

Shepherd ISD

Booster Club Compliance List

Co-curricular Coordinators

All school activities, organizations (including the booster club), events and personnel are under the jurisdiction of the superintendent. Booster clubs must recognize this authority and work within a framework prescribed by the school administration. Booster clubs sole purpose is to help enrich the school's participation and advancement in extra-curricular activities.

Much of the information below may be obtained from <http://www.uiltexas.org/policy/booster-club-guidelines> .

SISD booster clubs need to develop and annually review policies that cover:

- Treasure Reports – These reports are the booster clubs financial reports. They must be completed at least annually and submitted to the Superintendent's office by August 15th.
- Minutes – Superintendent should be invited to all meetings.
- Fundraising Schedule - May be obtained from the School Website.
- Fundraising forms - Anytime that the booster club is collecting money the Business Office should be contacted. Forms may be obtained from the School Website.
- Non Profit Id# - Booster clubs should file an application for a nonprofit status. A letter from state should be obtained giving the booster club its charter id.

For a longtime, booster clubs across the state have operated under the impression that they were a stand-alone nonprofit. Due to questionable operations in recent years, booster clubs around the state have become a hot topic among school finance. UIL has taken the stance on the roles and regulation of booster clubs. The Governmental Accounting Standard Board requires that booster clubs be assessed for component unit determination. It is not the districts desire to micro manage the booster clubs but be knowledgeable of activities as it relates to the District.

The link listed above will assist with many other topics that are crucial to running a sound and transparent booster club.

Roles of the Superintendent
Fundraising | Spending
Athletic boosters

Written Policies
Stipends | Gifts to Coaches
Academic boosters

Relationships with the school
Club restrictions
Music boosters

Contacts:

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