



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: January 23, 2017

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 5:00 P.M. Study Session
6:00 P.M. Regular Meeting

Board Present: Janice Hector, President
Sheila Billings, Vice President
Jennifer Petroff, Clerk
Vickie Brown

Staff Present: Denise Clay, Superintendent
Mary Berkey, Asst. Superintendent
Andrew Schwab, Assoc. Superintendent
Rita Sohal, Asst. Superintendent

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| <p>1. CALL TO ORDER/BOARD STUDY SESSION (5:00 p.m.)</p> <p>The Board members and staff met for an update on the Measure J Bond projects. The projects discussed were the Maker Spaces, Solar and Track and Field.</p> | <p>5:00 – 6:02
Call to order/
Bond Study
Session</p> |
| <p>2. RECONVENE / FLAG SALUTE / COMMUNITY RECOGNITION</p> <p>Guadalupe student Isabella led the flag salute. Following the flag salute, Superintendent Denise Clay introduced retired Dartmouth Teacher Jacqueline Wright. The Board of Trustees honored Mrs. Wright as she turned 100 years old on January 11. Mrs. Wright was named Teacher of the Year for Dartmouth in 1977 and students, teachers and staff paid tribute to her.</p> | <p>6:02 – 6:15
Reconvene/
flag salute/
Community
Recognition</p> |
| <p>3. GUADALUPE PRESENTATION</p> <p>Guadalupe Principal Chris Izor introduced Ms. Loper, their STEAM Teacher on Special Assignment, who began a computer science after school coding club. The students in the club have been working on game design with block coding utilizing “Scratch” as their coding program. The students learned seven games per week and created their own games. Each student showcased a game they personally coded.</p> | <p>6:15 – 6:24
Guadalupe
Student
Presentation</p> |
| <p>4. APPROVAL OF AGENDA AND MINUTES</p> <p>4.1 The agenda was adopted as presented.</p> <p>4.2 The minutes of the regular meeting of December 12, 2016 were approved.</p> | <p>6:24 – 6:25
Approval of
Agenda and
Minutes</p> |

Ayes: Billings, Brown, Hector, Petroff
Noes: None
Absent: None
Abstentions: None

5. COMMUNITY COMMENTS /COMMUNICATIONS

There were no community comments.

6:25 – 6:25
Community
Comments

6. REPORTS FROM THE BOARD AND SUPERINTENDENT

Board member Jennifer Petroff visited three school sites. Board member Petroff also visited the Professional Development Day.

Board member Sheila Billings visited Union Middle School and Noddin on their first day back and appreciated seeing the “Smart Start,” and said the students were all engaged and she felt fortunate to see the technology integration that day.

Board member Janice Hector attended the winter concerts at Dartmouth and Union Middle Schools and said our students do well not only as performers, but also as an audience. Ms. Hector attended the Board Candidate Workshop with Superintendent Denise Clay, Assistant Superintendent Rita Sohal, and Associate Superintendent Andrew Schwab and said we had a great turnout.

Superintendent Denise Clay appreciated visiting the classrooms in the New Year and said the Smart Start was an exciting start to the school year and she also attended the middle school musical performances before break and said they were great.

6:25 – 6:30
Reports from
Board and
Superintendent

7. APPROVAL OF CONSENT ITEMS

Board member Sheila Billings moved for approval of the consent items. Board member Vickie Brown seconded the motion and the board approved the consent items by the following roll call vote:

Ayes:	Billings, Brown, Hector, Petroff
Noes:	None
Absent:	None
Abstentions:	None

6:30 – 6:30
Approved
Consent Items

7.1 The Board approved and ratified the Personnel Report.

7.2 The Board approved the warrant list.

7.3 The Board approved the budget transfers and revisions.

7.4 The Board approved the surplus property for private sale or discard.

7.5 The Board accepted a donation for Athenour Early Childhood Education Center.

7.6 The Board accepted a donation for Guadalupe Elementary School from Guadalupe Parents/Cisco employees.

7.7 The Board approved a two-year student teaching agreement with CalState Teach, CSU Monterey Bay.

7.8 The Board approved and ratified professional services fees for the bond program.

7.9 The Board members accepted a retirement letter from Board Member Cindy Goodsell.

7.10 The Board approved the 2017-18 School Year Calendar.

7.11 The Board adopted Resolution No.16-17-08, Date of the Lincoln Day Observance 2018.

8. ACTION ITEMS

8.1 Sheldon Chavan of Chavan and Associates, LLP, presented the 2015-16 Audit Report. Mr. Chavan said that phase one of the audit is the audit risk assessment and phase two is standup testing. The firm focuses on the unduplicated count by checking the CALPADs reports. The audit report is a public document and there were no findings. Board member Vickie Brown moved to approve the 2015-16 Audit Report and Board member Jennifer Petroff seconded the motion. The audit report was approved by the following 4–0 vote:

Ayes: Billings, Brown, Hector, Petroff
 Noes: None
 Absent: None
 Abstentions: None

6:54 – 7:04
 Approved
 2015-16 Audit Report
 (This item presented after item 9.2)

