

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING
October 14, 2014

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Assistant Superintendent, Human Resources Owen Crosby, Assistant Superintendent, Educational Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office October 14, 2014
CALL TO ORDER:	The Board President, Mrs. Iverson, called the meeting to order at 6:31 p.m.
CLOSED SESSION: (I)	The Board recessed to Closed Session at 6:32 p.m. to consider Expulsions: Student Appeals – Education Code section 48918; Public Employee Appointment/Assignment/ Reassignment/ Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; Pending Litigation - Government Code section 54956.9, and Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6. Present were Dr. Gregory Plutko, Dr. Carolee Ogata, Ms Carrie Delgado and Mr. Owen Crosby.

RECONVENED: The meeting was reconvened at 7:33 p.m. President Iverson announced that in Closed Session, on the recommendation of the Administrative Hearing Panel, the Board had taken action to expel Student Case Nos. E02-14/15 and E03-14/15.

PLEDGE OF ALLEGIANCE: (II) The Pledge of Allegiance was led by Dr. Carolee Ogata.

APPROVAL OF MINUTES: (III-A) It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the minutes of the regular meeting held September 9, 2014.

Motion unanimously carried.

SPECIAL RECOGNITION – POLICE AND FIRE DEPARTMENTS: (III-B) The Board recognized the Police and Fire Departments of Huntington Beach, Fountain Valley and Westminster for their outstanding cooperation and support of the district’s schools. Dr. Plutko stated that he was very proud to recognize some of the leaders in our community who affect our students and staff every day, and indicated that he did not want to wait for a specific situation to arise before acknowledging their presence. Those recognized were:

Police Chief Robert Handy and Fire Chief Patrick McIntosh, City of Huntington Beach

Police Chief Daniel Llorens and Fire Chief Tony Coppolino, City of Fountain Valley, and

Batallion Chief Robert Acosta, Orange County Fire Authority (servicing the City of Westminster).

All received a standing ovation for their energy, time and compassion that they have shown to students and families.

STAFF RECOGNITION – ROOKIE OF THE YEAR 2013-14: (III-C) The Board recognized the district's Rookie of the Year, Melissa Taylor from Huntington Beach High School.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-D) Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S
REPORT: (III-E)

Dr. Plutko commented on a number of items: He was most pleased with our districtwide professional development. All work had been calendared and we are finding people who are eager to be part of the trainings. This is a sign of health because as we train and work with staff, that same work then translates to the classroom and makes a difference to the work we all do for students.

In November there will be a districtwide staff survey. It has been six years since we had a survey and it will ask a wide range of questions of all of our staff members. The survey will be conducted by a nationally recognized company and will be tied directly to our Strategic Plan which is tied to the LCAP, to ensure that the data we receive is tied to the work we are doing.

Ms Carrie Delgado, Assistant Superintendent of Business Services, provided a brief overview on the status of asbestos in our district. In 2004, our district passed a General Obligation Bond that was approved by our voters under the guidelines of Proposition 39 which was also known as The Safer Schools Act. This promoted an emphasis on safer schools. The district was required to create a project list that went to the voters for approval, that as a number one priority included all health, safety and mandatory code upgrades. Under this program, asbestos was removed from all schools by an authorized contractor under the direction of an independent state certified asbestos consultant. In accordance with the Asbestos Hazard Emergency Response Act, the asbestos abatement was certified and approved by the State of California. Per these regulations, we retain a California certified asbestos consultant to conduct a reinspection of all of our sites every three years. Our last three-year reinspection was completed in July 2014 and the report is available in the Business Office. The inspection revealed no reportable conditions of asbestos that would impose any environmental or public health risk.

Dr. Gittisriboongul shared two technology-related updates, commenting on an opportunity through Microsoft and a new professional development concept.

STUDENT BOARD
REPRESENTATIVE
REPORT: (III-F)

Summer Opperud, Marina High School, presented school reports.

