

# **REGULAR BOARD MEETING MINUTES**

**COMFORT INDEPENDENT SCHOOLS  
MONDAY, DECEMBER 8, 2008 – 6:00 P.M.  
COMFORT ISD ADMINISTRATION BUILDING  
327 HIGH STREET - COMFORT, TEXAS**

*The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 995-6400.*

*The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

## **I. CALL MEETING TO ORDER**

*Barb Lindner, Board President called the meeting to order at 6:02 p.m.*

*Trustees present: Marshall Jennings, Ray Avery, Eric Lantz, Barb Lindner, Tillie Moldenhauer, Brad Spenrath and Rusty Saur.*

## **II. PUBLIC COMMENT**

### **A. Public Comments**

*At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)*

- 1. Agenda items*
- 2. Non-agenda items*

## **III. SPECIAL PRESENTATIONS**

### ***Teacher of the Month***

Elementary:	Mandi Chapman
Middle School:	Susan McCollum
High School:	Hal Harwell

**Professional of the Month:** Carol Stallings  
**Employee of the Month:** Adele Fredenburg

**IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET**

**A. Superintendent's Report**

- 1) *Personnel*
- 2) *Building Issues / District News*
- 3) *December District Calendar*

**B. Principal's Report**

- 1) *Elementary School Report*
- 2) *Middle School Report*
- 3) *High School Report*
- 4) *Food Service Report*

**V. CONSENT AGENDA**

*All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.*

1. **Minutes of the November 17, 2008 Regular Meeting**
2. **Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**
3. **Monthly Investment Report**
4. **Building Project Financial Update**

*Mr. Lantz made a motion that the board approve the consent agenda items as presented. Mr. Avery seconded the motion. The motion passed 7-0.*

**VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION**

**A. Presentation/Hearing District Academic Excellence Indicator System (AEIS) and Average Yearly Progress (AYP) Report 2007-2008**

***Background:*** *The AEIS is a comprehensive reporting system defined in state statute. Since 1990-1991, campus and district AEIS reports have been generated and published annually for all campuses and districts in the state. Local districts share responsibility for disseminating the AEIS reports, including holding hearings for public discussion of the AEIS report content. All indicators used for accountability are reported in the AEIS, with additional desegregations depicting how each grade level and different populations performed. Indicators that will potentially be used in future accountability ratings are also published in the AEIS when possible. The reports also show participation rates on the state-administered tests. Additionally, the AEIS shows demographic information about*

students and staff, program information, and financial information, all of which provide context for interpreting accountability results.

AYP is a federal accountability program mandated under the NO CHILD LEFT BEHIND (NCLB) act.

Mr. Chapman presented the AEIS and AYP reports. All Certified Employees for CISD were NCLB Qualified.

## **VII. ITEMS FOR DISCUSSION AND/OR ACTION**

(According to Government Code §551.071-§551.082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

### **A. Items Removed from the Consent Agenda**

### **B. Second Reading of Update 84**

**Background:** Update 84 is drawn almost exclusively from the actions of the 80<sup>th</sup> Legislature, which passed approximately 200 bills with school-related provisions. While not all of the new laws are cited in legal policies or generate changes to local policies, the numbers of bills that impact the manual are continually being provided to Local School Boards.

**Recommendation:** It is the recommendation of the superintendent that the Board approve Update 84 as presented.

Mr. Lantz made a motion that the board approve the Update 84 as presented. Mr. Saur seconded the motion. The motion passed 7-0.

### **C. Review Board Continuing Education Hours**

**Background:** The Board President is required at this time to announce (by Tier) the name of each board member who has completed the required continuing education, who has exceeded the requirement, and who is deficient in the required continuing education.

Barb Lindner, the board president, announced that Mrs. Lindner and Mr. Avery had exceeded the required continuing education hours. She also announced that Mr. Jennings and Mr. Lantz are deficient in the required continuing education hours. Mrs. Moldenhauer made a motion that the board accept the review of continuing education hours. Mr. Avery seconded the motion. The motion passed 7-0.

**D. Additional Purchases for the 2006 Bond Project**

**Background:** *The District needs to purchase additional materials and supplies for the 2006 Bond Project. The items needed are for the following: CMS Science Supplies, Building Trades shipping of a table saw, CHS Science Lab Equipment.*

**Recommendation:** *It is the superintendent's recommendation that the Board approve the list of materials and supplies as presented.*

Mr. Avery made a motion that the board authorize the purchases presented, not to exceed \$7,000.00. Mr. Saur seconded the motion. The motion passed 7-0.

**E. 2009-2010 Official School Calendar**

**Background:** *The District-wide Educational Improvement Council met this fall to prepare a calendar for the 2009-2010 school year.*

**Recommendation:** *It is the superintendent's recommendation that the Board approve 2009-2010 school calendar as presented.*

Mr. Lantz made a motion that the board approve the 2009-2010 school calendar as presented. Mr. Jennings seconded the motion. Mr. Spennrath then stated that the County Stock show is on January 15, 2010 and the school holiday is listed for January 8, 2010. Mr. Lantz then revised his motion to state that the board should approve the calendar as presented with the exception of moving the holiday from January 8, 2010 to January 15, 2010. Mr. Jennings seconded the revision. The motion passed 7-0.

**F. Consider / Approve an Audit Committee to Review the 2007-2008 Audit Report with Neffendorf, Knopp, Doss & Company, P.C.**

**Background:** *The Board elects two or more Board members to review the district's audit report prior to the next regular scheduled Board meeting. Neffendorf, Knopp, Doss and Company will provide a detailed review of the audit report to the committee.*

**Recommendation:** *It is the superintendent's recommendation that the Board elect a committee of Board members to review the 2007-2008 audit report prior to the January 12, 2009 Board meeting.*

Mr. Lantz and Mr. Saur volunteered to meet at 5:00 pm on January 12, 2009 to review the 2007-2008 audiot report prior to the January 12, 2009 6:00 pm meeting. Mr. Spennrath made a motion that the board elect the two volunteers to review the audit report. Mrs. Moldenhauer seconded the motion. The motion passed 7-0.

**G. District Improvement Plan**

**Background:** Every year, the Board must adopt a District Improvement Plan. This plan was adopted in June 2008, but many changes have been made to the document.

**Recommendation:** It is the superintendent's recommendation that the Board approve the changes to the District Improvement Plan for the 2008-2009 school year.

Mr. Lantz made a motion that the Board approve the changes to the District Improvement Plan for the 2008-2009 school year. Mr. Jennings seconded the motion. The motion passed 7-0.

**H. Superintendent Formative Evaluation**

(According to Government Code §551.071 and §551.074, the Board of Trustees may convene in a closed session to discuss personnel matters. No action will be taken during a Closed Session).

**Background:** Annually the Board is responsible for evaluating the job performance of the superintendent of schools. The review is based on the evaluation instrument, which will be used to conduct the formal performance evaluation of the superintendent in January.

Trustees convened into closed session at 6:46 PM, according to Government Code §551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee. No action will be taken during a Closed Session.

Trustees convened into open session at 7:34 PM.

No action was taken.

**VIII. ADJOURN**

*There being no further business this meeting is adjourned at 7:34PM.*

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Barb Lindner  
Board President

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Marshall Jennings  
Board Secretary