

**POLICY ACCESS**

The Governing Board recognizes the importance of adopting policies that reflect the District's vision and maintaining a policy manual that is up-to-date and reflects the mandates of law.

The Superintendent or designee shall maintain district policies in print or electronically for the purpose of communicating to all interested stakeholders the policies, regulations and bylaws within which district schools will operate. The Board encourages members of the public to acquaint themselves with the district's policies.

The Superintendent or designee shall ensure that the community and all district employees have access to the policies. A public access shall be maintained in the district central office and at each school site. These copies shall be maintained either electronically or by paper copy.

The Superintendent or designee shall establish procedures for distributing copies of new or revised policies, bylaws and regulations as they are adopted. Annually, at the Board's organizational meeting, the Superintendent/designee shall provide an update on the status of the policy review cycle to ensure that policies are kept up-to-date.

Adopted: February 28, 2007