

# **REGULAR BOARD MEETING MINUTES**

## **COMFORT INDEPENDENT SCHOOLS MONDAY, AUGUST 8, 2011 – 6:00 P.M. COMFORT ISD ADMINISTRATION BUILDING 327 HIGH STREET - COMFORT, TEXAS**

*The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.*

*The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

### **I. CALL MEETING TO ORDER**

*Eric Lantz, Board President, called the meeting to order at 6:00 p.m.*

*Trustees present: Ray Avery, Eric Lantz, Rusty Saur, Nora Lozano(absent),*

*Brad Spenrath, Tillie Moldenhauer, and Tommy Harvey(absent).*

### **II. PUBLIC COMMENT**

#### **A. Public Comments**

*At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)*

- 1. Agenda items*
- 2. Non-agenda items*

### **III. WRITTEN REPORTS INCLUDED IN BOARD PACKET**

#### **A. Superintendent's Report**

- 1) District Information*

### **IV. CONSENT AGENDA**

*All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.*

- 1. Minutes of the July 11, 2011 Regular Meeting.***
- 2. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,***

3. **Monthly Investment Report**

Mrs. Moldenhauer made a motion for the Board to approve the Consent Agenda as presented. Mr. Saur seconded the motion. The motion passed 5-0.

**V. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION**

A. **Federal Funds**

**Background:** Provide a description and amount of the federal funds for the 2011-2012 school year.

**VI. ITEMS FOR DISCUSSION AND/OR ACTION**

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. **Items Removed from the Consent Agenda**

B. **Consider / Approve the 2011-2012 Student Code of Conduct**

**Background:** Every year the Board adopts the Student Code of Conduct. The document has few changes from 2010-2011 to 2011-2012. The document was developed using the TASB Model Student Code of Conducts.

**Recommendation:** It is the recommendation of the superintendent that the Board approve the Student Code of Conduct as presented.

Mr. Avery made a motion that the Board approve the Student Code of Conduct as presented. Mr. Saur seconded the motion. The motion passed 5-0.

C. **Consider/ Approve the 2011-2012 Teacher Salary Schedule**

**Background:** In 2009, the state mandated a \$950.00 salary increase to all certified employees of the district (exception administration). Comfort ISD paid the \$950.00 with federal funds (SFSF) and called the increase a stipend. In 2011-2012, the district will no longer receive the SFSF federal funds. Currently, the increased stipend for all certified employees is built into the 2011-2012 budget.

**Recommendation:** It is the recommendation of the superintendent that the Board approve the 2011-2012 Teacher Salary Schedule as presented.

Mr. Spenrath made a motion that the Board approve the 2011-2012 Teacher Salary Schedule as presented. Mr. Avery seconded the motion. The motion passed 5-0.

**D. Consider/Approve the 2011-2012 Budget**

**Background:** The administrative staff members have been working since February to prepare a preliminary budget for the 2011-2012 school year. This proposed budget reflects projections of revenue and expenditures based on the values received from the tax appraisal district and the state funding templates provided by TEA.

**Recommendation:** It is the recommendation of the superintendent that the Board approve the 2011-2012 budget as presented.

Mr. Avery made a motion that the Board approve the 2011-2012 Budget as presented. Mr. Spenrath seconded the motion. The motion passed 5-0.

**E. Adopt the 2011-2012 Tax Rate**

**Background:** The proposed tax rate will not increase for the 2011-2012 proposed budget.

The proposed tax rate is as follows:

- Maintenance & Operation – 0.97500
- Interest & Sinking – 0.23500
- Total – 1.21000

**Recommendation:** It is the recommendation of the superintendent that the Board approve the .00¢ Tax Increase as presented.

Mr. Avery made a motion that the Board approve the .00¢ Tax Increase as presented. Mrs. Moldenhauer seconded the motion. The motion passed 5-0.

**F. Review Board Continuing Education Hours**

**Background:** The Board President is required at this time to announce (by Tier) the name of each board member who has completed the required continuing education, who has exceeded the requirement, and who is deficient in their required continuing education hours.

Mrs. Moldenhauer made a motion that the Board approve the Board Continuing Education Hours as presented. Mr. Saur seconded the motion. The motion passed 5-0.

**G. Consider/Approve Boys and Girls Club Agreement for the 2011-2012 School Year**

**Background:** In August 2009, the Board approved a proposal submitted by the Boys and Girls Club in response to Comfort ISD's request for proposals for an after school program / summer food and care program for children Age 5-10 on the elementary school campus.

**Recommendation:** It is the recommendation of the superintendent that the Board approve an agreement with the Boys and Girls Club for the 2011-2012 school year.