PUBLIC HEARING – SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR 2014-2015: (III-G)	A public hearing was held to accept input regarding the sufficiency of textbooks and instructional materials for the 2014-2015 school year in the subject areas of English/Language Arts (including English Language Development), Mathematics, History/Social Science, and Science; and in Health and Foreign Language courses; and grades 9-12 science laboratory equipment, that is consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education. This public hearing is required by Education Code section 60119. President Iverson gavelled the hearing open. There being no input, the hearing was declared closed.
PRESENTATION – PERSONNEL COMMISSION ANNUAL REPORT: (III-H)	Mrs. Bonnie Bruce, Chairperson of the Personnel Commission, presented highlights of the 2013-14 Personnel Commission Report.
STAFF PRESENTATION – MARINA HIGH SCHOOL: (III-I)	Dr. Paul Morrow, Principal of Marina High School, assisted by Jodi Keidel, Student Support School Psychologist, gave a presentation to the Board on the focus area of student achievement and how Marina High School is engaging students in wellness activities in and beyond the classroom.
STAFF PRESENTATION – EDUCATIONAL SERVICES: (III-J)	Mrs. Janie Hoy, Director of Student Services gave a presentation to the Board on the Safe Schools Evacuation Training.
PUBLIC COMMUNICATION TO THE BOARD: (III-K)	John McCarthy, Matt Bennyworth and Paul Sienski, parents, addressed the Board on the Edison High School Track and Field program.
CONSENT CALENDAR: (IV)	President Iverson removed item IV-S, Insurance & Liability Claim, from the agenda. It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the Consent Calendar as presented with the exception of item IV-S.
Motion carried unanimously.	
PURCHASE ORDERS: (IV-A)	Purchase orders in the amount of \$1,132,171.66 were approved as presented.
PERSONNEL REPORT: (IV-B)	Approval was granted for the Certificated and Classified Personnel Report No. 5 as presented.

PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business Activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the field trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors were specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCSE: (IV-F)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.
PART C RESPITE COSTS REIMBURSEMENT - WOCCSE: (IV-G)	Approval was granted for the Huntington Beach Union High School District to reimburse a parent of an infant for respite care. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan (IFSP).
REIMBURSEMENT FOR PUBLIC SCHOOL CHOICE: (IV-H)	Approval was granted for the Huntington Beach Union High School District to provide transportation reimbursement to the parents of students who qualify for public school choice. This allows the students to attend another school under Title I, Part A of the <i>Elementary and Secondary Education Act of 1965 (ESEA)</i> , as amended by the <i>No Child Left Behind Act of 2001 (NCLB)</i> for school improvement.
GRANT APPLICATION – FUNDING FOR THE TARGET FIELD TRIP GRANT – OVHS: (IV-I)	Approval was granted for Ocean View High School to submit an application to the Target Field Trip grant program in the amount of \$700. The proposed grant will fund a field trip that will allow Advanced Placement Environmental Science students to participate in field research at Bolsa Chica in collaboration with the 5 th grade class at Oak View Elementary. No matching funds are required. Authorization to expend funds upon receipt was granted.

