

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING
September 9, 2014**

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Assistant Superintendent, Human Resources Owen Crosby, Assistant Superintendent, Educational Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office September 9, 2014
CALL TO ORDER:	The Board President, Mrs. Iverson, called the meeting to order at 6:34 p.m.
CLOSED SESSION: (I)	The Board recessed to Closed Session at 6:35 p.m. to consider Public Employee Appointment/Assignment/ Reassignment/ Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; Pending Litigation - Government Code section 54956.9, and Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6. Present were Dr. Gregory Plutko, Dr. Carolee Ogata, Ms Carrie Delgado and Mr. Owen Crosby.
RECONVENED:	The meeting was reconvened at 7:40 p.m. There was no action taken in Closed Session.

PLEDGE OF ALLEGIANCE: (II)

The Pledge of Allegiance was led by Dr. Rocky Murray.

APPROVAL OF MINUTES: (III-A)

It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the minutes of the regular meeting held August 26, 2014.

Motion unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S REPORT: (III-C)

Dr. Plutko stated that the opening of school had begun well with almost 16,000 students in attendance. He thanked all classified and certificated staff for preparing schools and having them ready. The transition to Aeries has had a learning curve and staff is working through all the challenges. A big goal this year is the role that Common Formative Assessments is playing on our campuses. Dr. Plutko discussed the decline in enrollment which has been projected over the past five to six years but which has not occurred. This year the district's enrollment is down and he believes it will end in the 60s to 80s, although it is a little early to predict and it may settle down. A better number will be available in October after the CBEDS count.

Dr. Plutko welcomed Chris Slama, Community Services Manager, and Erica Burke from the City of Huntington Beach Community Services Department who expressed thanks and appreciation to the district for allowing the city to use the Edison and Marina High School pools for its aquatic programs. Dr. Plutko thanked the city for its partnership and the Board for its leadership, saying he is very proud of the interaction.

Dr. Ogata, Assistant Superintendent of Human Resources, announced that the district has once again been nominated as an Orange County Top Workplace in a program sponsored by the Orange County Register. Results will be available in October.

Assistant Superintendent of Educational Services, Mr. Owen Crosby, provided an update on Student Achievement data, the Indian Education program and LCAP.

Ms Carrie Delgado, Assistant Superintendent of Business Services, identified items on the Purchase Order list (IV-A).

III-C. Superintendent's
Report (continued)

Dr. Plutko referenced the threat at Fountain Valley High School last week and commended both the Police and Fire Departments for their great team effort. He indicated that in the future, we would not wait for an event to occur before extending thanks. In October we will invite representatives from the Fire and Police Departments of all three cities and make a presentation to them, showing how much they are appreciated.

STUDENT BOARD
REPRESENTATIVE
REPORTS: (III-D)

Blake Diamond, newly appointed Student Representative to the Board from Huntington Beach High School, was introduced by Mr. Owen Crosby and presented his school's report. The following student representatives from each school site were also introduced and presented reports on their campus activities:

Matthew Raidy – Edison High School
Elena Mosham – Fountain Valley High School
Kevin Song – Marina High School
Matthew Jones – Valley Vista High School
Matthew Gonzales – Coast High School
(Absent were Nancy Pham, Westminster High School, and Esmerelda Martinez, Ocean View High School)

STAFF
PRESENTATION –
EDUCATIONAL
SERVICES: (III-E)

Dr. Connie Mayhugh, Executive Director of Curriculum, Instruction and Categorical Programs, gave a presentation to the Board on the Arts Advantage program (Visual and Performing Arts Educational Plan 2014-15), assisted by Daina Anderson, co-facilitator. Highlighted were the mission statement, focus areas, and the three phases of implementation. A plaque from the Orange County Department of Education was presented to the Board.

STAFF
PRESENTATION –
EDUCATIONAL
SERVICES: (III-F)

Mr. Doug Siembieda, Director of Special Education, gave a presentation on the Psychological Services offered by the Huntington Beach Union High School District, including the impact on the need for placement in Residential Treatment Centers and Non-Public Schools. Previously the district was paying the County Department of Education to provide these services, but it was agreed that under the district's auspices not only is the district now saving money but students are being given more personal attention which impacts their social and emotional needs.

STAFF
PRESENTATION –
HBHS: (III-G)

Dr. Rocky Murray, Huntington Beach High School Principal, assisted by Rose Haunreiter, Special Education Department Coordinator, gave a presentation on focus areas in student achievement and how Huntington Beach High School is engaging students in wellness activities beyond the classroom.

PUBLIC
COMMUNICATION TO
THE BOARD: (III-H)

Deborah Reisdorph, community member, extended an invitation to a leadership training event on October 17, 2014 entitled, "L2: Learn-Lead in Orange County," dealing with creating safe and positive campus environments.

Theresa Kucera and Belinda Mendoza, parents, thanked the Board for keeping the Indian Education program in the district.

CONSENT CALENDAR:
(IV)

It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the Consent Calendar as presented, with addendum to the Certificated Personnel Report No. 4.

Motion carried unanimously.

PURCHASE
ORDERS: (IV-A)

Purchase orders in the amount of \$3,479,230.55 were approved as presented.

PERSONNEL
REPORT: (IV-B)

Approval was granted for the Certificated and Classified Personnel Report No. 4 as presented with addendum. Dr. Jamie Jakubowski was welcomed as the new Assistant Principal at Westminster High School. Dr. Jakubowski introduced her parents.

PROFESSIONAL
AND OFFICIAL
BUSINESS
ACTIVITIES: (IV-C)

Approval was granted for the Professional and Official Business Activities as presented.

