

BOARD OF EDUCATION

NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT

MINUTES OF THE STUDY SESSION OF

January 5, 2015

The meeting was called to order by the President at 5:00 p.m., in the Board Room, 12820 Pioneer Blvd., Norwalk, with all members present.

Board Members Present: Mr. Jesse Urquidi, President
 Mrs. Karen Morrison, Vice-President
 Mr. Darryl Adams, Member
 Mr. Chris Pflanzner, Member
 Mr. Sean L. Reagan, Member
 Mrs. Margarita Rios, Member
 Ms. Ana Valencia, Member

Administrators Present: Mr. Rob Jacobsen, General Counsel

Those in attendance recited the Pledge of Allegiance of the Flag.

MEETING WITH SUPERINTENDENT SEARCH FIRM

Dr. Joe Condon and Dr. David Verdugo, Consultants with David Long and Associates, introduced themselves and provided some background on their past and current experiences. Board Members introduced themselves to the consultants and shared their experience on the Board and their professions.

The consultants gave an overview of the superintendent search process. The focus on the search will be state-wide, and the consultants will also recruit candidates. The job notice would be posted on David Long and Associates website the next day.

The Board provided information on the individuals and groups they would like the firm to contact to obtain feedback regarding the Superintendent's position. There will also be open community forums and telephone interviews with each Board Member. The type of questions the firm will be asking will deal with personal characteristics, professional skills and knowledge, and previous experience needed for a future superintendent. After the information is collected it will be given to the Board and this information will be used to develop the job description and flyer that will be used to advertise the position. The Consultants talked about confidentiality and that any information distributed would be sent to all Board Members. Outside screeners will be used for reference checks, and all applicants that quality and have complete applications will be given to the Board for consideration. The Consultants will recommend a pool of candidates to be interviewed, but the

MEETING WITH SUPERINTENDENT SEARCH FIRM, Continued

Board can choose to interview any additional candidates there were not recommended. The interview process was discussed, how the questions are chosen and developed, the timeframe for the interviews, and how many questions are asked. A timeline will be developed for the process and sent to the Board Members for approval.

The Superintendent's contract development was discussed and the Board will work directly with an attorney firm on this item. The final hiring process and contract negotiations with the future superintendent were also discussed. The Consultant went over sample letters, schedules, and forms that would be used in the process. District contact personnel will be Rob Jacobsen, General Counsel, and Michelle Millan, Administrative Assistant to the Superintendent. Notes from this meeting will be provided to the Board of Education by the Dr. Joe Condon and Dr. David Verdugo. They shared the next time they would meet with the Board Members would be a public meeting and at that time, the developed brochure would be presented.

ADJOURNMENT:

It was moved by Darryl Adams, seconded by Ana Valencia, and carried unanimously,

R-18

That the study session of the Board of Education be adjourned at 6:48 p.m.

The next regular meeting of the Board of Education will be held at 6:30 p.m. on January 12, 2015, in the Board Room, 12820 Pioneer Blvd., Norwalk, CA 90650.

Rob Jacobsen/Acting Secretary
General Counsel

Jesse Urquidi
President of the Board