

REGULAR BOARD MEETING MINUTES

COMFORT INDEPENDENT SCHOOLS

MONDAY, JULY 13, 2009 – 6:00 P.M.

COMFORT ISD ADMINISTRATION BUILDING

327 HIGH STREET - COMFORT, TEXAS

The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

Barb Lindner, Board President, called the meeting to order at 6:12 p.m.

Trustees present: Marshall Jennings, Ray Avery, Eric Lantz, Barb Lindner, Brad Spenrath, and Rusty Saur. Tillie Moldenhauer was absent.

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

- 1. Agenda items*
- 2. Non-agenda items*

III. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) District Information*

IV. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

- 1. Minutes of the June 8, 2009 Regular Meeting.**
- 2. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**

3. **Monthly Investment Report**
4. **Building Project Financial Update**

Mr. Lantz made the motion that the Board accept the consent agenda as presented. Mr. Saur seconded the motion. The motion passed 6-0.

V. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

- A. **2009-2010 Budget**
- B. **TASA/TASB Convention Registration – October 2009**
Background: The 2009 TASA / TASB Convention will be held on October 2-4, 2009 in Houston, Texas. Currently, the district has eight rooms reserved for the event. The Board needs to discuss transportation, and who plans to attend. Please notify the superintendent if you will attend the convention on or before September 3, 2009.
- C. **Employee Handbook:**
Background: The Board has the opportunity to review the Employee Handbook. The Handbook was developed using the TASB Model Handbook.
- D. **Athletic/Extracurricular Handbook:**
Background: The Athletic Handbook was developed by Chip Mayfield, Athletic Director. The document is for the Board's review.
- E. **District Student Handbook:**
Background: The Board has the opportunity to review the Student Handbook. The document under review is the same document as last year, with minor changes. All three campus handbooks were consolidated into one district handbook for the 2009-2010 school year. The Handbook was developed using the TASB Model Handbook.

VI. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

- A. **Items Removed from the Consent Agenda**
- B. **Master Plan Committee Findings and Recommendations for the 14.4 Acres:**
Background: The Board appointed several community members to serve on a Master Plan Committee for the 14.4 acres of newly purchased district property.

Recommendation: *It is the superintendent's recommendation that the Board review the committees finding and provide the superintendent a plan to move forward on the project.*

Mr. Lantz made a motion that the Board approve the location of the softball field. Mr. Avery seconded the motion. The motion passed 6-0.

C. Consider/Approve Gasoline and Diesel Fuel Bid for 2009-2010

Background: *Annually the district solicits bids for the purchase of gasoline and diesel fuel for the upcoming school year.*

Recommendation: *It is the recommendation of the superintendent that the Board approve the bid from Pico.*

Mr. Lantz made a motion that the Board approve the bid from Pico as presented. Mr. Jennings seconded the motion. The motion passed 6-0.

D. District Alternative Educational Placement of a Student for the 2009-2010 School Year

Background: *A student gets in a fight the last week of the 2008-2009 school year. The incident classifies as a DAEP placement for the student.*

Recommendation: *It is the superintendent's recommendation that the Board place the student in DAEP for 30 days at the start of the 2009-2010 school year.*

Trustees convened into closed session at 7:12 PM, according to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee. No action will be taken during the Closed Session.

The meeting was reconvened into open session at 7:20 PM.

Mr. Lantz made a motion that the Board allow Mr. Yeschke to place a student in DAEP for 30 days at the beginning of the 2009-2010 school year. Mr. Jennings seconded the motion. The motion passed 6-0.

E. Policy Update 85, Affecting Local Policies

Background: *Update 85 is drawn almost exclusively from the actions of the 80th Legislature, which passed approximately 200 bills with school-related provisions. While not all of the new laws are cited in legal policies or generate changes to local policies, the numbers of bills that impact the manual are continually being provided to Local School Boards.*

Recommendation: *It is the superintendent's recommendation that the Board approve Update 85 as presented.*

Mr. Avery made a motion that the Board approve Update 85 s presented. Mr. Saur seconded the motion. The motion passed 6-0.

F. Consider/ Approve the District Improvement Plan

Background: Every year, the Board must adopt a District Improvement Plan. The document is linked to the Board Priorities. The document has been reviewed and approved by the District-Wide Educational Improvement Council.

Recommendation: It is the superintendent's recommendation that the Board approve the District Improvement Plan for the 2009-2010 school year.

Mr. Avery made a motion that the Board approve the District Improvement Plan for the 2009-2010 school year. Mr. Saur seconded the motion. The motion passed 6-0.

G. Consider/Approve a Request for Qualifications (RFO) for the Elementary Counselor's Grant

Background: Comfort ISD requested interested firms and individual qualifications for "Grant Evaluation Services." These services are required for an external evaluation of grants pursuant to the requirements set forth by the Elementary Counselor's Grant funding agency.

The agreement will be valid for twelve (12) months with an option to renew for two (2) additional one (1) year options, upon mutual agreement between the parties. Any contract may be terminated by the District for non-compliance with any part of the terms and conditions of the agreement.

Recommendation: It is the superintendent's recommendation that the Board approve Zajonic Corp as the consultant for the Elementary Counselor's Grant for the 2009-2010 school year.

Mr. Lantz made a motion that the Board accept Zajonic Corp as the consultant for the Elementary Counselor's Grant for the 2009-2010 school year. Mr. Spenrath seconded the motion. The motion passed 6-0.

H. Appointing a Board Member to the School Health Advisory Council (SB 283)

Background: Senate Bill 283 requires the Board of Trustees to appoint a member of the school board to the School Health Advisory Council (SHAC) and the appointee will serve as the chair or co-chair.

Recommendation: It is the superintendent's recommendation that the Board appoint a Board member to serve on the SHAC committee.

This item was moved to the August Agenda. No action was taken at this time.

I. Resignations:

Colin Toot
Josh Limmer
Christina Havron
Kyle Tidwell

Trustees convened into closed session at 7:33 PM, according to Government Code §551.074 to deliberate the appointment, employment, evaluation,

reassignment, duties, discipline, or dismissal of an employee. No action will be taken during the Closed Session.

The meeting was reconvened into open session at 7:54 PM.

Mr. Lantz made a motion that the Board accept the resignations of Colin Toot, Josh Limmer, Christina Havron, Robert Bell and Kyle Tidwell. Mr. Jennings seconded the motion. The motion passed 6-0.

J. Employment:

Aaron Lux - Speech/Coach
Johnny Hellums - Building Trades
Joseph Mann - MS Math/Coach
Christopher Mulliniks - MS Band
Edith Garza - 4th Grade Elem. Bilingual Teacher
Dana McGill - Art Teacher
LaMar Raders - Elementary Bilingual Counselor
Courtney Mayfield - Elementary Social Worker

Mr. Lantz made a motion that the Board accept the employment of Aaron Lux, Johnny Hellums, Joseph Mann, Christopher Mulliniks, Edith Garza, Dana McGill, LaMar Raders, Courtney Mayfield and Rachel Schmidt. Mr. Spenrath seconded the motion. The motion passed 6-0.

VII. ADJOURN

There being no further business this meeting is adjourned at 7:52 pm.

Barb Lindner, President

Marshall Jennings, Secretary