Mr. Saur made a motion that the Board approve the agreement with the Boys and Girls Club, with the changes presented, for the 2011-2012 school year. Mr. Avery seconded the motion. The motion passed 4-0-1. Mrs. Moldenhauer abstained from the vote.

**H. Consider/Approve Investment Policy CDA(LOCAL)**

**Background:** The Board reviews the district's investment policy annually.

**Recommendation:** It is the recommendation of the superintendent that the Board approve the district's investment policy as presented.

Mr. Saur made a motion that the Board approve the district's investment policy as presented. Mrs. Moldenhauer seconded the motion. The motion passed 5-0.

**I. Consider/Approve Teacher Evaluation Calendar**

**Background:** The District shall establish a calendar annually for teacher evaluations. The evaluation period for teachers must include all of the days of the teacher's contract. Observations during the evaluation period must be conducted during the required days of instruction for students during one school year.

**Recommendation:** It is the recommendation of the superintendent that the Board adopt the 2011-2012 PDAS evaluation calendar.

Mr. Avery made a motion that the Board adopt the 2011-2012 PDAS evaluation calendar. Mr. Saur seconded the motion. The motion passed 5-0.

**J. Consider / Approve the Chapter 41 Agreement for the Purchase of Attendance Credits**

**Background:** Based on preliminary property values and the projected number of resident students, TEA has estimated that the district's wealth per resident Weighted Average Daily Attendance (WADA) will exceed the equalized wealth level of \$319,500 per WADA. To reduce our wealth per WADA for 2011-2012, we will need to purchase attendance credits from the state.

There are many factors that are a part of the repayment calculation, and the final amount will not be known until at least a year after the end of school. The estimated repayment amount should be \$10,000 or less.

The repayment agreement will need to be approved and submitted to TEA.

**Recommendation:** It is the recommendation of the superintendent that the Board approve the repayment agreement.

Mr. Spenrath made a motion that the Board approve the repayment agreement as presented. Mr. Saur seconded the motion. The motion passed 5-0.

**K. Consider/Approve Vendor List for the 2011-2012 School Year**

**Background:** Each year the Board is required to approve a list of vendors who will provide supplies and services to the district.

**Recommendation:** It is the recommendation of the Superintendent that the Board approve the vendor list as presented.

Mr. Saur made a motion that the Board approve the 2011-2012 Vendor list. Mr. Spenrath seconded the motion. The motion passed 5-0.

**L. Consider / Approve the Lunch Price Increase from the Texas Department of Agriculture**

**Background:** Texas Department of Agriculture (TDA) is mandating a .05 cent lunch only meal increase to bridge the gap between paid and free funding. Enclosed is the notice from the TDA.

**Recommendation:** It is the recommendation of the Superintendent that the Board approve the lunch increase established by the Texas Department of Agriculture.

Mr. Saur made a motion that the Board approve the lunch increase established by the Texas Department of Agriculture. Mr. Avery seconded the motion. The motion passed 4-0-1. Mrs. Moldenhauer abstained.

**M. Consider / Approve Class Size Waiver**

**Background:** There are 25 bilingual kindergarten students. The law requires campuses to file a class size waiver for classrooms exceeding the 22:1 class size ratio. The campus must also submit a compliance plan and maximum class size waiver exception to the Board and TEA.

**Recommendation:** It is the superintendent's recommendation that the Board approve the Class Size Waiver Exception as presented.

Mr. Spenrath made a motion that the Board approve the Class Size Waiver Exception as presented. Mrs. Moldenhauer seconded the motion. The motion passed 5-0.

**N. Consider/Approve TASB Delegate/Representative from the Comfort ISD Board of Trustees**

**Background:** The Board needs to select a delegate/representative for the upcoming TASA/TASB Convention in September.

**Recommendation:** It is the superintendent's recommendation that the Board elect a delegate/representative for the TASA/TASB Convention.

Mr. Spenrath made a motion that the Board elect Mr. Avery as Comfort ISD's delegate/representative for the TASA/TASB Convention. Mrs. Moldenhauer seconded the motion. The motion passed 5-0.

**O. Employment**

**Brooke LaRue (CHS Special Ed / Coach)**  
**Jacquelyn Scott (CMS Math / Coach)**  
**Graciela Lorder (1<sup>st</sup> Bilingual Teacher)**

Mr. Spenrath made a motion that the Board extend Employment Contracts to the three employees listed. Mrs. Moldenhauer seconded the motion. The motion passed 5-0.

**VII. ADJOURN**

*There being no further business this meeting is adjourned at 6:50 pm.*

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Eric Lantz, President

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Noel Avery, Secretary