

REGULAR BOARD MEETING MINUTES

**COMFORT INDEPENDENT SCHOOLS
MONDAY, JANUARY 11, 2010 – 6:00 P.M.
COMFORT ISD ADMINISTRATION BUILDING
327 HIGH STREET - COMFORT, TEXAS**

The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

Barb Lindner, Board President, called the meeting to order at 6:08 p.m.
Trustees present: Ray Avery, Eric Lantz (Absent), Barb Lindner, Rusty Saur (Absent),
Nora Lozano, Brad Spenrath and Tillie Moldenhauer

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

- 1. Agenda items*
- 2. Non-agenda items – Tim Tuggy Running for District 5 Seat on the State Board of Education*

III. SPECIAL PRESENTATIONS

Student Recognition
Volleyball All-District
Elementary UIL Academics

IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) Personnel*
- 2) February District Calendar*

B. Principal's Report

- 1) *Elementary School Report*
- 2) *Middle School Report*
- 3) *High School Report*
- 4) *Food Service Report*

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

1. *Minutes of the December 14, 2009 Regular Meeting*
2. *Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,*
3. *Monthly Investment Report*
4. *Building Project Financial Update*

Mr. Spenrath made a motion that the Board approve the Consent Agenda as presented. Mrs. Lozano seconded the motion. The motion passed 5-0.

VI. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. Items Removed from the Consent Agenda

B. Consider/Approve the Financial Audit Report

***Background:** Each year, a financial audit of the district's accounting procedures and records is conducted by an independent audit firm. This year's audit report has been prepared by Neffendorf, Knopp, Doss & Company, P.C. The board's audit committee has had an opportunity to carefully review the audit report and discuss the audit findings with the auditor who prepared the report.*

***Recommendation:** It is the superintendent's recommendation that the board approve the audit report as presented.*

Mr. Avery made a motion that the Board approve the audit report as presented. Mr. Spenrath seconded the motion. The motion passed 5-0.

- C. **Superintendent Summative Evaluation Consider/Take Action Regarding the Superintendent's Summative Performance Appraisal and Contract Extension** (According to Government Code §551.074, the Board of Trustees may convene in a closed session to discuss personnel matters. No action will be taken during a Closed Session).

Background: In December Trustees received the evaluation documents to review. The Board will prepare a summative evaluation of the superintendent's performance using the district's performance appraisal document. The Board will also consider possible action regarding the extension of the superintendent's contract. The district's current contract with the superintendent is through June of 2014.

Trustees convened into closed session at 6:52pm, according to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee. No action will be taken during the Closed Session.

The meeting was reconvened into open session at 8:40pm. The Board asked Mr. Chapman to join them in close session.

Trustees convened into closed session at 8:40pm, according to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee. No action will be taken during the Closed Session.

The meeting was reconvened into open session at 9:05pm.

Mr. Spenrath made a motion that the Board offer John Chapman a one year extension to his current five year contract and increase his salary to \$105,000.00. Mrs. Moldenhauer seconded the motion. The motion passed 5-0.

VII. **ADJOURN**

There being no further business this meeting is adjourned at 9:08 pm.

Barb Lindner, President

Ray Avery, Secretary