

SIT Team Meeting Minutes

Date: September 16, 2014

Began: 3:00

Ended: 4:30

Members Present: John Robinson, Debra Bechtel, Elayne Sinclair, Roy Highberg, Luann Walker, Jody Dixon, Keith Wilson

1. Mr. Robinson provided an overview of the School Improvement Plan goals we needed to address: Math 1 EOC scores, Biology EOC scores, Recruitment
2. Discussed Recruitment goal-continue working
 - 2015-2016 enrollment goal of 210 students
 - Accept 70 new students
 - Wait list
 - Revamp student application
3. Suggestions for recruitment/application process
 - Commitment letter to include -acceptance contingent upon final transcript
 - Enlist parents to accompany recruitment outings to clubs, schools, etc.
 - Attend middle school faculty meetings and explain criteria to faculty members
 - Attend PTA meetings
 - Plan recruitment events—selective students well in advance
 - Plan parent meeting for prospective parents
 - Sell who we really are; work on terminology to be sure we are what we say we are
4. Briefly looked at Math 1 and Biology goals. Continue working on these.
5. Once the SIP is complete, Mr. Robinson will email to everyone for approval.
6. Meet tomorrow afternoon to complete/finalize our plan.