

# **REGULAR BOARD MEETING MINUTES**

## **COMFORT INDEPENDENT SCHOOLS MONDAY, MARCH 8, 2010 – 6:00 P.M. COMFORT ISD ADMINISTRATION BUILDING 327 HIGH STREET - COMFORT, TEXAS**

*The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.*

*The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

### **I. CALL MEETING TO ORDER**

*Barb Lindner, Board President, called the meeting to order at 6:02 p.m.*  
*Trustees present: Ray Avery, Eric Lantz (Absent), Barb Lindner, Rusty Saur ( 6:05),*  
*Nora Lozano, Brad Spenrath (6:08pm) and Tillie Moldenhauer.*

### **II. PUBLIC COMMENT**

#### **A. Public Comments**

*At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)*

- 1. Agenda items*
- 2. Non-agenda items*

### **III. SPECIAL PRESENTATIONS**

#### **Student Recognition:**

*David Evans to Present Band Students Achievements*

### **IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET**

#### **A. Superintendent's Report**

- 1) Personnel*
- 2) March District Calendar*

**B. Principal's Report**

- 1) *Elementary School Report*
- 2) *Middle School Report*
- 3) *High School Report*
- 4) *Food Service Report*

**V. CONSENT AGENDA**

*All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.*

1. **Minutes of the February 8, 2010 Regular Meeting**
2. **Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**
3. **Monthly Investment Report**
4. **Building Project Financial Update**

*Mr. Saur made a motion that the Board approve the Consent Agenda as presented. Mrs. Moldenhauer seconded the motion. The motion passed 6-0.*

**VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION**

**A. First Reading of Policy Update 87**

***Background:** Update 87 is drawn almost exclusively from the actions of the 81<sup>st</sup> Legislature, which passed approximately 200 bills with school-related provisions. While not all of the new laws are cited in legal policies or generate changes to local policies, the number of bills that impact the manual make this a lengthy update. Modifications to district practices appear in many sections of the manual and the most significant policy changes are summarized here.*

**VII. ITEMS FOR DISCUSSION AND/OR ACTION**

*(According to Government Code §551.071-§551.082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.*

**A. Items Removed from the Consent Agenda**

- B. Consider/Approve Construction Items for Phase I of the Master Plan**  
*Background: The Master Plan Committee met on February 22, 2010 to refine phase I of the softball facilities. The Master Plan Committee recommends the Board approve \$550,000.00 to complete phase I of the softball development.*
- Recommendation: It is the recommendation of the superintendent that the Board approve phase I as presented and increase the project spending to \$550,000.00.*
- Mr. Avery made a motion that the Board approve Phase I of the softball development as presented and increase the project spending to \$550,000.00. Mrs. Lindner 2<sup>nd</sup> the motion. The motion passed 6-0.
- C. Consider / Approve Paying a Bill from Hohmann Welding and Supply**  
*Background: David Hohmann met with the superintendent on February 8, 2010. Mr. Hohmann is requesting payment for a running bill that dates back to 2004. No purchase orders were filed nor agreements located for the \$2,500.00 original credit.*
- Recommendation: It is the recommendation of the superintendent that the Board pay the outstanding bill in the amount of \$2,589.31.*
- Mr. Spenrath made a motion that the school pay the outstanding bill of \$2,777.61 to Homann Welding and Supply. Mr. Saur seconded the motion. The motion passed 6-0.
- D. Consider / Approve Trading Kendall County Faltin Field for Altgelt Field**  
*Background: In October 2008, Comfort ISD and Kendall County representatives discussed trading Faltin Field for Altgelt Field. In July 2009, the County did not want Faltin Field and provided the District a Quitclaim for Altgelt Field. Today, Kendall County is interested in making a trade again.*
- Recommendation: It is the recommendation of the superintendent that the Board provide the superintendent a direction to pursue in regards to the two properties.*
- Mr. Saur made a motion that the Board place the item of Consider/Approve Trading Kendall County Faltin Field for Altgelt Field on the April Agenda for Action at that time. Mrs. Moldenhauer seconded the motion. No vote was taken.
- E. Consider /Approve Budget Amendment for Gaddis Methodist Church Property Purchase (0.628 acres)**  
*Background: The final purchase documents for the 60 foot strip of land, 0.628 acres, from the Gaddis United Methodist Church located on the east end of the Gaddis property between the High School and the Dixon property was completed in February. Please approve the budget amendment to take funds from the General Operating Fund Balance to cover the purchase.*

INCREASE Land Purchase

199-81-66XX \$ 30,571.82

DECREASE General Operating Fund Balance 199-00-36XX \$ 30,571.82

**Recommendation:** *It is the superintendent's recommendation that the Board approve the budget amendment as presented.*

Mr. Avery made a motion that the Board approve the budget amendment as presented. Mr. Spenrath seconded the motion. The motion passed 6-0.

