

REGULAR BOARD MEETING MINUTES

COMFORT INDEPENDENT SCHOOLS

MONDAY, MARCH 7, 2011 – 6:00 P.M.

COMFORT ISD ADMINISTRATION BUILDING

327 HIGH STREET - COMFORT, TEXAS

The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

Eric Lantz, Board President, called the meeting to order at 6:00 p.m.

Trustees present: Ray Avery, Eric Lantz, Rusty Saur, Nora Lozano, Brad Spenrath (6:03), Tillie Moldenhauer (absent) and Tommy Harvey.

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

- 1. Agenda items*
- 2. Non-agenda items*

III. SPECIAL PRESENTATIONS

Student Recognition: Coach Chip Mayfield recognized the 2010-2011 Comfort Deer Basketball Team. He stated the girls advanced to the playoffs for the first time in 9 years. He also named the first team all district, second team all district and the honorable mentions.

IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) Personnel*
- 2) March District Calendar*

B. Principal's Report

- 1) *Elementary School Report*
- 2) *Middle School Report*
- 3) *High School Report*
- 4) *Food Service Report*

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

1. **Minutes of the February 14, 2011 Regular Meeting**
2. **Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**
3. **Monthly Investment Report**

Mr. Saur made a motion that the Board approve the Consent Agenda as presented. Mr. Harvey seconded the motion. The motion passed 6-0.

VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

- A. **Official Ballot Education Service Center Region 13 Board of Directors Election 2011**

VII. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

- A. **Items Removed from the Consent Agenda**
- B. **Presentation in open session by district's attorney regarding the process for redistricting the single-member trustee election districts after the 2010 Census. (La exposición en sesión abierta por parte de los abogados del distrito respecto al proceso para dividir nuevamente en distritos a las elecciones distritales para elegir a un miembro único de la junta directiva después del Censo 2010)**

Attorney Christine Badillo from Walsh/Anderson spoke to the Board about the process of redistricting the single-member trustee election districts after the 2010 Census. Mr. Lantz requested that each Board member bring a name of someone to the April 11, 2011 Board Meeting who they would like to recommend to serve on the redistricting committee.

- C. Consultation in closed session with district's attorney regarding legal issues related to the process for redistricting the single-member trustee election districts after the 2010 Census.

(Las consultas durante las sesiones a puerta cerrada con los abogados del distrito respecto a los asuntos legales relacionados al proceso para dividir nuevamente en distritos a las elecciones distritales para elegir a un miembro único de la junta directiva después del Censo 2010)

There was no need to go into closed session.

- D. Consider/Approve Second Reading of Policy Update 89

Background: Update 89 is drawn almost exclusively from the actions of the 81st Legislature, which passed approximately 200 bills with school-related provisions. While not all of the new laws are cited in legal policies or generate changes to local policies, the number of bills that impact the manual make this a lengthy update. Modifications to district practices appear in many sections of the manual and the most significant policy changes are summarized here.

Recommendation: It is the recommendation of the superintendent that the Board Approve Policy Update 89 as Presented.

Mr. Spenrath made a motion that the Board approve Policy Update 89 as presented. Mrs. Lozano seconded the motion. The motion passed 6-0.

- E. Consider/Approve Comfort ISD District Goals for 2011-2012 School Year

Background: The Board developed Priorities to guide CISD in the years to come. The superintendent developed district goals related to the Board Priorities in 2010. These specific goals will be an ongoing evaluation of the district's progress over the course of three to five years.

Recommendation: It is the recommendation of the superintendent that the Board approve the District Goals as presented.

Mr. Spenrath made a motion that the Board approve District Goals for the 2011-2012 school year as presented. Mr. Harvey seconded the motion. The motion passed 6-0.

- F. Consider / Approve the Textbooks Under Adoption

Background: The members of the district textbook committee reviewed the textbook selections that were available for adoption from the Texas Education Agency. The committee members and their recommendations are as follows:

Textbook Committee Members: **CHS:** Katherine Kuenstler, Tracy White, Mary McAnally, Billy Klemstein, Jodi Werner, **CMS:** Chris Yeschke, Melissa Preuss, Melissa Dunbar, Jane Brown, **CES:** Angeli Willson, Anna Bennett, Amme Davis, Alma Garcia, Vicki Warlow, Letitia Vaughan, Debbie Bosworth, Trudi Oliphant, John Chapman and Mollye Williams.

Recommendation: It is the recommendation of the superintendent that the Board approve the textbooks as presented.

Mr. Harvey made a motion that the Board approve the textbooks as presented. Mr. Saur seconded the motion. The motion passed 6-0.

G. Employment Contracts for Teachers, Librarians, Counselors, and Nurses for the 2011-2012 School Year

Background: Annually the administrators review the performance of the teachers, counselors, and nurses and make recommendations for contracts for the upcoming school year.

Recommendation: It is the recommendation of the superintendent that the Board approve the term, probationary, dual assignment term, dual assignment probationary, part-time and non-certified contract recommendations and certification addendums for the 2011-2012 school year as presented.

Mr. Saur made a motion that the Board approve the term, probationary, dual assignment term, dual assignment probationary, part-time and non-certified contract recommendations and certification addendums for the 2011-2012 school year as presented. Mr. Spenrath seconded the motion. The motion passed 6-0.

H. Consideration and possible action on the termination of probationary contracts at the end of the contract period in the best interest of the District. This item may be held in closed session pursuant to Tex. Gov't Code § 551.074.

Background: In the best interest of the District, two probationary teacher contracts should be non-renewed.

Recommendation: It is the superintendent's recommendation that in the best interests of the District, the Board terminate the probationary contract employment of Rebekah Small and Sandra Timbalari at the end of their current probationary contract period.

According to Government Code §551.071-§551.082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

Trustees convened into closed session at 6:27 PM, according to Government Code §551.074 No action was be taken during the Closed Session.

The meeting was reconvened into open session at 6:35 PM.

Mr. Spenrath made a motion in the Board's judgement, the best interests of the District will be served by terminating the probationary contract employment of Rebekah Small, Sandra Timbalari and Dana Delgado at the end of his/her current contract period, and I further move that the superintendent be authorized on

behalf of the Board to provide the employee with timely written notice of the Board's action. Mr. Harvey seconded the motion. The motion passed 6-0.

I. Resignations:

Brian Rich (Science Teacher / Coach)

Darla Flynt (PE Teacher)

Catherine Davis (CHS Math)

Mr. Saur made a motion that the Board accept the resignations of Brian Rich, Darla Flynt, and Catherine Davis as presented. Mr. Avery seconded the motion. The motion passed 6-0.

VIII. ADJOURN

There being no further business this meeting is adjourned at 6:38 pm.

Eric Lantz, President

Noel Avery, Secretary