

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING**

**August 26, 2014**

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Assistant Superintendent, Human Resources Owen Crosby, Assistant Superintendent, Educational Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office August 26 2014
CALL TO ORDER:	The Board President, Mrs. Iverson, called the meeting to order at 7:00 p.m.
CLOSED SESSION: (I)	The Board recessed to Closed Session at 7:01 p.m. to consider Public Employee Appointment/Assignment/ Reassignment/ Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; Pending Litigation - Government Code section 54956.9, and Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6. Present were Dr. Gregory Plutko, Dr. Carolee Ogata, Ms Carrie Delgado and Mr. Owen Crosby.
RECONVENED:	The meeting was reconvened at 7:35 p.m.

PLEDGE OF ALLEGIANCE: (II)

The Pledge of Allegiance was led by Mr. Owen Crosby.

APPROVAL OF MINUTES: (III-A)

It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the minutes of the regular meeting held August 26, 2014.

Motion unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B)

Presentation of reports was postponed until the September 9 2014 meeting.

SUPERINTENDENT'S REPORT: (III-C)

Dr. Gregory Plutko, Superintendent, commented that tomorrow would be the start of a new school year for students. He thanked classified and certificated staff at all sites and stated he anticipated a seamless start to the new school year. Dr. Plutko further thanked the Assistant Principal teams who worked to prepare the schools and built master schedules. Thanks were extended to Dr. Patrick Gittisriboongul, Director of Educational Technology & Information Systems, and his IT team, for their entire overhaul of the network and installation of Aeries and Canvas – indicating that students and teachers will benefit greatly.

PUBLIC COMMUNICATION TO THE BOARD: (III-D)

Gina Gleason, parent, spoke on various issues and indicated that she would be the future President of the Huntington Beach High School Educational Foundation. She announced that a presentation, similar to the Parent University, would be held on Monday, September 22 at 6 p.m. in the high school auditorium, and asked for assistance in getting the word out to the schools.

CONSENT CALENDAR: (IV)

It was moved by Mrs. Henry, seconded by Dr. Dishno, to approve the Consent Calendar as presented, with addendum to the Certificated Personnel Report No. 3.

Motion carried 5-0.

President Iverson welcomed Joe Fraser as the new Principal of Westminster High School.

PERSONNEL REPORT: (IV-A)

Approval was granted for the Certificated and Classified Personnel Report No. 3 as presented, with addendum.

PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-B)

Approval was granted for the Professional and Official Business Activities as presented.

- CONTRACTS AND CONSULTING AGREEMENTS: (IV-C) The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
- APPLICATION FOR FUNDING - CARL PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT: (IV-D) Approval was granted to submit an application to the California Department of Education for continued funding under Section 131 of the Carl D. Perkins Vocational and Applied Technology Education Act. Preliminary funding allocation for the 2014-2015 school year is in the amount of \$257,238. Funds will be used to support business education, industrial technology, family and consumer sciences, and agricultural programs. No district matching funds are required. Authorization to expend funds upon receipt was granted.
- GRANT APPLICATION – AGRICULTURAL VOCATIONAL EDUCATION INCENTIVE GRANT (WHS): (IV-E) Approval was granted for Westminster High School to submit an application to the California Department of Education for continued Agricultural Vocational Education Incentive Grant funding in the amount of \$8,596 for the 2014-2015 school year. The funds will be used to support the agricultural program at the high school. No matching funds are required. Authorization to expend funds upon receipt was granted.
- ADDENDUM TO INTERNSHIP AGREEMENT: (IV-F) The Board had previously granted approval on December 10, 2013 for an Internship Credential Program Agreement between National University and the Huntington Beach Union High School District. Approval was granted for the addendum due to recent changes made by the Commission on Teacher Credentialing pertaining to the support and supervision of interns.
- RESOLUTION - UPDATE OF AUTHORIZED SIGNATURES - COUNTY: (IV-G) Approval was granted to adopt a resolution updating authorized signatures for the District, Cafeteria and/or WOCCE accounts as required by the County. Staff changes have made this update necessary.
- RESOLUTION NO. 41: AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

BOARD POLICY:  
(V-A)

It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the following Board Policy for first reading in the continued revision of existing policies and administrative regulations, with one correction:

BP 2300 – Administration  
Conflict of Interest Code: Designated Personnel

*This policy was sent to the Board to update the Exhibit. The Exhibit needs to be updated to reflect changes in personnel titles.*

Motion unanimously carried.

BOARD POLICY:  
(V-B)

It was moved by Ms Castrey, seconded by Dr. Dishno, to approve the following Board Policy for first reading in the continued revision of existing policies and administrative regulations:

BP 5141.11 – Students  
Accidents - Concussions

*This policy was sent to the Board to provide a policy for Athletic Trainers to follow when supporting student athletes.*

Board discussion took place on the certification of Athletic Trainers, particularly as it related to concussion testing. Dr. Simons commented that the policy places a lot of responsibility on the shoulders of the athletic trainer and asked about certification. He also asked if all schools have athletic trainers. Staff responded stating that each school does have an athletic trainer. Mrs. Henry wants parents to be knowledgeable about the policy and rules and how we are going to administer it. Dr. Plutko stated that staff would add a statement on background and certification to the policy and also take time to look at the process with parents as this was a main focus item of athletic directors at their summer retreat. Mrs. Iverson suggested that this be a Parent University activity. Dr. Plutko indicated that he is very proud of the work being done by Jim Perry, District Athletic Director.

Motion unanimously carried.

NEW BUSINESS: (VI)

Dr. Simons is the district's Board representative to the Nominating Committee for members of the Orange County Committee on School District Organization. He indicated that if any Board member has any nominees to be considered, they should let him know.

Ms Castrey commented on an item from the CROP Board meeting where our students showed a film about Robotics which resulted from their studies in CSTEM (Computers, Science, Technology, Engineering & Mathematics).

Dr. Plutko announced that there will be a Grand Re-opening of the Adult School Transition and Diploma Program that has been underwritten by the Simon Youth Foundation at Westminster Mall. Work is moving along and it is hoped that it will be near completion for the ceremony, which will take place on Thursday, September 18, 2014 at 11 a.m. He asked Board members to check to see if they could attend.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (VII)

None.

ADJOURNMENT:

The meeting was adjourned at 8:03 p.m.

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Clerk

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Secretary