

# **REGULAR BOARD MEETING MINUTES**

## **COMFORT INDEPENDENT SCHOOLS**

**MONDAY, JULY 12, 2010 – 6:00 P.M.**

**COMFORT ISD ADMINISTRATION BUILDING**

**327 HIGH STREET - COMFORT, TEXAS**

*The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.*

*The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

### **I. CALL MEETING TO ORDER**

*Barb Lindner, Board President, called the meeting to order at 6:08 p.m.*

*Trustees present: Ray Avery, Eric Lantz, Barb Lindner, Rusty Saur (Absent),*

*Nora Lozano (Absent), Brad Spenrath, and Tillie Moldenhauer.*

### **II. PUBLIC COMMENT**

#### **A. Public Comments**

*At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)*

- 1. Agenda items*
- 2. Non-agenda items*

### **III. WRITTEN REPORTS INCLUDED IN BOARD PACKET**

#### **A. Superintendent's Report**

- 1) District Information*

### **IV. CONSENT AGENDA**

*All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.*

- 1. Minutes of the June 14, 2010 Regular Meeting.***
- 2. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,***
- 3. Monthly Investment Report***

**4. Building Project Financial Update**

Mr. Avery made a motion that the Board accept Consent Agenda Items 2, 3, & 4 as presented and pull Consent Agenda Item 1. Mrs. Moldenhauer Seconded the motion. The motion passed 5-0.

**V. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION**

**A. 2010-2011 Budget**

**B. SHAC Health Service Annual Report**

**C. Employee / Student / Athletic / Extracurricular Handbooks:**

**Background:** The Board has the opportunity to review the handbooks. The employee and student handbooks were developed using the TASB Model Handbook.

**VI. ITEMS FOR DISCUSSION AND/OR ACTION**

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

**A. Items Removed from the Consent Agenda**

Item 1 from the Consent Agenda was pulled for review. Mrs. Moldenhauer stated that the time the board went into closed session during the June Meeting needed to be changed from 4:48pm to 7:48pm. Mrs. Moldenhauer made a motion that the Board Accept Item 1 from the Consent Agenda with the correction. Mr. Spenrath seconded the motion. The motion passed 5-0.

**B. Consider/Approve Purchasing Band Equipment**

**Background:** The 2010-2011 proposed budget includes \$27,850.00 for new band instruments. The district has not purchased any large items for the band in the past four years. If the additional purchase of \$27,850.00 is included in the upcoming 2010-2011 budget, the district will have a deficit. A list of needed equipment is attached.

**Recommendation:** It is the superintendent's recommendation that the Board use fund balance funds to purchase \$27,850.00 of band equipment.

Mr. Lantz made a motion that the Board approve using fund balance to purchase \$27,850.00 of band equipment and for the band director to order the instruments right away. Mr. Avery seconded the motion. The motion passed 5-0.

**C. Consider / Approve Projects using the 2006 Bond Interest Funds**

**Background:** *The Board discussed the tennis court parking, and the concrete work in front of the new field house in past board meetings. The district has one item remaining on the list of projects to be considered. This project is to place asphalt or concrete under the Ag pavilion. Currently, the district has \$64,000.00 in the account. The district could use the remaining monies to pay on the debt payment. CISD will see a \$103,000.00 increase in debt payment for the upcoming year and years to come.*

**Recommendation:** *It is the superintendent's recommendation that the Board provide guidance to spend the remaining funds.*

Mr. Spenrath made a motion that the Board use the remaining 2006 Bond Interest Funds of \$64,000.00 for the ag department. First to asphalt the show area under the ag barn and use any remaining balance/portion for ag equipment. Mr. Lantz seconded the motion. The motion passed 5-0.

**D. Consider /Approve Request for Proposal of Sealed Bids on the Softball Complex**

**Background:** *The district solicited bids for the new softball complex. The district received five bids. A list of the bids and the projected scope is attached.*

**Recommendation:** *It is the superintendent's recommendation that the Board accept or reject bids received on June 14, 2010.*

Mr. Lantz made a motion that the Board reject all 5 bids received on June 14, 2010. Mr. Avery seconded the motion. The motion passed 5-0.

