

REGULAR BOARD MEETING MINUTES

COMFORT INDEPENDENT SCHOOLS MONDAY, OCTOBER 19, 2009 – 6:00 P.M. COMFORT ISD ADMINISTRATION BUILDING 327 HIGH STREET - COMFORT, TEXAS

The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 995-6400.

The subjects to be discussed are listed on the Agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

Barb Lindner, Board President, called the meeting to order at 6:10 p.m.

Trustees present: Ray Avery, Eric Lantz, Barb Lindner, Rusty Saur, Nora Lozano, Brad Spenrath and Tillie Moldenhauer (6:15pm)

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

- 1. Agenda items*
- 2. Non-agenda items*

III. SPECIAL PRESENTATIONS

CISD Excellence Award:

Elementary School: Sue Eggers (3rd Grade Teacher)

Middle School: Melissa Dunbar (English Language Arts Teacher)

High School: Brad Kinney (Biology Teacher)

Professional: Margie Hall (Business Manager)

Employee: Keith Vadnais (Operations Department)

IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) Academics, Athletics, Facilities, Events
- 2) October & November District Calendar

B. Principals' Report

- 1) Elementary School Report
- 2) Middle School Report
- 3) High School Report

C. Food Service Report

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

1. **Minutes of the September 14, 2009 Regular Minutes**
2. **Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**
3. **Monthly Investment Report**
4. **Building Project Financial Update**

Mr. Saur made a motion that the Board approve the consent agenda as presented. Mr. Avery seconded the motion. The motion passed 6-0. Mrs. Moldenhauer was absent at the time of the vote.

VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

A. Highly Qualified Report:

No Child Left Behind requires specific district teachers to be highly qualified according to federal standards. The report will be reported to the Board of Trustees.

B. Financial Integrity Rating System of Texas (FIRST) Public Hearing:

The purpose of the financial accountability rating system is to ensure that school districts will be held accountable for the quality of their financial management practices, and to achieve improved performance in the management of their financial resources. The system is designed to encourage Texas public schools to better manage their financial resources in order to provide the maximum allocation possible for direct instructional purposes. The system will also disclose the quality of local management and decision-making processes that impact the allocation of financial resources in Texas public schools.

VII. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussing purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. Items Removed from the Consent Agenda

- B. Consider / Approve an Architect for the Development of the New Softball Field**
Background: *Fromberg Associates has worked with several districts in the area to develop master plans for athletic facilities. Randalle Fromberg will present his qualifications for the development of the softball field, concessions stand and related facilities to the Board of Trustees.*

Recommendation: *It is the recommendation of the superintendent that the Board approve Fromberg Associates as the Architect for developing the new softball field.*

Mr. Lantz made a motion that the Board approve Fromberg Associates as the Architect working with the Master Plan Committee to develop the new softball field. Mr. Avery seconded the motion. The motion passed 7-0.

C. Consider/Approve Budget Amendment for Windstorm Damage Repairs

Background: *We have received an insurance settlement to repair the damage suffered in the windstorm on July 30, 2009. In order to make the repairs, please accept the insurance settlement of \$101,636.93 and amend the budget to increase revenues and expenditures by that amount. We expect that the repair costs will not be more than the insurance settlement.*

Recommendation: *It is the recommendation of the superintendent that the Board approve the budget amendments for the windstorm damage repairs as presented.*

Mr. Spenrath made a motion that the Board approve the budget amendments for the windstorm damage repairs as presented. Mrs. Moldenhauer seconded the motion. The motion passed 7-0.

D. School Health Advisory Council Recommends a Sexuality Education Program Focusing on Abstinence at the Middle and High Schools

Background: *The School Health Advisory Council (SHAC) has reviewed the current sex education curriculum for the middle and high school. The SHAC committee's recommendation is attached.*

Recommendation: *It is the recommendation of the superintendent that the Board approve Big Decisions as the curriculum for the middle and high schools.*

Mrs. Moldenhauer made a motion that the Board approve Big Decisions as the curriculum for the middle and high school's sexuality education programs. Mr. Lantz seconded the motion. The motion passed 7-0.

E. Consider / Approve the Contract to Purchase a Sixty Foot Strip of Land from Gaddis Methodist Church

Background: *Comfort ISD presented Gaddis Methodist Church with a contract for the purchase of a sixty foot strip of land along the far East end of the church property. The contract is attached.*

Recommendation: *It is the recommendation of the superintendent that the Board approve the contract as presented.*

Mr. Lantz made a motion that the Board approve the contract and easement agreement as presented and gives the superintendent the authority to approve further amendments as recommended by the school attorney. Mr. Spenrath seconded the motion. The motion passed 7-0.

