

# **REGULAR BOARD MEETING MINUTES**

**COMFORT INDEPENDENT SCHOOLS  
MONDAY, OCTOBER 8, 2007 – 6:00 P.M.  
COMFORT ISD ADMINISTRATION BUILDING  
327 HIGH STREET - COMFORT, TEXAS**

*The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 995-3664.*

*The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

## **I. CALL MEETING TO ORDER**

*President Mrs. Lindner called the meeting to order at 6:07 PM.*

*Trustees present were Barb Lindner, Eric Lantz, Marshall Jennings, Benji Alldredge, Jane Neuenschwander, Ray Avery and Agustin Avalos.*

## **II. PUBLIC COMMENT**

### **A. Public Comments**

*At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)*

- 1. Agenda items*
- 2. Non-agenda items*

## **III. SPECIAL PRESENTATIONS**

### **A. Student Recognition**

*Kari Beth Langbein-National Proficiency Award  
Cody Kneupper-American Farmer Award*

### **B. Employee Recognition**

### **C. Performance – FIRST Rating**

*The purpose of this public meeting is to report the district's performance under each of the indicators and the resultant district's rating.*

#### **IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET**

##### **A. Superintendent's Report**

- 1) *Building Program*
- 2) *Personnel*
- 3) *October District Calendar*

##### **B. Principal's Report**

- 1) *Elementary School Report*
- 2) *Middle School Report*
- 3) *High School Report*

#### **V. CONSENT AGENDA**

*All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.*

##### **A. Minutes of the September 10, 2007 Regular**

##### **B. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**

##### **C. Monthly Investment Report**

##### **D. Building Project Financial Update**

*Dr. Alldredge made the motion to accept the consent agenda as presented. Mr. Avalos seconded the motion. The motion passed 7-0.*

#### **VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION**

##### **PBK & Satterfield & Pontikes Report**

*Background: Satterfield and Pontikes (S&P) started construction at Comfort ISD in early June. PBK and S&P will discuss where the district is currently at in the project as well as give projections for the future.*

*Mr. Jeff Rodriguez, from PBK, presented color schemes for the new additions to the three existing campuses.*

*Marion and Alan Songer, representing S & P Construction and George Pace, CISD district construction project consultant, were present to discuss all campus bond construction projects.*

#### **VII. ITEMS FOR DISCUSSION AND/OR ACTION**

*(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082,*

Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

**A. Items Removed from the Consent Agenda**

**B. Textbook Committee**

**Background:** The 2007-2008 Textbook Committee represents each department in the adoption process. Members of the committee are: John Chapman, Angie Barker, Cathy Behrens, Christina Havron, Melinda Bell, John Miller, Kristin Day, Cathy Tucker, Nicky Gilliland, Angeli Willson, and Byron McAdams.

**Recommendation:** It is the superintendent's recommendation that the Board approve the textbook committee as recommended by administration.

Mr. Avery made the motion to approve the textbook committee as recommended. Mr. Jennings seconded the motion. The motion passed 7-0.

**C. Consider/Approve Tax Levy Roll**

**Background:** The Kendall Appraisal District has applied our new tax rates to the current properties and has prepared tax statements. The tax levy amount for 2007-2008 is \$ 6,396,816.19. (2006-2007 tax levy amount was \$6,866,275.00)

**Recommendation:** It is the recommendation of the superintendent that the Board approve the tax levy for the 2007-2008 tax year as prepared by the Kendall Appraisal District.

Dr. Alldredge made the motion to approve the tax levy for the 2007-2008 tax year as presented by the Kendall Appraisal District. Mrs. Neuenschwander seconded the motion. The motion passed 7-0.

**D. Commissioner-Recommended Student Performance Domain for Principals**

**Background:** Texas statute requires that the Board use the district performance report as a primary consideration in its appraisal of the principal performance (TEC 39.054) This worksheet provides an analysis of the campus student performance based on the district AEIS and AYP reports. This worksheet is to be included as one component of the locally developed appraisal instruments.

**Recommendation:** The superintendent recommends the Board approve the Commissioner-Recommended Student Performance Domain for campus principals.

