

Before/After School Programs

After School Education and Safety (ASES) and 21st Century Community Learning Center (21st CCLC) Programs

The district's ASES program may serve students in grades K-8.

Consistent with state funding priorities, the district shall, to the extent feasible, give priority to establishing ASES programs that serve students in schools in which at least 50 percent of elementary students and 50 percent of middle or junior high school students are eligible for free or reduced-price meals under the National School Lunch program.

The district's 21st CCLC program may serve students in grades K-12. The program shall primarily serve students in Title I schoolwide programs, with priority given to schools that are identified for program improvement under 20 USC 6316.

The district's ASES and 21st CCLC program(s) shall be operated in accordance with the following:

1. Program Elements
 - a. The program shall include an educational and literacy element in which tutoring or homework assistance is provided in language arts, mathematics, history.
 - b. The program shall include an educational enrichment element which may include, but is not limited to, fine arts, recreation, and physical fitness.
2. Nutrition
 - a. If snacks are made available in the program, they shall conform to state nutrition standards specified in Education Code 49430-49436.
 - b. The district's before-school program shall offer a breakfast meal as described in Education Code 49553 for all program participants.
3. Staffing
 - a. The Superintendent or designee shall ensure that all staff members who directly supervise students shall, at a minimum, meet the qualifications for an instructional aide.

- b. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in law and Board policy.
 - c. The student-to-staff ratio shall be no more than 20 to 1.
4. Hours of Operation
- a. The district's before-school program shall begin at 6:30 a.m. on every regular school day or two hours before the commencement of the regular school day. A program may operate less than two hours per regular school day, but in no instance shall a program operate for less than one and one-half hours per regular school day.
 - b. The district's after-school program shall begin immediately upon the conclusion of the regular school day and shall operate a minimum of 15 hours per week and at least until 6 p.m. on every regular school day.
 - c. Each student admitted into the district's program shall be expected to attend the full number of hours that the program is in operation every day that he/she participates. However, when necessary, a student's parent/guardian may request, in writing, that the Superintendent or designee approve the reasonable late daily arrival of his/her child for the before-school program or the reasonable early daily release of his/her child from the after-school program. The Superintendent or designee shall not approve such a request if the student would be attending less than one-half of the daily program hours.

21st Century High School After School Safety and Enrichment for Teens (ASSETs) Program

The district's ASSETs program may serve students in grades 9-12.

When feasible, priority shall be placed on establishing programs that serve students in schools that are ranked in deciles 1-3 on the most recent Academic Performance Index (API).

The program shall be operated in accordance with the following:

1. Program Elements

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- a. The program shall include an academic assistance element that is aligned with the regular academic program and includes, but is not limited to, at least one of the following:
 - (1) Preparation for the high school exit examination;
 - (2) Tutoring;
 - (3) Homework assistance; or
 - (4) College preparation, including information about the Cal Grant program pursuant to Education Code 69530-69547.9.
- b. The program shall include an enrichment element that may include, but is not limited to, community service, career technical education, job readiness, opportunities for mentoring and tutoring younger students, service learning, arts, computer and technology training, physical fitness, and recreation activities.
- c. The program shall include a nutritional snack and a physical activity element.
- d. The Superintendent or designee shall assess students' preferences for program activities.

2. Location of Program

- a. The district's program may operate on one or multiple school sites or at another location approved by the California Department of Education (CDE).
- b. If applying for a location off school grounds, the Superintendent or designee shall ensure that safe transportation is available for students, if necessary, and the program is at least as available and accessible as similar programs conducted on school sites.

3. Hours of Operation

- a. The district's program shall operate for a minimum of 15 hours per week.

- b. The district's program may be operated either after school only or for any combination of after school, before school, weekends, summer, intersession, and vacations.

Volunteers

The Superintendent or designee may establish a registry of volunteer after-school physical recreation instructors and other before- and after-school program volunteers.

To be included in the registry, a volunteer shall submit to a criminal background check pursuant to Education Code 45125. He/she also shall submit current contact information to the district and shall update that information whenever the information changes.

The Superintendent or designee may use a volunteer registered with the district or may select another person to provide physical recreation to students after school hours or to provide other services.

Reports

The Superintendent or designee shall annually submit to the CDE outcome-based data on academic performance, attendance, and positive behavioral changes, including, but not limited to:

1. Participating students' school day attendance on an annual basis;
2. Program attendance;
3. One or more of the following measures of program effectiveness based on the individual program's focus:
 - a. Positive behavioral changes, as reported by school day teachers or program staff who directly supervise students;
 - b. Standardized Testing and Reporting (STAR) test scores;
 - c. Homework completion rates as reported by school day teachers or program staff who directly supervise students;
 - d. Skill development as reported by school day teachers or program staff who directly supervise students; and/or

- e. Any other measures developed by the CDE; and
- 4. To the extent possible, performance of participating students on the high school exit exam and graduation rates.

Revised: October 27, 2010
(Adopted: September 10, 2008)