<p>GRANT APPLICATION – FUNDING FOR THE CALIFORNIA TEACHERS ASSOCIATION, INSTITUTE FOR TEACHING GRANT – OVHS: (IV-J)</p>	<p>Approval was granted for Ocean View High School to submit an application to the California Teachers Association (CTA), Institute for Teaching (IFT) Grant program in the amount of \$4,520. The proposed grant will fund a field trip that will allow Advanced Placement Environmental Science students to participate in field research at several locations in Orange County. No matching funds are required. This grant is administered by the District Educators Association. Authorization to expend funds upon receipt was granted.</p>
<p>MEMORANDUM OF UNDERSTANDING - ORANGE COUNTY UNITED WAY DESTINATION GRADUATION INITIATIVE (HBHS): (IV-K)</p>	<p>Approval was granted to enter into a Memorandum of Understanding between the Orange County United Way (OCUW) and Huntington Beach High School for the implementation of the OCUW’s Destination Graduation Initiative during the 2014-2015 academic year. This memorandum will provide funds to support the AVID program at Huntington Beach High School from the Orange County United Way Destination Graduation Initiative for the 2014-2015 school year in the amount of \$12,825.</p>
<p>MEMORANDUM OF UNDERSTANDING - ORANGE COUNTY UNITED WAY DESTINATION GRADUATION INITIATIVE (WHS): (IV-L)</p>	<p>Approval was granted to enter into a Memorandum of Understanding between the Orange County United Way (OCUW) and Westminster High School for the implementation of the OCUW’s Destination Graduation Initiative during the 2014-2015 academic year. This memorandum will provide funds to support the AVID program at Westminster High School from the Orange County United Way Destination Graduation Initiative for the 2014-2015 school year in the amount of \$12,825.</p>
<p>ACCEPTANCE OF GRANT FUNDING - WORKFORCE INVESTMENT ACT (WIA) – ADULT SCHOOL: (IV-M)</p>	<p>Approval was granted to accept the grant funding of \$1,227,191 from the California State Department of Education for the Workforce Investment Act (WIA), Title II, Adult Education and Family Literacy Act for the 2014-2015 fiscal year. This funding will be used to continue the Adult Basic Education, Adult Secondary Education, English as a Second Language and EL Civics programs, as well as courses for adult learners wishing to obtain a General Educational Development (GED) certificate. Authorization to expend funds upon receipt was granted.</p>
<p>ACCEPTANCE OF GRANT FUNDING – NATIONAL SCHOOL LUNCH PROGRAM EQUIPMENT ASSISTANCE GRANT – FOOD SERVICES: (IV-N)</p>	<p>Approval was granted to accept the grant funding of \$20,000 from the California State Department of Education for the National School Lunch Program Equipment Assistance Grant for the 2014-2015 fiscal year. This funding will be used to continue the Adult Basic Education, Adult Secondary Education, English as a Second Language and EL Civics programs, as well as courses for adult learners wishing to obtain a General Educational Development (GED) certificate. Authorization to expend funds upon receipt was granted.</p>

- MEMORANDUM OF UNDERSTANDING WITH PHOENIX HOUSE BEHAVIORAL HEALTH INTERVENTION & SUPPORT SERVICES (BHIS): (IV-O) Approval was granted for the Huntington Beach Union High School District to enter into a Memorandum of Understanding with Phoenix House Behavioral Health Intervention and Support Services (BHIS) to provide social-emotional character development and parenting and life skills curriculum to students and their families attending Huntington Beach and Marina high schools. To support this goal, BHIS will conduct classroom-based and school-climate-based prevention, along with student-based and family intervention services.
- MEMORANDUM OF UNDERSTANDING WITH COAST COMMUNITY COLLEGE DISTRICT: (IV-P) Approval was granted for the Huntington Beach Union High School District to enter into a Memorandum of Understanding with Coast Community College District to improve instruction among the educational institutions by facilitating the collection, analysis, and sharing of student data in order to track performance and improve success from high school through college, with the goal of streamlining placement criteria for students matriculating from one participating educational institution to another.
- AGREEMENT BETWEEN THE HUNTINGTON BEACH ADULT SCHOOL AND LOCAL COMMUNITY AGENCIES FOR THE TWILIGHT EDUCATION PROJECT – ADULT SCHOOL: (IV-Q) Approval was granted for the agreement with the Boys’ and Girls’ Club of Huntington Valley, the Huntington Beach City School District, Golden West College, and Fountain Valley School District for the Twilight Education project which specifies the Huntington Beach Union High School District’s role in the project through the Huntington Beach Adult School.
- STUDENT TEACHING AGREEMENTS: (IV-R) Approval was granted for a student teaching agreement between the high school district and California State University, Fullerton, from September 1, 2014 to June 30, 2019, and between the high school district and Biola University from September 1, 2014 to September 1, 2016. The agreements are similar to those previously approved for the training of student teachers of various institutions.
- INSURANCE AND LIABILITY CLAIM: (IV-S) Removed from agenda.
- AUGUST AND SEPTEMBER 2014 DISBURSEMENTS: (IV-T) A recap of the payments processed during the months of August and September 2014 was presented.

