

REGULAR BOARD MEETING MINUTES

COMFORT INDEPENDENT SCHOOLS

MONDAY, JUNE 11, 2007 – 6:00 P.M.

COMFORT ISD ADMINISTRATION BUILDING

327 HIGH STREET - COMFORT, TEXAS

I. CALL MEETING TO ORDER

Mrs. Lindner called the meeting to order at 6:04 p.m.

*Trustees Present: Mr. Jennings, Mr. Avery, Mr. Lantz, Mrs. Lindner
Dr. Alldredge and Mrs. Neuenschwander.*

Mr. Avalos was absent.

II. PUBLIC COMMENT

A. Public Comments

NO PUBLIC COMMENTS

III. SPECIAL PRESENTATIONS

A. Public Forum on Federal Programs: Proposed Expenditures and Program Evaluations

Jeremy McCaig presented an overview of the school district's federal programs. His presentation included a review of the programs offered during the 2006-2007 school year as well as projected federal entitlements for 2007-2008.

IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

Mr. Chapman stated to the board that he would have a 3 year budget comparison for the next board meeting.

Mr. Chapman presented the board with a plaque he had received from Coach Nabours for the Bobcat Cross Country Team placing 3rd in State Competition.

B. Principal's Report

- 1) Elementary School Report**
- 2) Middle School Report**
- 3) High School Report**

Mr. Chapman told the board that should they have any questions about any of the Principal's Reports to call him. Mr. Chapman will research and explain questions presented to him, at the next board meeting.

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

- A. Minutes of the April 25, 2007 Special Meeting(6:30pm), April 25, 2007 Special Meeting (8:15pm)May 14, 2007 Regular Meeting, May16, 2007 Special Meeting, and May 29, 2007 Special Meeting.**
- B. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**
- C. Monthly Investment Report**
- D. Building Project Financial Update**

Mr. Lantz made a motion to approve consent agenda.

Mrs. Neuenschwander seconded the motion. The motion passed 6-0.

VI. NON ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

- A. Spring TAKS Results and Presentation**

Mrs. Kuenstler, the district TAKS Coordinator, gave a presentation of the preliminary TAKS results. The official results will be available in August, 2007.

- B. TASA/TASB Convention Registration – September 2007**
- C. Status Report From Attorneys for Delinquent Taxes**

Mr. Banks presented the board with a check for \$23,040.45 for the sale of the Fifth Street Property which was previously auctioned. He also reviewed the delinquent tax reports.

VII. ITEMS FOR DISCUSSION AND/OR ACTION

- A. Items Removed from the Consent Agenda**

- B. Consider/Approve Changes to Special Programs Gifted and Talented Students EHBB (LOCAL)**

Background: Comfort's District Wide Committee has suggested that changes be made to the nomination, assessments, reassessments, and program evaluations.

Recommendation: It is the superintendent's recommendation that the Board consider/approve the changes to EHBB (LOCAL).

Mrs. Neuenschwander made a motion to accept the changes to Special Programs EHBB (LOCAL) as stated.

Mr. Jennings seconded the motion. The motion passed 6-0.

C. Banking Resolution and Change of Signature Authorities

Background: We have depository accounts at Security State Bank and will soon be opening new accounts at Wells Fargo when the new banking contract becomes effective. We also have accounts at Lone Star and TexTERM investment pools. The financial institutions have prepared documents in order to remove Mr. Rouse and to add Mr. Chapman. We propose to have Mrs. Lindner, Mr. Marshall, Mrs. Hall, and Mr. Chapman as authorized signers for the new accounts at Wells Fargo. For the two investment pools, only Mr. Chapman and Mrs. Hall will be authorized.

Recommendation: It is the superintendent's recommendation that the Board consider/approve the changes as outlined.

Mr. Lantz made the motion to accept the banking resolution and change of signature authorities as recommended.

Dr. Alldredge seconded the motion. The motion passed 6-0.

D. Consider/Approve Investment Policy CDA(LOCAL)

Background: The Board reviews the district's investment policy annually.

Recommendation: It is the superintendent's recommendation that the Board approve the district's investment policy as presented.

E. Consider/Approve Financial Auditor for the 2007-2008 School Year

Background: The Board annually approves an independent financial audit firm for the purpose of conducting an internal financial audit. The auditors will review and audit the district's records for the 2006-2007 school year. We requested qualifications last year and were pleased with the audit by Neffendorf, Knopp, Horry and Doss. Their engagement letter is attached. Their fee estimate has increased by \$500.00 from last year.

Recommendation: It is the superintendent's recommendation that the Board approve the financial auditors as recommended.

