

REGULAR BOARD MEETING MINUTES

COMFORT INDEPENDENT SCHOOLS

MONDAY, MAY 12, 2008 – 6:00 P.M.

COMFORT ISD ADMINISTRATION BUILDING

327 HIGH STREET - COMFORT, TEXAS

The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

Mrs. Lindner called the meeting to order at 6:09 PM

Trustees Present: Mrs. Lindner, Mr. Avalos, Mrs. Neuenschwander, Mr. Lantz, Mr. Avery and

Mr. Jennings. Dr. Alldredge arrived to the meeting at 7:20 PM.

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

1. Agenda items
2. Non-agenda items

III. SPECIAL PRESENTATIONS

Special Recognition:

Employee(s) of the Month:

Professional(s) of the Month:

Teacher(s) of the Month:

Nurses

Penny Duncan

Mark Davis

CES Vicki Warlow

CMS Christine Poulis

CHS Christi Wright

IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) *Personnel*
- 2) *May District Calendar*

B. Principal's Report

- 1) *Elementary School Report*
- 2) *Middle School Report*
- 3) *High School Report*

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

A. Minutes of the April 14, 2008 Regular Meeting.

B. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,

C. Monthly Investment Report

D. Building Project Financial Update

Mrs. Neuenschwander made the motion to approve items in the consent agenda as presented. Mr. Avery seconded the motion. The motion passed 6-0.

VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

A. AARP Presentation – Presentation of \$1,000.00 Grant for the GO Center.

B. Review Quarterly Delinquent Tax Collection Report

Mr. John Banks, tax attorney with Perdue, Brandon, Fielder, Collins & Mott, will review the status of accounts paid, accounts currently subject to payment agreements, non-litigation accounts, tax sale properties, and corresponding charts for the district's delinquent tax accounts.

C. Staff Handbook

Background: The Board has the opportunity to review the Staff Handbook. The document under review is the same document as last year, with minor changes. The Handbook was developed using the TASB Model Handbook.

D. Athletic/Extracurricular Handbook

Background: The Athletic Handbook and the Extracurricular Handbook were combined this year. The contents of both documents were not changed from the previous year. The documents are for the Board's review.

E. Review Student Handbooks; CES, CMS, & CHS

Background: The Board has the opportunity to review the Student Handbooks. The documents under review are the same documents as last year, with minor changes. The Handbook was developed using the TASB Model Handbook.

VII. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. Items Removed from the Consent Agenda

B. Student Code of Conduct

Background: Every year the Board adopts the student code of conduct. The document has not change from 2007-2008 to 2008-2009. The document was developed using the TASB Model Student Code of Conducts.

Recommendation: *It is the recommendation of the superintendent that the Board approve the Student Code of Conduct as presented.*

Mr. Avery made the motion to approve the Student Code of Conduct as presented. Mr. Avalos seconded the motion. The motion passed 6-0.

C. Consider/Approve Furniture and Equipment Items for New Construction Additions

Background: The district needs to purchase furniture and equipment for the new classrooms. The CISD is currently taking bids on all needed furniture for all buildings.

Recommendation: *It is the superintendent's recommendation that the Board approve the purchase of furniture and equipment for the new buildings.*

Mr. Lantz made the motion to authorize Mr. Chapman to purchase, not in excess of 400,000.00 the classroom furniture, equipment and PR50. Anything over that needs to come back to the board. Mr. Jennings seconded the motion. The motion failed 2-5.

Mrs. Neuenschwander made the motion to accept prices for furniture and equipment as presented and to allow Mr. Chapman to purchase the listed items as presented. Mr. Jennings seconded the motion. The motion passed 7-0.

- D. Budget Amendments**
Background: CISD received a payment of \$14,512.00 from TASB Risk Management for the wind damage to the HS stadium concession stand roof.
- Recommendation:** It is the recommendation of the superintendent that the Board approve the amendment as presented.
- Mr. Avery made the motion to approve the budget amendments as presented.
Mrs. Neuenschwander seconded the motion. The motion passed 7-0.
- E. Consider/Approve New Pay Rates for Substitutes for the 2008-2009 School Year**
Background: With the new minimum wage rates increasing this year, the district must increase the substitute rates for the 2008-2009 school year.
- Recommendation:** It is the recommendation of the superintendent that the Board approve the substitute rate increases as presented.
- Mr. Avalos made the motion to approve the substitute rate increases as presented.
Mr. Avery seconded the motion. The motion passed 7-0.
- F. Resolution for Comfort ISD 403 (b) Tax Sheltered Annuity Program**
Background: Legislation passed a bill requiring school districts to develop a 403 (b) resolution.
- Recommendation:** It is the recommendation of the superintendent that the Board delegate authority and responsibility to the superintendent to implement a 403 (b) Tax Sheltered Annuity Program for Comfort ISD.
- Mr. Avery made the motion that the Board delegate authority and responsibility to the superintendent to implement a 403 (b) Tax Sheltered Annuity Program for Comfort ISD. Mr. Avalos seconded the motion. The motion passed 7-0.
- G. Consider/Approve Policy FD(Local), FDA(Local) and Student Transfer Guidelines**
Background: Each year the Board reviews the current student transfer policies, procedures and tuition.
- Recommendation:** It is the superintendent's recommendation that the Board approve Policy FD(Local), FDA(Local), and Student Transfer Guidelines as presented.
- Mr. Chapman stated that no action was necessary because nothing changed. This is only an annual review. No action was taken.
- H. Consider/Approve Middle School Principal**
Background: The district received 21 applications for the Middle School Principal Position. The interview committee interviewed the top candidates and recommended three to the superintendent.

Recommendation: *The superintendent will make a recommendation of one individual to the Board as the Comfort ISD Middle School Principal. It is the superintendent's recommendation that the Board approve the final candidate for the Comfort ISD Middle School Principal as presented.*

The selection committee is not ready to make a recommendation at this time. A special meeting will be held on May 22, 2008 to Consider/Approve a Middle School Principal.

I. Resignations:

Mr. Avalos made the motion to accept the resignations of Anita Kruse and Lori Skeels. Mrs. Neuenschwander seconded the motion. The motion passed 7-0.

J. Employment:

Dr. Alldredge made the motion that the board approve the employment of Melissa Valenzuela, Dana McGill, and Christina Havron for the 2008-2009 school year. Mrs. Neuenschwander seconded the motion. The motion passed 7-0.

VIII. ADJOURN

There being no further business the meeting was adjourned at 8:00 PM.

*Barb Lindner
Board President*

*Marshall Jennings
Board Secretary*