F. Consider / Approve Sealed Bids for the 1984 Ford Truck

Background: *The district accepted sealed bids to sell a truck that is no longer being used. If the Board awards the sale to someone other than the highest bid, that criteria will have to be noted.*

Sell the 1984 Ford truck to the highest bid with the bid stipulations of the vehicle being paid for and removed within 10 days of the award. If the highest bidder does not complete the sale transaction according to the bid stipulations, then the option to purchase can pass to the next highest bidder.

Recommendation: *It is the recommendation of the superintendent that the Board accept one of the three sealed bids.*

Mr. Lantz made a motion that the Board award the bid for the 1984 Ford Truck to John Castro. Mr. Spenrath seconded the motion. The motion passed 7-0.

G. Tax Levy Roll

Background: The Kendall Appraisal District has applied our new tax rates to the current properties and has prepared tax statements. The tax levy amount for 2009-2010 is \$7,353,567. (2008-2009 tax levy amount was \$7,012,701)

Recommendation: It is the recommendation of the superintendent that the Board approve the tax levy for the 2009-2010 tax year as prepared by the Kendall Appraisal District.

Mr. Lantz made a motion that the Board approve the tax levy for the 2009-2010 tax year as prepared by the Kendall Appraisal District. Mr. Avery seconded the motion. The motion passed 7-0.

H. Textbook Committee

Background: The 2009-2010 Textbook Committee represents each department in the adoption process. Members of the committee are: John Chapman, Letitia Vaughan, Vicki Warlow, Trudi Oliphant, Cathy Tucker, Sally Lovett, Amme Davis, Olivia Ramsey, Rachel Schmidt, Melissa Dunbar, Melissa Preuss, Rebecca Matthew, Billy Klemstein and Mary McAnally.

Recommendation: It is the superintendent's recommendation that the Board approve the textbook committee as presented.

Mr. Saur made a motion that the Board approve the textbook committee as presented. Mr. Spenrath seconded the motion. Before the motion went to vote Mr. Lantz amended the motion to include Mollye Williams as a member of the textbook committee. Mr. Spenrath seconded the amendment. The amendment passed 7-0 and the motion passed 7-0.

I. Consider / Approve Amendments to the District and Campus Improvement Plans

Background: Every year, the Board must adopt a District and Campus Improvement Plan for each of the three campuses and district. The documents have been developed by the district and campus site based decision making committees. The plans were approved by the Board of Trustees in June/ July 2009 but amendments have been made to include ARRA, SFSF, IDEA and other federal funds.

Recommendation: It is the superintendent's recommendation that the Board approve the amended District Improvement Plan as well as the elementary school, middle school and high school Campus Improvement Plans and to give the superintendent authority to approve future amendments for the 2009-2010 school year.

Mr. Lantz made a motion that the Board approve the amended District Improvement Plan as well as the elementary school, middle school and high school Campus Improvement Plans and to give the superintendent authority to

approve future amendments for the 2009-2010 school year. Mrs. Lozano seconded the motion. The motion passed 7-0.

J. Reorganization of the Board Secretary

Background: Trustees will appoint a Board Secretary according to Policy BDAA (Legal) and BDAA (Local).

Recommendation: It is the superintendent's recommendation that the Board appoint a Board Member to fill the Board Secretary's position.

Mr. Lantz nominated Mr. Avery to fill the Board Secretary position. Mrs. Moldenhauer seconded the nomination. The nomination was approved 6-0-1. Mr. Avery abstained from the vote.

K. Consider/Approve a Resolution Recognizing Parker County Texas 4-H Organization as Approved for Recognition and Eligible for Extracurricular Status Consideration Under 19 Texas Administrative Code, Chapter 76.1

Background: The Board should consider a resolution with the Parker County 4-H organizations. Students will be allowed to attend 4-H events during the school day and receive an extracurricular absence for the day. By passing the resolution, the district will be able to receive funding for the student's absence.

Recommendation: It is the recommendation of the superintendent that the Board approve the Parker County 4-H resolution as presented.

Mr. Lantz made a motion that the Board approve the Parker County 4-H resolution as presented. Mr. Saur seconded the motion. The motion passed 7-0.

VIII. ADJOURN

There being no further business this meeting is adjourned at 7:16 pm.

Barb Lindner, President

Noel R. Avery, Secretary