FIELD TRIPS:
(IV-D)

Approval was granted for the field trips as presented.

CONTRACTS AND
CONSULTING
AGREEMENTS:
(IV-E)

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC
SCHOOL/AGENCY
CONTRACTS/
ADDENDA -
WOCCE: (IV-F)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

CONFIDENTIAL GENERAL RELEASE AND SETTLEMENT AGREEMENT – SPECIAL EDUCATION STUDENT CASE NO. Y16-14/15: (IV-G)	Approval was granted for the Confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to fund assistive technology and training for staff, through May 9, 2015.						
NEW BASIC TEXTBOOK ADOPTION – FIRST LIST: (IV-H)	Approval was granted to commence the adoption of the new basic textbooks (First List) for the 2014-2015 school year. The 30-day review period has been completed according to district policy.						
STUDENT TEACHING AGREEMENTS: (IV-I)	Approval was granted for a student teaching agreement between the high school district and Azusa Pacific University from July 1, 2014 to June 30, 2017, and between the high school district and Grand Canyon University from August 1, 2014 to June 30, 2017. The agreements are similar to those previously approved for the training of student teachers of various institutions.						
EXTENSION OF BID: (IV-J)	Approval was granted to extend the original award of bid to P&R Paper Supply Company, Inc. through December 31, 2014.						
JULY 2014 DISBURSEMENTS: (IV-K)	A recap of the payments processed during the month of July 2014 was presented.						
INSURANCE AND LIABILITY CLAIM: (IV-L)	Approval was granted to reject a claim for general and personal liability damages EHS03242014. Claim information is available in the Insurance Office.						
GANN RESOLUTION: (IV-M)	Approval was granted to adopt the resolution establishing the GANN amendment appropriations limit for 2013-14 and 2014-15.						
RESOLUTION NO. 42:	<table border="0"> <tr> <td data-bbox="548 1493 649 1524">AYES:</td> <td data-bbox="721 1493 1399 1556">DISHNO, CASTREY, SIMONS, HENRY, IVERSON</td> </tr> <tr> <td data-bbox="548 1562 649 1593">NOES:</td> <td data-bbox="721 1562 1399 1593">NONE</td> </tr> <tr> <td data-bbox="548 1600 649 1631">ABSENT:</td> <td data-bbox="721 1600 1399 1631">NONE</td> </tr> </table>	AYES:	DISHNO, CASTREY, SIMONS, HENRY, IVERSON	NOES:	NONE	ABSENT:	NONE
AYES:	DISHNO, CASTREY, SIMONS, HENRY, IVERSON						
NOES:	NONE						
ABSENT:	NONE						

Resolution unanimously adopted.

RESOLUTION –
ADJUSTING NET
2014-15 BEGINNING
FUND BALANCES,
EXPENDITURES &
RESERVES FOR
FINAL UNAUDITED
ACTUALS
REPORTING:
(IV-N)

Approval was granted to adopt a resolution adjusting 2014-15 Beginning Fund Balances, Expenditures and Reserves for the fiscal year 2014-15 as a result of final unaudited actual reporting.

RESOLUTION NO. 43: AYES: DISHNO, CASTREY, SIMONS, HENRY,
IVERSON
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

SCHOOL DISTRICT
CERTIFICATION 2013-
2014 UNAUDITED
ACTUAL FINANCIAL
REPORT: (V-A)

Ms Carrie Delgado summarized the intent of this certification. It was moved by Ms Castrey, seconded by Dr. Simons, that the 2013-14 Unaudited Actual Financial Report be approved as presented, pursuant to Education Code section 42100. This school district elects to use the single budget adoption cycle for the 2014-15 budget year, pursuant to Education Code section 42127(i).

Motion unanimously carried.

PROFESSIONAL
GROWTH AWARDS:
(VI-A)

It was moved by Ms Castrey, seconded by Dr. Dishno, to award \$750 each to classified employees who earned ten approved growth points in accordance with article 12.11 of the CSEA contract and Board Policy 4331.5.

Motion unanimously carried.

BOARD POLICY:
(VII-A)

It was moved by Dr. Dishno, seconded by Mrs. Henry, to approve the following Board policy for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 2300 – Administration
Conflict of Interest Code: Designated Personnel

This policy was sent to the Board to update the Exhibit attached. The Exhibit needed to be updated to reflect changes in personnel titles.

Motion unanimously carried.

BOARD POLICY:
(VII-B)

It was moved by Mrs. Henry, seconded by Dr. Dishno, to approve the following Board policy for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 5141.11 – Students
Accidents – Concussions

Discussion took place concerning the implementation of this policy. A suggestion was made that the district provide training for local Walk-In/Urgent Care/Prompt Care doctors and Physicians Assistants through CIF and CSBA to learn more about the correct methods to treat concussions.

This policy was sent to the Board to provide a policy for Athletic Trainers to follow when supporting student athletes.

Motion unanimously carried.

NEW BUSINESS: (VIII)

Mrs. Henry discussed topics she will be raising at the CSBA Board of Directors meeting on September 27/28.

Dr. Simons asked about the roles and responsibilities of Board members in the Fall Graduation Ceremonies. Staff was asked to provide information both to the Board and sites.

Mrs. Iverson raised an item discussed at the PTSA Presidents meeting earlier in the week. She asked if it would be possible to standardize Aeries forms into fillable on-line documents which could be updated annually.

ANY OTHER PUBLIC
COMMUNICATION TO
THE BOARD: (IX)

None

ADJOURNMENT:

The meeting was adjourned at 9:35 p.m.

Clerk

Secretary