross Country and Football teams for a great season.*

*B. Employee of the Month – Bob Evans*

## **IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET**

### **A. Superintendent's Report**

- 1) Personnel*

2) *December District Calendar*

**B. Principal's Report**

- 1) *Elementary School Report*
- 2) *Middle School Report*
- 3) *High School Report*

**V. CONSENT AGENDA**

*All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.*

**A. Minutes of the November 12, 2007 Regular**

**B. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**

**C. Monthly Investment Report**

**D. Building Project Financial Update**

*Mr. Lantz made the motion to approve the consent agenda as presented.*

*Mrs. Neuenschwander seconded the motion. The motion passed 7-0.*

**VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION**

**A. Presentation/Hearing District Academic Excellence Indicator System (AEIS) Report 2006-2007**

***Background:** The AEIS is a comprehensive reporting system defined in state statute. Since 1990-1991, campus and district AEIS reports have been generated and published annually for all campuses and districts in the state. Local districts share responsibility for disseminating the AEIS reports, including holding hearings for public discussion of the AEIS report content. All indicators used for accountability are reported in the AEIS, with additional desegregations depicting how each grade level and different populations performed. Indicators that will potentially be used in future accountability ratings are also published in the AEIS when possible. The reports also show participation rates on the state-administered tests. Additionally, the AEIS shows demographic information about students and staff, program information, and financial information, all of which provide context for interpreting accountability results.*

*AYP is a federal accountability program mandated under the NO CHILD LEFT BEHIND (NCLB) act.*

**VII. ITEMS FOR DISCUSSION AND/OR ACTION**

*(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific*

occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

**A. Items Removed from the Consent Agenda**

**B. Second Reading of Update 81**

**Background:** Update 81 is drawn almost exclusively from the actions of the 80<sup>th</sup> Legislature, which passed approximately 200 bills with school-related provisions. While not all of the new laws are cited in legal policies or generate changes to local policies, the number of bills that impact the manual make this a lengthy update. Modifications to district practices appear in all seven sections of the manual and the most significant policy changes are summarized here.

Mr. Avery made the motion to accept the Second Reading of Update 81 as presented. Mr. Avalos seconded the motion. The motion passed 7-0.

**C. Kendall County 4-H Continuance of Existing Resolution Regarding Extracurricular Status of 4-H Organization**

**Background:** Comfort ISD has continuously adopted resolutions recognizing the Kendall County 4-H Organization as approved for recognition and eligible for extracurricular status consideration under Title 19, Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Mr. Lantz made the motion to accept the Kendall County 4-H Continuance of Existing Resolution Regarding Extracurricular Status of 4-H Organization. Mrs. Neuenschwander seconded the motion. The motion passed 7-0.

**D. Review Board Continuing Education Hours**

**Background:** The Board President is required at this time to announce (by Tier) the name of each board member who has completed the required continuing education, who has exceeded the requirement, and who is deficient in the required continuing education.

<b>Board Member</b>	<b>Tier 1</b>			<b>Tier 2</b>	<b>Tier 3</b>	
	<b>Local Orientation</b>	<b>New Member TEC</b>	<b>TEC Update</b>	<b>Teamwork</b>	<b>1<sup>st</sup> Year 10 Hours Discretionary</b>	<b>Yearly 5 Hours Discretionary</b>
<i>Marshall Jennings 5/05</i>				6		12.75
<i>Eric Lantz 5/03</i>				6		3
<i>Barb Lindner 5/03</i>				6		14
<i>Jane Neuenschwander 5/07</i>				6	11	N/A

<i>Board Member</i>	<i>Tier 1</i>			<i>Tier 2</i>	<i>Tier 3</i>	
	<i>Local Orientation</i>	<i>New Member TEC</i>	<i>TEC Update</i>	<i>Teamwork</i>	<i>1<sup>st</sup> Year 10 Hours Discretionary</i>	<i>Yearly 5 Hours Discretionary</i>
<i>Benji Alldredge 8/05</i>				6		3
<i>Agustin Avalos 7/06</i>				6		12.5
<i>Ray Avery 8/05</i>				6		10

*Mrs. Lindner read the Board's Continuing Education Hours as listed.  
Dr. Alldredge made the motion to accept the hours as presented by Mrs. Lindner.  
Mrs. Neuenschwander seconded the motion. The motion passed 7-0.*

**E. Resolution Regarding Mandatory Joint Elections**

***Background:*** Section 11.0571 requires each school district to call joint elections, either with a municipality locate wholly or partially within the school district's boundaries on the uniform election date used by the municipality for its general elections or with the county(ies) in which the school district is located on the November uniform election date. The Board has several options available to comply with the new election laws.