8.2 Superintendent Denise Clay presented the Board Policies for Series 7000: Facilities. Board member Jennifer Petroff moved to approve the board policies, seconded by Board member Vickie Brown. The board members adopted the Series 7000: Facilities Board Policies by the following 4-0 vote:

Ayes: Billings, Brown, Hector, Petroff
 Noes: None
 Absent: None
 Abstentions: None

6:30 – 6:33
 Adopted
 Series 7000:
 Facilities
 Board
 Policies

8.3 Superintendent Denise Clay presented the Series 9000: Board Bylaws for adoption. Board member Sheila Billings moved to approve the board bylaws, seconded by Board member Jennifer Petroff. The board members adopted the Series 9000: Board Bylaws by the following vote:

Ayes: Billings, Brown, Hector, Petroff
 Noes: None
 Absent: None
 Abstentions: None

6:33 – 6:34
 Adopted
 Series 9000:
 Board Bylaws

8.4 Assistant Superintendent Mary Berkey requested approval for a Provisional Internship Permit for Sarah Nagata, Math Teacher at Dartmouth Middle School. Board member Vickie Brown moved to approve the permit, seconded by Board member Sheila Billings. The Board voted 4-0 to approve the Provisional Internship Permit for Dartmouth Math Teacher Sarah Nagata.

Ayes: Billings, Brown, Hector, Petroff
 Noes: None
 Absent: None
 Abstentions: None

6:34 – 6:35
 Approved
 Provisional
 Internship
 Permit for
 Sarah Nagata

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| <p>8.5 Assistant Superintendent Mary Berkey presented Resolution <u>No. 16-17-09</u>, Regarding Reduction or Elimination of Services (Classified) that due to a lack of work, it is necessary to eliminate the equivalent of .875 F.T.E. classified positions at Oster. Board member Vickie Brown moved to approve the resolution, and the motion was seconded by Board member Jennifer Petroff.</p> <p>Ayes: Billings, Brown, Hector, Petroff
 Noes: None
 Absent: None
 Abstentions: None</p> | <p>6:35 – 6:36
 Approved Resolution <u>No. 16-17-09</u>, Reduction or Elimination of Services (Classified)</p> |
| <p>9. DISCUSSION / INFORMATION ITEMS</p> <p>9.1 The Board received as information from Assistant Superintendent Mary Berkey the Williams Uniform Complaint Quarterly Report from October to December, 2016.</p> <p>It was noted that there was one complaint filed at Dartmouth Middle School. Mrs. Berkey reported that Principal Randy Martino said the parent is satisfied with the resolution.</p> <p>9.2 Assistant Superintendent Rita Sohal presented an update of the Governor's Proposed budget for 2017-18. Mrs. Sohal reported the budget is based on the economy and there may be some changes at the federal level due to Legislative challenges. In 2017-18 we will receive only the COLA, not the target funding and we are in the bottom to receive funding with the surrounding districts. The next steps will be the budget committee hearings, then the May revise.</p> | <p>6:36 – 6:37
 Williams Uniform Complaint Quarterly Report</p> <p>6:37 – 6:53
 Governor's Proposed Budget for 2017-18</p> |
| <p>10. REPORTS OF ASSOCIATIONS</p> <p>10.1 There was no UDEA report.</p> <p>10.2 CSEA President Rebecca Garcia thanked staff for sharing the excitement going on in the classrooms. A big thank you to our administration for getting Involved in the grant for instructional assistants to become teachers. Ms. Garcia announced that this is her last week in the district and Darby Young will take over as CSEA President.</p> | <p>7:30 – 7:34
 No UDEA Report</p> <p>CSEA Report</p> |
| <p>11. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS</p> <p>The Board reviewed the Board Agenda Calendar and there were no changes.</p> | <p>7:34 – 7:34
 Reviewed Board Agenda Calendar</p> |
| <p>12. CLOSED SESSION</p> <p>The Board met in closed session with Superintendent Clay, Assistant Superintendent Mary Berkey, Associate Superintendent Andrew Schwab, Assistant Superintendent Rita Sohal and District Legal Counsel Karen Rezendes to discuss Union School District Classified School Employees Association (CSEA) and Union District Educators Association (UDEA) labor negotiations (Govt. Code § 54957.6).</p> | <p>7:34 – 9:07
 Closed session</p> |

The Board met in closed session with Superintendent Denise Clay, Assistant Superintendent Mary Berkey, Associate Superintendent Andrew Schwab, and Assistant Superintendent Rita Sohal to discuss Public Employee Discipline/Dismissal/Release (Govt. Code § 54957).

The Board met in closed session with Superintendent Denise Clay, and Assistant Superintendent Mary Berkey regarding potential litigation (Govt. Code § 54956.9).

The Board met in closed session with Superintendent Denise Clay regarding Public Employee Performance Evaluation Title: Superintendent. (Govt. Code §54957)

13. REPORT OF ACTION TAKEN IN CLOSED SESSION

There was no action taken in closed session.

9:07 – 9:07
Report from
Closed session

14. ADJOURNMENT

Board member Vickie Brown moved to adjourn the meeting at 9:07 p.m. Board member Jennifer Petroff seconded the motion and the Board unanimously approved. The next regularly scheduled Board meeting is February 13, 2017.

9:07 p.m.
Adjourned

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:

Clerk