QUARTERLY
REPORT ON
WILLIAMS
UNIFORM
COMPLAINTS:
(IV-U)

The quarterly report on Williams Uniform Complaints was presented for the first quarter of the fiscal year 2014-15.

RESOLUTION -
UPDATE OF
AUTHORIZED
SIGNATURES -
COUNTY: (IV-V)

Approval was granted to adopt a resolution updating authorized signatures for the District, Cafeteria and/or WOCCE accounts as required by the County. Staff changes have made this update necessary.

RESOLUTION
NO. 45:

AYES: DISHNO, CASTREY, SIMONS, HENRY,
IVERSON
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

STUDENT
EXPULSIONS:
(IV-W)

Approval was granted for the expulsion and enrollment following the expulsion period for:

- Student Case No. E01-14/15: Expulsion from the Huntington Beach Union High School District for the remainder of the 2014-2015 school year for violation of California Education Code sections 48900 (b), (c), and (h) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.
- Student Case No. E02-14/15: Expulsion from the Huntington Beach Union High School District for the remainder of the 2014-2015 school year for violation of California Education Code section 48900 (c) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.
- Student Case No. E03-14/15: Expulsion from the Huntington Beach Union High School District for the remainder of the 2014-2015 school year for violation of California Education Code section 48900 (c) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.

It was further moved that each of these students be placed in a County Department of Education program during the period of expulsion or, in the case of Special Education students, an IEP team will convene to determine placement. Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.

RESOLUTION AND CERTIFICATION – SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR 2014-2015: (V-A)

Following a public hearing, it was moved by Mrs. Henry, seconded by Ms Castrey, to adopt the resolution and the certification declaring that, for the 2014-2015 school year, students were provided with sufficiency of textbooks and instructional materials that are aligned with the standards of the curriculum frameworks adopted by the State Board of Education in the four core areas of English/Language Arts, Mathematics, History/Social Science, and Science; and in Health and Foreign Language courses; and grades 9-12 science laboratory equipment. In order to receive state funding for textbooks, this resolution and certification are required by Education Code sections 60119 and 60422.

Motion unanimously carried.

RESOLUTION NO. 44:

AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

NOMINEE TO THE PERSONNEL COMMISSION: (VI-A)

Following discussion, it was moved by Ms Castrey, seconded by Dr. Simons, that the name of Lloyd Vierra be placed on the agenda for the November 18, 2014 Board agenda as its nominee to the Personnel Commission for a three-year term commencing December 1, 2014.

Motion unanimously carried.

NEW BUSINESS: (VII) The Board discussed the trailer bill language involving the capping of district financial reserves and the connection to Proposition 2 in the November election. The Board also considered a resolution concerning this item and consensus was reached to place an item on the next agenda opposing a cap on the district's reserves.

The Board also discussed the current funding challenges being presented for ROP programs across the state. The Board asked Trustee Castrey who is currently the representative to the CROP Board to speak with Superintendent Darlene LeFort to consider if a resolution would be helpful.

Dr. Dishno asked about the position concerning public relations. Dr. Plutko indicated that staff has been working on it. It was decided to postpone this item, continue the work, but not place on the agenda.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (VIII)

None.

RECESS:

The Board recessed to Closed Session at 9:05 p.m. to continue the items listed on page 1.

CALL BACK TO ORDER:

The meeting was called back to order at 10:35 p.m.

ADJOURNMENT:

The meeting was adjourned at 10:36 p.m.

Clerk

Secretary