***Recommendation:*** It is the superintendent's recommendation that the Board consider and take action on resolution changing trustee terms, including any one-time adjustments to current trustee terms and transition to four-year terms and a biannual election cycle, in order to comply with mandatory requirements for joint biannual elections with Kendall and Kerr Counties in even-numbered years.

*Mr. Jennings made the motion that the Board consider and take action on the resolution changing trustee terms, including any onetime adjustments to current trustee terms and transition to four-year terms and biannual elections with Kendall and Kerr Counties in even-numbered years. Mr. Avery seconded the motion. The motion passed 7-0.*

**F. District Improvement Plan**

***Background:*** Currently, the district is using the 2004 - 2007 District Improvement Plan. The district will continue to use this plan for the 2007-2008 school year. The goals, objectives and strategies in the 2004 – 2007 plan have not changed. This document is basically the same plan you have adopted for the past three years with the exception of resource dollars. The amounts listed match the current 2007-2008 budget. We are working on a new plan for the 2008 - 2011

*school years. I will ask the Board to approve the new District Improvement Plan in the summer of 2008.*

*Mrs. Lindner made the motion to accept the District Improvement Plan as presented. Mrs. Neuenschwander seconded the motion. The motion passed 5-2. Dr. Alldredge and Mr. Jennings opposed the motion.*

**G. Discuss water line repairs and replacements during construction project**

*Dr. Alldredge made the motion that the Board allow Mr. Chapman to renegotiate all settlements on listed items, as presented at the board meeting, with a total settlement not to exceed \$29,613.86 and that the settlement be settled within 30 days. Mr. Jennings seconded the motion. The motion passed 6-1. Mr. Avery opposed the motion.*

**H. Comparative Market Analysis**

**Background:** *The board authorized Mr. Chapman to get a market analysis for acreage that has sold within the district. The superintendent will discuss his findings.*

*Dr. Alldredge made the motion that the board direct Mr. Chapman to hire a certified land appraiser to obtain more marketable values of land in the area that is comparable to the 14.4 acres. Mr. Jennings seconded the motion. The motion passed 7-0.*

**I. Cast Ballots for Kendall and Kerr County Appraisal District's Board of Directors for 2008-2009**

**Background:** *Comfort ISD is entitled to vote for the 2008-2009 Board of Directors in Kendall and Kerr County. The board will need to cast their allotted votes for the candidate(s) of their choice and return to the Chief Appraiser before December 15, 2007.*

*Mr. Jennings made the motion that the Board cast their allotted votes for the candidate(s) of their choice. The board voted unanimously to cast all 131 of their allotted votes in Kerr County for Charles Lewis. The Board then voted unanimously to cast all 657 of their allotted votes in Kendall County for Gerri Selensky.*

**J. Personnel (Govt. Code § 551.074). Consider the need for a program change that may require the nonrenewal of one or more employees as part of a reduction in force.**

*The Board did not discuss nor take action on this item.*

- K. **Personnel (Govt. Code § 551.074). Consider the employment areas to be affected by a reduction in force arising from a program change.**

*The Board did not discuss nor take action on this item.*

- L. **Resignations:**

*Trustees convened into closed session at 7:54 PM, according to Government Code §551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee. No action will be taken during a Closed Session.*

*Trustees convened into open session at 8:16 PM.*

*Mrs. Neuenschwander made the motion the board approve the superintendent's acceptance of the resignations as presented. Mr. Jennings seconded the motion. The motion passed 7-0.*

- M. **Superintendent Formative Evaluation**

*(According to Government Code §551.071 and §551.074, the Board of Trustees may convene in a closed session to discuss personnel matters. No action will be taken during a Closed Session).*

***Background:*** *Annually the Board is responsible for evaluating the job performance of the superintendent of schools. The review is based on the evaluation instrument, which will be used to conduct the formal performance evaluation of the superintendent in January.*

*Trustees convened into closed session at 8:17 PM, according to Government Code §551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee. No action will be taken during a Closed Session.*

*Trustees convened into open session at 9:11 PM.*

*No action was taken.*

## **VIII. ADJOURN**

*There being no further business this meeting is adjourned at 9:12 PM.*

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*Barb Lindner  
Board President*

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*Marshall Jennings  
Board Secretary*