Mr. Avery made a motion to accept Neffendorf, Knopp, Horry and Doss to prepare the audit for the fiscal year ending 8/31/07.

Mrs. Lindner seconded the motion. The motion passed 6-0.

F. Consider/Approve Kendall County Appraisal Assessment and Collection District Contract

Background: *The district's contract with Kendall County Appraisal Assessment and Collection District has been submitted for board approval.*

Recommendation: *It is the superintendent's recommendation that the Board approve the contract renewal with modification "The taxing Unit authorizes the Appraisal District and its Board of Directors to contract with Perdue, Brandon, Fielder, Collins and Mott, LLP, a law firm, to enforce the collection of delinquent taxes as provided by the Texas Property Tax Code".*

Mrs. Lindner made the motion to approve the contract renewal as presented with the modification.

Mr. Lantz seconded the motion. The motion passed 5-1. Mr. Avery was opposed.

G. First Reading of Update 80, Vantage Points

Background: *Update 80 contains several D-section policies that are included in the array of "employment policies" that Education Code 21.204(d) requires be copied, Web-published, or otherwise made available for term contract employees.*

Recommendation: *The superintendent recommends that these "employment policies" be disseminated prior to the penalty-free resignation date for employees before the next school year starts. For that reason, he also recommends that administrative review and board action on Update 80 occur as soon as possible.*

This was a discussion item only. No action was taken.

H. Consider/Approve Budget Amendments For Technology

Background: *Upgrades are needed for full compatibility of our current data processing system with equipment to be installed in the new construction. Some of the existing routers/switches currently in use are of an age where they are not compatible with the newer equipment on the market now. This also allows for an upgrade from the current two-layer network design to a three-layer network design as approved in the Comfort ISD Technology Plan, 2007 - 2010. Changing Comfort ISD from a two- to a three-layer design is necessary because it gives greater bandwidth (space to carry data) to our network, improves the efficiency of how network resources are allocated, tightens network security (reducing hacking and virus problems), permits higher speeds across the system, and provides room for growth of the resources we can utilize in instruction and administration within our school system (the Internet, software, distance learning, etc.).*

Many of the existing switches and routers are at end of life cycle or cannot be upgraded to meet our current and growing needs. The fiber end connection points (transceivers) in use at all campuses are no longer manufactured. In almost every case, these transceivers are an average of 8 years old—well beyond their service lifetimes. We have suffered two equipment failures with these devices in the past year. Additionally, our existing equipment does not allow for a

necessary increase in the number of fiber pairs to carry data across our network. Expansion of the Grade Recovery program and the Library system upgrade, as well as other software packages and additions budgeted into school year 07-08 place further demands on our existing network it is ill-equipped to meet at this time.

This equipment is included in our Year 10 Erate application along with the New Construction but Erate approval is not guaranteed. If our Year 10 Erate application for internal connections is approved, the district will be reimbursed between 77% and 80%. We may not learn of our approval status until well into school year 2007 - 2008. Expenditure of funds included in this budget amendment can not take place before July 1, 2007. We are estimating that these upgrades will cost \$166,877 and would prefer to make the updates this summer if the Board would approve the expenditure of extra funds from our Fund Balance.

DECREASE	Gen Operating Fund Balance	199-00-36XX	\$ 166,877
INCREASE	Technology expenditures	199-XX-6XXX	\$ 166,877

This item was moved to the July Meeting.

I. Stipends for the 2007-2008 School Year

Mr. Avery made a motion to accept the stipends as presented.

Mr. Jennings seconded the motion. The motion passed 6-0.

J. Consider/Approve Rental Agreement for House at 709 North Creek Road

Mrs. Lindner made a motion to accept the rental agreement to our permanent files.

Mr. Jennings seconded the motion. The motion passed 5-1. Mr. Avery was opposed.

K. Resignations

Background: We have received and accepted resignations from:

Donna Bowyer, Shelbie Cannon, Pam Drees, Parris King, Sanford Reed, and Jennifer Goetz

Recommendation: It is the superintendent's recommendation that the Board acknowledge acceptance of resignations as presented.

Mr. Lantz made a motion to recognize and accept the resignations presented.

Mrs. Neuenschwander seconded the motion. The motion passed 6-0.

Trustees convened into closed session at 7:55 p.m., according to Government code §551.074 to discuss personnel or to hear complaints against personnel.

The meeting reconvened into open session at 8:45 p.m. No Action was taken.

VIII. ADJOURN

There being no further business the meeting was adjourned at 8:48 p.m.

*Amanda Rust, Office Assistant
For the Board of Trustees*