

HIGH SCHOOL GRADUATION REQUIREMENTS

Canyon Oaks High School and Mountain Park

Students shall receive diplomas of graduation from high school only after completing the prescribed course of study and meeting the graduation assessment requirements established by the state and district. The Superintendent or designee shall ensure that parents/guardians are properly notified of the district requirements for graduation and will establish procedures for parent/guardian involvement and consultation in instances where a student has not met requirements.

Requirements for Graduation

220 credits are required for graduation. All students in grades 9 through 12 shall complete the following course of study in order to receive a graduation diploma:

English (Senior English must be completed during Senior year unless approved by Principal for early graduation)	40 credits
World History and Cultures	10 credits
Geography	5 credits
U.S. History	10 credits
Constitution of Principals and Government (C.P.G.)	5 credits
Economics	5 credits
Mathematics (Must include 10 credits in Algebra I or 1B, or a higher level course. Completion, prior to grade 9, of algebra coursework that meets or exceeds state academic content standards shall satisfy the algebra coursework requirements but shall not exempt a student from the requirement to complete 20 credits of mathematics in grades 9-12.)	20 credits
Science (Must include 10 credits of Life Science and 10 credits of Physical Science)	20 credits
Visual and Performing Arts	10 credits

Physical Education	20 credits
(Physical education courses must meet state standards including 9 th grade physical education. Exemption from P.E. requirements may be requested to the Superintendent or designee, as provided in section Education Code 6134.111. The exemption is for the requirement, but does not award credits.)	
Health	5 credits
Electives	70 credits
Total Credit Requirement	220 credits

Students must pass the State required California High School Exit Exams.

Each course passed (grade A, B, C, D) earns a student 10 credits per term unless granted otherwise by the principal, and the variations will be on file in the office of the Assistant Superintendent of Curriculum & Instruction. All passing grades receive equal credit in any given class. 220 credits are required for graduation from Canyon Oaks High School and Mountain Park.

Computation of Grade Point Average

All courses in which grades are earned and credits towards high school graduation are given will be used in computing the grade point average.

Course Work Completion

Graduation requirements are typically satisfied during a span of eight semesters (four years). Satisfactory academic progress is defined as:

0 - 49 credits:	Freshman
50 - 99 credits:	Sophomore
100 - 159 credits:	Junior
160 - 220 credits:	Senior

Students may be reclassified based on credits earned in order to determine class level (freshman, sophomore, junior, senior), earn privileges (off campus passes, purchase dance tickets, etc), eligibility to participate (programs that have grade level requirements), etc.

Repeat Classes

Repeating a class which was previously failed, or to improve the grade of that class, is a good idea and is often necessary. With the approval of the principal or designee, a student may repeat a course in order to raise his/her grade. Both grades earned shall appear on the student's transcript, however, additional credits are not awarded for courses repeated and previously passed. The exceptions are for courses like Band, Chorus, Theatre Arts, Advance Art, etc.

The highest grade received shall be used in determining the student's overall grade point average. "Repeat Classes" are defined as those classes that cover the same content standards, but may vary in their level of difficulty and/or instructional strategies (i.e. AP English III, English III, RSP English III, SDC English III).

Students are able to repeat required courses during summer school and after-school programs, but are not guaranteed enrollment in these repeat courses during the regular school day. Students are strongly recommended to speak to their counselor prior to repeating any course.

Homework

When students leave school, they do not stop learning. Homework is a crucial part of what students are required to do for a class. Without it, students receive only part of their education. Homework is given regularly and usually collected daily in class.

Report Cards/Progress Reports

Progress reports are sent home half way through each quarter to alert parents to their student's academic grades. Report cards are sent home after each quarter. The grades on first and third quarter report cards are "indicator" grades, which means that students are being informed of where they stand half way through first and second semester. Final semester grades are issued on the January and June report cards and will remain permanently on the student's transcript.

Course Designations

P (e.g. English I): A college preparatory course which is accepted by the University of California and California State University systems (UC/CSU) as meeting one of its entrance requirements.

