

REGULAR BOARD MEETING MINUTES

**COMFORT INDEPENDENT SCHOOLS
MONDAY, FEBRUARY 14, 2011 – 6:00 P.M.
COMFORT ISD ADMINISTRATION BUILDING
327 HIGH STREET - COMFORT, TEXAS**

The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

Eric Lantz, Board President, called the meeting to order at 6:00 p.m.

Trustees present: Ray Avery, Eric Lantz, Rusty Saur (6:01), Nora Lozano,

Brad Spenrath (absent), Tillie Moldenhauer (6:18) and Tommy Harvey.

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

- 1. Agenda items*
- 2. Non-agenda items*

III. SPECIAL PRESENTATIONS

Student Recognition:

*Comfort High School HOSA Program (Area 1 Conference)
Nine Students Advancing the STATE!*

Employee of the Month: Keith Vadnais

Professional of the Month: Amanda Rust

Teacher(s) of the Month

Elementary School: Joy Pruett (5th grade)

Middle School: Christine Poulis (Science Teacher)
High School: Kyle Klemcke (Chemistry Teacher)

IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET

- A. Superintendent's Report**
1) Personnel
2) February District Calendar
- B. Principal's Report**
1) Elementary School Report
2) Middle School Report
3) High School Report
4) Food Service Report

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

1. **Minutes of the January 10, 2011 Regular Meeting**
2. **Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**
3. **Monthly Investment Report**
4. **Building Project Financial Update**

Mr. Avery made a motion that the Board accept the Consent Agenda as presented. Mr. Harvey seconded the motion. The motion passed 5-0. Mrs. Moldenhauer was absent at the time of the vote.

VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

- A. FIRST READING OF UPDATE 89**
A main component of Update 89 is the reorganization of the E section of the policy manual, concerning instruction, with a new policy series addressing alternative methods for earning credit that now contains policies on credit by examination, correspondence courses, and distance learning, including the Texas Virtual School Network (TxVSN).

B. BOARD ELECTION FOR ESC REGION XIII BOARD OF DIRECTORS

C. 2011-2012 BUDGET PROCESS

VII. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. Items Removed from the Consent Agenda

B. Consider / Approve the Asphalt Driveway for the Softball Field

Background: Last June, the Board agreed to hold off on the asphalt driveway until the project was near completion. The softball field will be finished by February 18th. The softball budget account does not have the funds to complete the driveway.

Recommendation: It is the superintendent's recommendation that the Board provide the superintendent direction on the construction of the driveway.

Mr. Avery made a motion that the Board approve paving from the ticket booth to Hwy 87, including the approach TXDOT needs. Mr. Harvey seconded the motion. The motion passed 6-0.

C. Consider / Approve a \$500.00 Incentive Pay for Teachers, Nurses, Librarians or Assistant Principals Submitting a Resignation Letter Prior to March 7, 2011 Effective at the End of the 2010-2011 School Year

Background: There are a handful of teachers in the district considering resigning from Comfort ISD this spring. For budget planning purposes, the district needs to know which teachers, nurses, librarians or assistant principals will officially retire now instead of in the summer months.

Recommendation: It is the superintendent's recommendation that the Board authorize the superintendent to develop a program to provide a \$500.00 incentive pay for teachers, nurses, librarians or assistant principals submitting a letter of resignation by March 7, 2011 effective at the end of the 2010-2011 school year.

Mr. Saur made a motion that the Board authorizes the superintendent to develop a program to provide a \$500.00 incentive pay for teachers, nurses, librarians or assistant principals submitting a letter of resignation by March 7, 2011. Mr. Harvey seconded the motion. The motion passed 6-0.

D. Consider/Approve Budget Amendment for Additional Hill Country Special Ed Coop Expenses

Background: The Hill Country Special Ed Coop received ARRA stimulus funds last year (2009-2010) that were applied to salaries paid on behalf of Comfort ISD. These extra funds reduced the amount that Comfort ISD had to pay the

The District has had a good relationship with Wells Fargo thus far and extending their contract would save the District time and expense.

Recommendation: *It is the recommendation of the superintendent that the Board extend the bank depository contract with Wells Fargo for two more years.*

Mr. Saur made a motion that the Board extend the bank depository contract with Wells Fargo for two more years. Mr. Harvey seconded the motion. The motion passed 4-0. Mrs. Moldenhauer and Mrs. Lozano abstained from the vote.

G. Water Contract with Gaddis Methodist Church

Background: *The district will review the water lease agreement with Gaddis United Methodist Church annually.*

Recommendation: *It is the superintendent's recommendation that the Board review the current water contract with Gaddis Methodist Church.*

Mrs. Moldenhauer made a motion that the Board leaves the current water contract with Gaddis Methodist Church as is. Mr. Harvey seconded the motion. The motion passed 6-0.

H. Consider/ Approve the 2011-2012 School Calendar

Background: *The District-wide Educational Improvement Council (DWC) reviewed the board's recommended changes for the 2011-2012 school calendar. The amended 2011-2012 school calendar is attached.*

Recommendation: *It is the superintendent's recommendation that the Board approve the 2011-2012 school calendar as presented.*

Mr. Saur made a motion that the Board approves the 2011-2012 school calendar as presented. Mr. Avery seconded the motion. The motion passed 6-0.

I. Administrative Contracts

Background: *Each February, the superintendent conducts an annual performance review of each of the administrators. Based on this review, recommendations are made concerning the contract status for each administrator.*

Recommendation: *It is the superintendent's recommendation that the Board approve a one year contract extension for administrative staff members as presented.*

Mr. Avery made a motion that the Board approve the one year contract extensions for the administrative staff members as recommended by the superintendent. Mr. Harvey seconded the motion. The motion passed 6-0.

J. Resignations

Janet Rubottom Retiring (CHS Special Education)

Joy Pruett Retiring (5th grade Elementary Teacher)

Mr. Harvey made a motion that the Board accept the resignations as presented to the board. Mrs. Moldenhauer seconded the motion. The motion passed 6-0.

VIII. ADJOURN

There being no further business this meeting is adjourned at 7:15 pm.

Eric Lantz, President

Noel Avery, Secretary