**E. Consider/Approve Gasoline and Diesel Fuel Bid for 2010-2011**

**Background:** *Annually the district solicits bids for the purchase of gasoline and diesel fuel for the upcoming school year.*

**Recommendation:** *It is the recommendation of the superintendent that the Board approve a bid for gasoline and diesel for the 2010-2011 school year.*

Mr. Spenrath made a motion that the Board accept the bid for gasoline and diesel for the 2010-2011 school year from McBride Oil from Kerrville, TX. Mrs. Moldenhauer seconded the motion. The motion passed 5-0.

**F. Student Code of Conduct**

**Background:** *Every year the Board adopts the Student Code of Conduct. The document has few changes from 2009-2010 to 2010-2011. The document was developed using the TASB Model Student Code of Conducts.*

**Recommendation:** *It is the recommendation of the superintendent that the Board approve the Student Code of Conduct as presented.*

Mrs. Moldenhauer made a motion that the Board approve the Student Code of Conduct for the 2010-2011 school year as presented. Mr. Avery seconded the motion. The motion passed 5-0.

**G. Consider/ Approve the District Improvement Plan**

**Background:** Every year, the Board must adopt a District Improvement Plan. The document is linked to the Board Priorities. The document has been reviewed and approved by the District-Wide Educational Improvement Council.

**Recommendation:** It is the superintendent's recommendation that the Board approve the District Improvement Plan for the 2010-2011 school year.

Mr. Avery made a motion that the Board approve the District Improvement Plan for the 2010-2011 school year as presented. Mr. Spenrath seconded the motion. The motion passed 5-0.

**H. Consider / Approve 2010-2011 Campus Improvement Plans and Campus Goals for CES, CMS, and CHS**

**Background:** Every year, the Board must adopt a Campus Improvement Plan for each of the three campuses in the district. The documents are linked to the District Goals and the District Improvement Plan. The documents have been developed by the campus site based decision making committees.

**Recommendation:** It is the superintendent's recommendation that the Board approve the elementary school, middle school and high school Campus Improvement Plans and campus goals for the 2010-2011 school year.

Mr. Avery made a motion that the Board approve the elementary school, middle school and high school Campus Improvement Plans and campus goals for the 2010-2011 school year. Mrs. Moldenhauer seconded the motion. The motion passed 5-0.

**I. Consider / Approve Changes to EIC (LOCAL) policy**

**Background:** The high school administration needed to make a weighted grades change to the EIC (local) policy. CISD sent its change request to TASB. Mrs. De La Santos made multiple recommendations to the policy. The new policy is attached.

**Recommendation:** It is the superintendent's recommendation that the Board approve the updated EIC (Local) policy.

Mr. Spenrath made a motion that the Board approve the updated EIC (Local) policy. Mr. Avery seconded the motion. The motion passed 5-0.

**J. Call 2010 Board Election**

**Background:** Texas Education Code, Section 11.0581 requires Comfort ISD to hold its general trustee elections jointly with either a municipality located wholly or partially within the boundaries of the District on the May uniform election date or with another political subdivision in which the District is located and which holds county and/or state elections on the November uniform election date. The District was required, under Section 11.0581, to change to the November election for its general trustee elections.

*District 1, 2, 3, & 7 are up for the regular election cycle. District 1 was filled by Board appointment.*

*District 1 – Nora Lozano  
District 2 – Eric Lantz  
District 3 – Barb Lindner  
District 7 – Ray Avery*

*Dates to file for a place on the general election ballot: July 25<sup>th</sup> – August 24<sup>th</sup>.*

***Recommendation:*** *It is the recommendation of the superintendent that the Board call the 2010 Trustee Election to be held in November for Districts 1, 2, 3, & 7.*

*Mr. Spenrath made a motion that the Board call the 2010 Trustee Election to be held in November for Districts 1, 2, 3, & 7. Mr. Avery seconded the motion. The motion passed 5-0.*

***K. Resignations:***

*There were no resignations at the time of this meeting.*

***L. Employment:***

*Rebekah Small (Bilingual Kindergarten Teacher)*

*Mrs. Moldenhauer made a motion that the Board employee Rebekah Small. Mr. Spenrath seconded the motion. The motion passed 5-0.*

**VII. ADJOURN**

*There being no further business this meeting is adjourned at 7:38 pm.*

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Barb Lindner, President

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Noel Avery, Secretary