AP, Pre-AP, and Honors (e.g. English Literature and Composition - AP/Pre-AP/4):

An Advanced Placement and/or Honors course which is accepted by the University of California and California State University systems (UC/CSU) as meeting one of its entrance requirements. Both University systems award an extra grade point to all Advanced Placement classes.

Third Year Graduation Candidates

1. Third-year students will be permitted to use no more than ten (10) adult school credits toward their graduation from the comprehensive high school program.
2. The student will have completed 220 earned credits by the end of the first term for the senior year.
3. The student will have successfully completed all subject area credit requirements.
4. A student must declare in writing to the Canyon Oaks High School/Mountain Park Principal by January of the third year that he/she wishes to graduate at the end of the third year.
5. Written permission from the parent/guardian must be included in the written request.
6. The following criteria will be used in considering candidates for early graduation:
 - a. A candidate for early college admission must take either the SAT, ACT, or other college admission tests as required during the Fall term of the junior year and the results, plus his/her grades, must meet a performance level that demonstrates that he/she is capable of qualifying for admission to the college of his/her choice as recommended by that college.
 - b. Personal reasons (must be of an emergency of a crucial nature) which may justify early graduation will be considered on a case-by-case basis.
 - c. The candidate must have passed the California High School Exit Exam.
 - d. The decision of the high school administration and counseling department may be appealed to the school district Superintendent or designee.

Mid-Year Graduation Candidates

1. A student who wishes to graduate mid-year of his/her senior year must declare this intention to the Canyon Oaks High School/Mountain Park Principal in writing by the end of the junior year.
2. Only one (1) class in adult school each semester of the junior or senior year may be taken.
3. The student will have completed 220 earned credits by the end of the first term for the senior year.
4. The student will have successfully completed all subject area credit requirements.
5. The student will have successfully passed the California High School Exit Exam.

6. The decision of the high school administration and counseling department may be appealed to the school district Superintendent or designee.

Transfer Students

Transfer students must meet all requirements of the Monrovia Unified School District in order to receive a high school diploma.

State Required Testing

All students must pass the California High School Exit Examination (CAHSEE), or other State required tests, in order to receive a standard high school diploma.

Education code allows a temporary deferment of the CAHSEE requirement for a period of up to 24 calendar months for students who do not possess sufficient English language skills to be assessed, and/or until the pupil has completed 6 months of instruction in reading, writing, and comprehension in the English language.

All high school credit earned prior to enrollment at Canyon Oaks High School/Mountain Park will apply toward graduation, including credit for all satisfactory work in progress prior to enrollment at Canyon Oaks High School/Mountain Park.

Seniors completing these requirements and successfully passing the California High School Exit Exam shall be graduated from Canyon Oaks High

School/Mountain Park

Students attending Canyon Oaks High School/Mountain Park typically may acquire thirty (30) credits per semester with the exception of those students enrolled in ROP, work experience, Citrus College, or adult school. Students who enter Canyon Oaks High School/Mountain Park will be allowed to exceed thirty (30) credit limit only with the prior approval of the principal. The student must make the request in writing.

If the State defers or eliminates the implementation of the California High School Exit Exam requirement for receiving a diploma, students in the class of 2006 and beyond must meet a district graduation assessment requirement in language arts (reading and writing) and mathematics before receiving a diploma. The requirement may be met by one of the following for each area:

Mathematics

California Standards Test Algebra I
Geometry
Algebra II
CAT 6 Math
Standards-based Math Assessment

Passing Cut Point

Scaled score 253
Scaled score 247
Scaled score 257
Stanine 4
60% correct

Reading

California Standards Test E/LA
CAT 6 Language Arts
Gates-MacGinitie Reading

Grade 9, scaled score 265
Grade 10, scaled score 263
Grade 11, scaled score 259
Stanine 4
Stanine 4

Writing

District Writing Sample

Raw score 12 MUSD 9-12 rubric

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