

REGULAR BOARD MEETING MINUTES

**COMFORT INDEPENDENT SCHOOLS
MONDAY, DECEMBER 14, 2009 – 6:00 P.M.
COMFORT ISD ADMINISTRATION BUILDING
327 HIGH STREET - COMFORT, TEXAS**

The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 995-6400.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

*Barb Lindner, Board President, called the meeting to order at 6:02 p.m.
Trustees present: Ray Avery, Eric Lantz, Barb Lindner, Rusty Saur (Absent),
Nora Lozano, Brad Spenrath (6:09 pm) and Tillie Moldenhauer*

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

- 1. Agenda items*
- 2. Non-agenda items*

III. SPECIAL PRESENTATIONS

A. Student Recognition

Comfort Bobcat Varsity Football Team

B. Teacher of the Month

<i>Elementary:</i>	<i>Anna Bennett (Pre-Kindergarten)</i>
<i>Middle School:</i>	<i>Rawlyn Richter (Social Studies)</i>
<i>High School:</i>	<i>Keri Leech (Content Mastery)</i>

- C. **Professional of the Month:** Tina Bohnert (Central Office)
D. **Employee of the Month:** Kari Evans (Elementary Teacher Assistant)

IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) Personnel
- 2) Building Issues / District News
- 3) December District Calendar

B. Principal's Report

- 1) Elementary School Report
- 2) Middle School Report
- 3) High School Report
- 4) Food Service Report

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

1. **Minutes of the November 9, 2009 Regular Meeting**
2. **Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**
3. **Monthly Investment Report**
4. **Building Project Financial Update**

Mrs. Moldenhauer made a motion that the Board approve the Consent Agenda as presented. Mrs. Lozano seconded the motion. The motion passed 6-0.

VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

A. Presentation/Hearing District Academic Excellence Indicator System (AEIS) and Average Yearly Progress (AYP) Report 2008-2009

***Background:** The AEIS is a comprehensive reporting system defined in state statute. Since 1990-1991, campus and district AEIS reports have been generated and published annually for all campuses and districts in the state. Local districts share responsibility for disseminating the AEIS reports, including holding hearings for public discussion of the AEIS report content. All indicators used for accountability are reported in the AEIS, with additional desegregations depicting how each grade level and different populations performed. Indicators that will potentially be used in future accountability ratings are also published in the AEIS when possible. The reports also show participation rates on the state-*

administered tests. Additionally, the AEIS shows demographic information about students and staff, program information, and financial information, all of which provide context for interpreting accountability results.

AYP is a federal accountability program mandated under the NO CHILD LEFT BEHIND (NCLB) act.

VII. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. Items Removed from the Consent Agenda

B. Consider / Approve a Contractor for the High School Softball Field

Background: Texas Multi Chem. develops and builds athletic fields across the state. Steve Caraway comes highly recommended by neighboring districts. Texas Multi Chem. is on the Texas Association of School Boards (TASB) Buy Board.

Recommendation: It is the recommendation of the superintendent that the Board approve Texas Multi Chem. to construct the softball facilities.

Mr. Lantz made a motion that the Board approve Texas Multi Chem. to construct the softball playing surface. Mr. Spenrath seconded the motion. The motion passed 6-0.

C. Appoint Five Members to the Student Health Advisory Council (SB 283)

Background: Senate Bill 283 requires that the school board now appoint at least five members to the school health advisory council. The bill also requires the council to submit an annual written report to the Board detailing its recommendations regarding the health education curriculum, modifications to previous recommendations and an explanation of the council's activities since its last report.

Recommendation: *It is the recommendation of the superintendent that the Board appoint Shana Collie, Jason Teague, Angela Fiedler, Carol Stallings, and Marie Brown.*

Mr. Lantz made a motion that the Board appoint Shana Collie, Jason Teague, Angela Fiedler, Carol Stallings, and Marie Brown to the SHAC Board. Mrs. Moldenhauer seconded the motion. The motion passed 6-0.

D. Second Reading of Update 86

Background: *Update 86 is drawn almost exclusively from the actions of the 80th Legislature, which passed approximately 200 bills with school-related provisions. While not all of the new laws are cited in legal policies or generate changes to local policies, the numbers of bills that impact the manual are continually being provided to Local School Boards.*

Recommendation: *It is the recommendation of the superintendent that the Board approve Update 86 as presented.*

Mr. Spenrath made a motion that the Board approve Update 86 as presented. Mr. Lantz seconded the motion. The motion passed 5-0-1, Mrs. Moldenhauer abstained.

E. Review Board Continuing Education Hours

Background: *The Board President is required at this time to announce (by Tier) the name of each board member who has completed the required continuing education, who has exceeded the requirement, and who is deficient in the required continuing education.*

Mr. Avery made a motion that the Board accept the continuing education hours. Mrs. Lozano seconded the motion. The motion passed 6-0.

F. Consider / Approve an Audit Committee to Review the 2008-2009 Audit Report with Neffendorf, Knopp, Doss & Company, P.C.

Background: *The Board elects two or more Board members to review the district's audit report prior to the next regular scheduled Board meeting. Neffendorf, Knopp, Doss and Company will provide a detailed review of the audit report to the committee.*

Recommendation: *It is the superintendent's recommendation that the Board elect a committee of Board members to review the 2008-2009 audit report prior to the January 11, 2010 Board meeting.*

Mr. Spenrath made a motion that the Board appoint Mr. Lantz and Mrs. Moldenhauer to review the 2008-2009 audit report prior to the January 11, 2010 Board Meeting. Mrs. Lozano seconded the motion. The motion passed 6-0.

G. Consider / Approve Allocating the remaining 2006 Bond Interest Funds

Background: *The district has a surplus of monies remaining in the 2006 Bond Interest funds. Items such as tennis court parking and asphalt under the Ag pavilion have been discussed.*

Recommendation: *It is the superintendent's recommendation that the Board use the remaining funds for a school project.*

Mr. Spenrath made a motion that the Board give Mr. Chapman the authority to have a concrete parking lot constructed at the tennis courts and if there is money left over to use it to do the floor at the Ag. Barn with asphalt or concrete. Mr. Lantz seconded the motion. The motion passed 6-0.

H. Superintendent Formative Evaluation

(According to Government Code §551.071 and §551.074, the Board of Trustees may convene in a closed session to discuss personnel matters. No action will be taken during a Closed Session).

Background: *Annually the Board is responsible for evaluating the job performance of the superintendent of schools. The review is based on the evaluation instrument, which will be used to conduct the formal performance evaluation of the superintendent in January.*

Mr. Avery made a motion that the Board accept the first instrument, the Comfort Independent School District Evaluation Instrument for the Superintendent, to be used to conduct the formal performance evaluation of the superintendent in January. Mr. Lantz seconded the motion. The motion passed 6-0.

VIII. ADJOURN

There being no further business this meeting is adjourned at 7:52 pm.

Barb Lindner, President

Noel R. Avery, Secretary