

# **REGULAR BOARD MEETING MINUTES**

**COMFORT INDEPENDENT SCHOOLS  
MONDAY, JANUARY 12, 2009 – 6:00 P.M.  
COMFORT ISD ADMINISTRATION BUILDING  
327 HIGH STREET - COMFORT, TEXAS**

*The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.*

*The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

## **I. CALL MEETING TO ORDER**

*Barb Lindner, Board President called the meeting to order at 6:10 p.m.*

*Trustees present: Marshall Jennings, Ray Avery, Eric Lantz, Barb Lindner, Tillie Moldenhauer, Rusty Saur and Brad Spenrath(6:40).*

## **II. PUBLIC COMMENT**

### **A. Public Comments**

*At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)*

- 1. Agenda items*
- 2. Non-agenda items*

## **III. SPECIAL PRESENTATIONS**

*Teacher of the Month:*

<i>Elementary:</i>	<i>Darla Flynt</i>
<i>Middle School:</i>	<i>Jessica Jones</i>
<i>High School:</i>	<i>Josh Limmer</i>
<i>Employee of the Month:</i>	<i>Maria Barbosa</i>
<i>Professional of the Month:</i>	<i>Michelle Valderas</i>

**IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET**

**A. Superintendent's Report**

- 1) *Personnel*
- 2) *February District Calendar*

**B. Principal's Report**

- 1) *Elementary School Report*
- 2) *Middle School Report*
- 3) *High School Report*
- 4) *Food Service Report*

**V. CONSENT AGENDA**

*All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.*

1. *Minutes of the December 8, 2008 Regular Meeting*
2. *Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,*
3. *Monthly Investment Report*
4. *Building Project Financial Update*

*Mr. Lantz made the motion that the Board accept consent agenda items 1., 2., &3. Mr. Lantz requested that the Board pull consent agenda item 4. for more discussion during the discussion and/or action portion of the meeting. Mr. Avery seconded the motion. The motion passed 6-0. Mr. Spenrath was absent at the time of the vote.*

**VI. ITEMS FOR DISCUSSION AND/OR ACTION**

*(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.*

**A. Items Removed from the Consent Agenda**

*Mr. Lantz wanted to know if item 4. Would remain on the consent agenda. Mr. Chapman said, it would until all construction items are 100%. Mr. Lantz made the motion that the Board approve consent agenda item 4. Mr. Saur seconded the motion. The motion passed 6-0. Mr. Spenrath was absent at the time of the vote.*

**B. Consider/Approve the Financial Audit Report**

*Background: Each year, a financial audit of the district's accounting procedures and records is conducted by an independent audit firm. This year's audit report*

has been prepared by Neffendorf, Knopp, Doss & Company, P.C. The board's audit committee has had an opportunity to carefully review the audit report and discuss the audit findings with the auditor who prepared the report.

**Recommendation:** It is the superintendent's recommendation that the board approve the audit report as presented.

Mr. Lantz made a motion for the Board to approve the audit report as presented. Mrs. Moldenhauer seconded the motion. The motion passed 7-0.

- C. **Superintendent Summative Evaluation Consider/Take Action Regarding the Superintendent's Summative Performance Appraisal and Contract Extension** (According to Government Code §551.074, the Board of Trustees may convene in a closed session to discuss personnel matters. No action will be taken during a Closed Session).

**Background:** In December Trustees received the evaluation documents to review. The Board will prepare a summative evaluation of the superintendent's performance using the district's performance appraisal document. The Board will also consider possible action regarding the extension of the superintendent's contract. The district's current contract with the superintendent is through June of 2011.

Trustees convened into closed session at 6:46 PM, according to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee. No action will be taken during the Closed Session.

The meeting was reconvened into open session at 9:04 PM.

Mr. Lantz made the motion for the Board to extend Mr. Chapman's contract for 5 years with a 5% pay increase. Mr. Avery seconded the motion. The motion passed 7-0.

## VII. **ADJOURN**

There being no further business the meeting was adjourned at 9:05pm.

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Barb Lindner, President

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Marshall Jennings, Secretary