**F. Consider / Approve the Election of Region XIII Board of Directors Place 6**

**Background:** *There are two positions up for reelection, but only one is contested. Dr. Akins is running unopposed in Place 3. In Place 6, Richard Johnson (Lockhart) and Paul Curtis (Liberty Hill) are on the ballot.*

*According to policy and TAC rule, Region 13 must distribute ballots on or before March 1st. Public Schools must return the ballots no later than April 5th.*

**Recommendation:** *It is the superintendent's recommendation that the Board vote for one of the two candidates running for the Region XIII Board of Directors Place 6.*

Each Board Member filled out their ballot and sealed them. They turned them into Mrs. Rust to be mailed to Region XIII. No vote was needed.

**G. Consider/Approve Comfort ISD District Goals for 2010-2011 School Year**

**Background:** *On February 28, 2009, the Board developed six Priorities to guide CISD in the years to come. The superintendent developed district goals related to the Board Priorities in 2009. These specific goals will be an ongoing evaluation of the district's progress over the course of three to five years.*

**Recommendation:** *It is the recommendation of the superintendent that the Board approve the District Goals as presented.*

Mr. Saur made a motion that the Board approve the District Goals as presented. Mrs. Lozano seconded the motion. The motion passed 6-0.

**H. Consider / Approve the Textbooks Under Adoption**

**Background:** *The members of the district textbook committee reviewed the textbook selections that were available for adoption from the Texas Education Agency. The committee members and their recommendations are as follows:*

*Textbook Committee Members: John Chapman, Letitia Vaughan, Vicki Warlow, Trudi Oliphant, Cathy Tucker, Sally Lovett, Amme Davis, Olivia Ramsey, Rachel Schmidt, Melissa Dunbar, Melissa Preuss, Rebecca Matthew, Billy Klemstein and Mary McAnally and Mollye Williams.*

**Recommendation:** *It is the recommendation of the superintendent that the Board approve the textbooks as presented.*

Mr. Spenrath made a motion that the Board accept the textbooks as presented. Mr. Saur seconded the motion. The motion passed 6-0.

**I. Employment Contracts for Teachers, Librarians, Counselors, and Nurses for the 2010-2011 School Year**

**Background:** *Annually the administrators review the performance of the teachers, counselors, and nurses and make recommendations for contracts for the upcoming school year.*

**Recommendation:** *It is the recommendation of the superintendent that the Board approve the term, probationary, dual assignment term, dual assignment probationary, and non-certified contract recommendations and certification addendums for the 2010-2011 school year as presented.*

Mr. Avery made a motion that the Board approve the term, probationary, dual assignment term, dual assignment probationary, and non-certified contract recommendations and certification addendums for the 2010-2011 school year as presented. Mrs. Lozano seconded the motion. The motion passed 6-0.

**J. Consideration and Possible Action Regarding Renewal/Expiration of Non-Certified Employment Contracts for Local Teaching Permits.**

**Background:** *Ms. Alexander was issued a School District Teaching Permit (SDTP) on May 5, 2000 for Vocational Office Education. The standards for Vocational Office Education have changed due to a phase out in 2003. Even though Ms. Alexander holds a SDTP, the permit area is no longer applicable to the assignment. She may not teach any of the Business Education courses.*

**Recommendation:** *Due to legislative changes in curriculum requirements and the anticipated re-organization of our instructional programs, as well as low student interest and new limits on local school district teaching permits, the superintendent recommends that the Board allow Susan Alexander's Non-Certified Employment Contract for Local Teaching Permit to expire at the end of its term at the conclusion of the 2009-2010 school year.*

Mr. Avery made a motion that the Board allow Susan Alexander's Non-Certified Employment Contract for Local Teaching Permit to expire at the end of its term at the conclusion of the 2009-2010 school year. Mr. Spenrath seconded the motion. The motion passed 6-0.

**K. Resignations:**

*Perry White: Agriculture Science Teacher*

Mr. Spenrath made a motion that the Board accept the resignation of Perry White, Agriculture Science Teacher. Mrs. Lozano seconded the motion. The motion passed 6-0.

**VIII. ADJOURN**

*There being no further business this meeting is adjourned at 7:33 pm.*

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Barb Lindner, President

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Ray Avery, Secretary