Dr. Alldredge made the motion to approve the Commissioner-Recommended Student Performance Domain for campus principals. Mr. Jennings seconded the motion. The motion passed 7-0.

**E. Locally Developed Administrative Evaluation Instruments**

**Background:** *The district will use the Student Performance Domain to evaluate the campus administration. The district has the authority to use additional locally developed instruments to evaluate administration. The instrument provided evaluates the administrative team on important issues meeting the needs of the Comfort schools and community.*

**Recommendation:** *The superintendent recommends the Board approve a locally developed administrative evaluation for the campus administration.*

Mr. Lantz made the motion to approve a locally developed administrative evaluation for the campus administration. Mrs. Neuenschwander seconded the motion. The motion passed 7-0.

**F. Kerr Central Appraisal District Nominate Appraisal District Board of Directors for the 2008 & 2009 Term**

**Background:** *On October 1<sup>st</sup> the chief appraiser must notify each voting taxing unit of the number of votes it may cast. Comfort ISD may nominate up to 5 people. The names of the nominees must be submitted to the chief appraiser before October 15, 2007. Current CISD Board members are eligible to serve on the Kerr Central Appraisal District Board of Directors.*

**Recommendation:** *The superintendent recommends the Board nominate individuals to be placed on the ballot before October 15, 2007.*

Mr. Lantz made the motion that the Board nominate Mr. Lewis to remain in his tax appraisal board position. Mr. Avery seconded the motion. The motion passed 7-0.

**G. Commissioner-Recommended Student Performance Domain for Superintendent**

**Background:** *Texas statute requires that the Board use the district performance report as a primary consideration in its appraisal of the superintendent's performance (TEC 39.054) This worksheet provides an analysis of the district student performance based on the district AEIS and AYP reports. This worksheet is to be included as one component of the locally developed appraisal instruments.*

**Recommendation:** *The superintendent recommends the Board approve the Commissioner-Recommended Student Performance Domain for the superintendent.*

Mr. Avery made the motion that the Board accept the Commissioner-Recommended Student Performance Domain for the superintendent. Mr. Avalos seconded the motion. The motion passed 7-0.

**H. Locally Developed Superintendent Evaluation Instruments**

**Background:** *The district will use the Student Performance Domain to evaluate the superintendent. The district has the authority to use additional locally developed instruments to evaluate the superintendent. The instrument provided evaluates the administrative team on important issues meeting the needs of the Comfort schools and community.*

**Recommendation:** *The superintendent recommends the Board approve a locally developed evaluation for the superintendent.*

Mr. Lantz made the motion that the Board use the template on page 145-146 as the locally developed evaluation for the superintendent. Mr. Avalos seconded the motion. The motion passed 7-0.

**I. Resignations**

**Background:** *The district has received resignations from:*

*Rick Sowell – Comfort Middle School Social Studies/ ESL Teacher*

*Laura Ronstadt – Comfort High School Spanish Teacher*

**Recommendation:** *It is the superintendent's recommendation that the Board acknowledge acceptance of resignations as presented.*

Mrs. Neuenschwander made the motion to acknowledge the acceptance of the resignations as presented. Dr. Alldredge seconded. Mrs. Neuenschwander amended the motion to state the Board acknowledged the acceptance of Laura Ronstadt's resignation. Dr. Alldredge seconded the motion. The motion passed 7-0.

Mrs. Neuenschwander made the motion that the Board acknowledge and accept the resignation of Rick Sowell as recommended by the superintendent. Mr. Jennings seconded the motion. The motion passed 7-0.

**J. Hiring**

**Background:** *The district is in need of a High School Spanish teacher to replace Laura Ronstadt.*

**Recommendation:** *It is the superintendent's recommendation that the Board hire Adam Carroll as the new high school Spanish teacher for the 2007-2008 school year.*

Mr. Lantz made the recommendation that the Board hire Adam Carroll as the new high school Spanish teacher for the 2007-2008 school year. Mr. Avalos seconded the motion. The motion passed 7-0.

**VIII. ADJOURN**

*There being no further business this meeting was adjourned at 7:46 PM.*

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*Barb Lindner, President*

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*Marshall Jennings, Secretary*