

Monrovia Unified School District

EMPLOYEE

TECHNOLOGY EQUIPMENT AND SOFTWARE LOAN AGREEMENT

School/
Site: _____

Employee
Name: _____

Address: _____ City: _____ Zip: _____

Employee
Phone #: _____ Employee Signature: _____

I seek authorization to checkout the following technology equipment listed below to my home for the Purpose and time period indicated: Hardware (List all components of the system including interface cards, cables, etc.)

<u>Item:</u>	<u>MUSD #</u>	<u>Serial #</u>

Time Period: _____

Purpose: _____

I have read and agree to adhere to the MUSD software copyright Board Policy #4132. If the computer or any of the associated peripherals are lost/stolen or damaged due to negligence and/or abuse, I will pay for the replace- or cost of repairs. (We strongly encourage you to obtain homeowners or renters insurance but it is not required.)

Date: _____ **Insurance Co:** _____

Policy Number: _____ **Expiration Date:** _____

Principal/Designee Signature **Date**

Equipment has been returned in working order. The borrower is released from repair, replacement or loss liability.

Principal/Designee Signature **Date**