

## **LEAVES**

The Board of Education recognizes the need to provide for leaves which management and confidential personnel may take for justifiable reasons. Such leaves shall be authorized pursuant to Board policies, Personnel Commission rules and regulations, and/or administrative regulations.

Certificated management and supervisory employees shall be entitled to those leave provisions provided in the certificated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.

A leave of absence without loss of salary shall be granted to certificated management and supervisory employees who are officially called for jury duty not to exceed a total of fifteen (15) workdays per school year. Juror's fees, exclusive of mileage, received by the employee shall be deposited to the credit of the district. After fifteen (15) days absence for jury duty, the employee will receive only the difference between his/her pay and the amount paid to a substitute. In such case, the employee will retain the juror's fees insofar as the combination of juror's fees and pay from the district does not exceed such member's regular district compensation.

Classified management, supervisory and confidential employees shall be entitled to those leave provisions provided in the classified negotiated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.