

REGULAR BOARD MEETING AGENDA

COMFORT INDEPENDENT SCHOOLS

MONDAY, JULY 9, 2007 – 6:00 P.M.

**COMFORT ISD ADMINISTRATION BUILDING
327 HIGH STREET - COMFORT, TEXAS**

The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 995-3664.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

1. Agenda items
2. Non-agenda items

III. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) Building Project
- 2) Personnel Updates
- 3) Budget Update
- 4) TASB Nomination – Discussion only, vote in August if necessary.

IV. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

A. Minutes of the June 11, 2007 Regular Meeting(6:00pm)

B. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,

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- C. Monthly Investment Report**
- D. Building Project Financial Update**

V. NON ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

- A. CES, CMS, & CHS Student Handbooks, Athletic Handbook**
- B. TASA/TASB Convention Registration – September**

VI. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

- A. Items Removed from the Consent Agenda**
- B. Consider Modifications to the Water User Agreement Between CISD and Gaddis Methodist Church**

Background: Issues with the utility line (water use) agreement.

Recommendation: It is the superintendent's recommendation that the Board approve moving the water line at the expense of the district in turn for the use of the Methodist church driveway.

- C. Consider/Approve A Change to the 2007-2008 School Calendar**

Background: The Board reviews the district's school calendar annually. The approved school calendar for the 2007-2008 school year has the 4th 6-week grading period ending on Friday, February 29, 2008.

Recommendation: It is the superintendent's recommendation that the Board approve changing the ending date to Thursday, February 28, 2008.

- D. Second Reading of Update 80, Vantage Points**

Background: Update 80 contains several D-section policies that are included in the array of "employment policies" that Education Code 21.204(d) requires be copied, Web-published, or otherwise made available for term contract employees.

Recommendation: The superintendent recommends that these "employment policies" be disseminated prior to the penalty-free resignation date for employees before the next school year starts. For that reason, he also recommends that administrative review and board action on Update 80 occur as soon as possible.

E. Consider/Approve Budget Amendments For Technology

Background: Upgrades are needed for full compatibility of our current data processing system with equipment to be installed in the new construction. Some of the existing routers/switches currently in use are of an age where they are not compatible with the newer equipment on the market now. This also allows for an upgrade from the current two-layer network design to a three-layer network design as approved in the Comfort ISD Technology Plan, 2007 - 2010. Changing Comfort ISD from a two- to a three-layer design is necessary because it gives greater bandwidth (space to carry data) to our network, improves the efficiency of how network resources are allocated, tightens network security (reducing hacking and virus problems), permits higher speeds across the system, and provides room for growth of the resources we can utilize in instruction and administration within our school system (the Internet, software, distance learning, etc.).

Many of the existing switches and routers are at end of life cycle or cannot be upgraded to meet our current and growing needs. The fiber end connection points (transceivers) in use at all campuses are no longer manufactured. In almost every case, these transceivers are an average of 8 years old—well beyond their service lifetimes. We have suffered two equipment failures with these devices in the past year. Additionally, our existing equipment does not allow for a necessary increase in the number of fiber pairs to carry data across our network. Expansion of the Grade Recovery program and the Library system upgrade, as well as other software packages and additions budgeted into school year 07-08 place further demands on our existing network it is ill-equipped to meet at this time.

This equipment is included in our Year 10 Erate application along with the New Construction but Erate approval is not guaranteed. If our Year 10 Erate application for internal connections is approved, the district will be reimbursed between 77% and 80%. We may not learn of our approval status until well into school year 2007 - 2008. Expenditure of funds included in this budget amendment can not take place before July 1, 2007. We are estimating that these upgrades will cost \$166,877 and would prefer to make the updates this summer if the Board would approve the expenditure of extra funds from our Fund Balance.

DECREASE	Gen Operating Fund Balance	199-00-36XX	\$ 166,877
INCREASE	Technology expenditures	199-XX-6XXX	\$ 166,877

F. Consider/Approve Comfort ISD Board Priorities for 2007-2008

Background: On June 18, 2007, the Board developed seven Priority Goals to guide CISD in the years to come. The superintendent developed seven goals related to the Board Priority Goals. These specific goals will be an ongoing evaluation of the district's progress over the course of three to five years.

Recommendation: The superintendent recommends the Board evaluate the District goals established by the superintendent for the 2007-2008 school year. The District goals will be an ongoing challenge for the district for the years to come.

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G. Consider/Approve RABA/KISTNER as the Material Testing Consultant for the 2006 Bond Project

H. Consider/Approve Sprint Lease of the FCC License

Background: Comfort ISD has had a FCC License for a tower in Ingram for several years. The license was originally issued to Comfort ISD by the FCC for a low power educational TV station for the High School. The TV station closed and the license was leased to different companies who subsequently went out of business. QHS LLC, a broker who has represented several school districts in ESC13, contacted Mr. Rouse and an agreement was reached authorizing QHS to represent Comfort ISD. QHS has received bids from Sprint/Nextel, Clearwire Communications, and Independent Spectrum. Of the bids received Sprint/Nextel offered the best deal at One-Time Up-Front Lease Payment of \$60,000, Annual Lease Payments of \$18,000 and Annual Service Credits of \$1,800.

Recommendation: The Board authorized the superintendent to sign offer letter presented by QHS and subsequently the lease agreement when received from Sprint/Nextel.

I. Resignations

Background: We have received and accepted resignations from:

CES	CHS
Jeremy McCaig – Asst.Principal	Ashley Stevener – Art
Brenda Humphry – 5 th Grade	Valerie Houghton – Chemistry/Physics
Tracy Pantuso – Reading Specialist	John Broom – PE/Coach
	Moses Raadt – Speech/Journalism/Coach
	Heather Stansel – Teacher’s Aide
	Jill Kennedy – Spanish Teacher

The administration recommends the following individuals to fill the current vacancies within the district.

CES	CMS	CHS	ADMINISTRATION
Kristin Day – 3 rd Grade	Anita Kruse – 6 th Grade English	David Bunch – Chemistry/Physics	----- Assistant Principal – CHS
Roger Trinkle – Adaptive Behavior	Daniel Curran – 7 th Grade Reading	Jay Rieken – PE/Coach	----- Administrative Assistant - CO
Olivia Ramsey – Bilingual	Lauren Zimmermann – 8 th Grade English	Shelly Pankratz – Teacher’s Aide	
Melinda Bell – 5 th Grade	Rebecca Bass – Art		
Mandi Chapman – Resource	Amanda Rusch – Math/Coach		
Bonnie Weaver – Teacher’s Aide	Craig Hammett – Social Studies/Coach		
	Charles Koch – Math/Coach		

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	Jessica Jones – Technology/journalism		
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Recommendation: It is the superintendent's recommendation that the Board acceptance the resignations as presented and accept the recommendations for hire.

VII. ADJOURN

This notice was posted in compliance with the Texas Open Meetings Act on Tuesday, July 3, 2007.

Amanda Rust, Office Assistant
For the Board of Trustees

John Chapman, Superintendent

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