

REGULAR BOARD MEETING MINUTES

***COMFORT INDEPENDENT SCHOOLS
MONDAY, FEBRUARY 8, 2010 – 6:00 P.M.
COMFORT ISD ADMINISTRATION BUILDING
327 HIGH STREET - COMFORT, TEXAS***

The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

*Barb Lindner, Board President, called the meeting to order at 6:06 p.m.
Trustees present: Ray Avery, Eric Lantz (6:15pm), Barb Lindner, Rusty Saur,
Nora Lozano (Absent), Brad Spenrath (6:08pm) and Tillie Moldenhauer.*

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

- 1. Agenda items*
- 2. Non-agenda items -*
 - Todd Wright – Athletic Director*
 - James Poerner – Athletic Director*
 - Vernon Lich – Athletic Director*

III. SPECIAL PRESENTATIONS

Student Recognition:

*Texas Health Occupations Students of America (HOSA) Area 1 Contest
Dave Campbell 2A Team of the Year*

Employee of the Month: *Joe Flores (Maintenance)*

Professional of the Month: *Shelly Pankratz*

Teacher(s) of the Month

Elementary School: Mary Simmons (5th grade)

Middle School: Melissa Brydson (8th Math / Career and Criminal Justice)

High School: Christi Wright (Math)

IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) Personnel
- 2) February District Calendar

B. Principal's Report

- 1) Elementary School Report
- 2) Middle School Report
- 3) High School Report
- 4) Food Service Report

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

1. **Minutes of the January 11, 2010 Regular Meeting**
2. **Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**
3. **Monthly Investment Report**
4. **Building Project Financial Update**

Mr. Avery made a motion that the Board approve the Consent Agenda as presented.

Mr. Saur seconded the motion. The motion passed 6-0.

VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

(No board action will be taken on these items; however, they may be placed on a future board agenda for action.)

VII. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551.082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. **Items Removed from the Consent Agenda**

B. **Consider / Approve the 14.4 Acres Master Plan**

Background: The Master Plan Committee spent several months developing a Master Plan for the 14.4 acres. Fromberg Associates will discuss the committee's recommendations to the Board.

The Master Plan Committee consists of the following members: Benji Alldredge, Chip Mayfield, Agustin Avalos, Billy Nabours, Rod Eckert, Randy Hector, Bob Hall, George Pace, Kenny Webb, James Poerner, Katherine Kuenstler, Warren Reeh, Jason Teague and Charlie Dick.

Recommendation: It is the superintendent's recommendation that the Board approve the Master Plan as presented.

Mr. Lantz made a motion that the Board budget \$350,000.00 to develop the Phase I of the Master Plan so that the essential development can get going and that the Board revisit the adequate and preferred development next month. He also stated in his motion that the Board give Mr. Chapman the authority to deal with Fromberg Associates and the Master Plan committee to get the project going. Mr. Spenrath seconded the motion. The motion passed 6-0.

C. **Consider/Approve a Resolution, in accordance with Section 6.051 of the Texas Property Tax Code, Hereby Approving the Kendall County Appraisal District to Construct New Building Facilities at no Additional Costs to the Taxing Units**

Background: The Board of Directors of the Kendall Appraisal District is pleased to present to Comfort Independent School District a resolution approved by the Kendall Appraisal District Board of Directors at their January 27, 2010 meeting. The resolution will allow the Kendall Appraisal District to convey their property located at 121 South Main in Boerne and acquire a new facility. The Kendall Appraisal District has over the past several months been in the process of evaluating the needs for a new office building. Now, after a comprehensive review, the Board of Directors has determined that a new facility is warranted and can be achieved at no additional cost to the taxing units.

Recommendation: It is the superintendent's recommendation that the Board approve the resolution as presented.

Mr. Saur made a motion that the Board approve the resolution allowing the Kendall County Appraisal District to purchase land & construct a new building at no cost to the taxing units. Mrs. Moldenhauer seconded the motion. The motion passed 6-0.

D. **Water Contract with Gaddis Methodist Church**

Background: The district will review the water lease agreement with Gaddis United Methodist Church annually.

Recommendation: *It is the superintendent's recommendation that the Board not change the current water contract with Gaddis Methodist Church.*

Mrs. Moldenhauer made a motion that the Board approve the current water contract with Gaddis Methodist Church as is. Mr. Saur seconded the motion. The motion passed 6-0.

E. Consider / Approve Changing the Superintendent's Annual Evaluation Date

Background: *Currently, the superintendent is evaluated every January. Due to Board elections being held in November, this gives the Board members and superintendent a couple of months to work together before completing an annual evaluation.*

Recommendation: *It is the superintendent's recommendation that the Board change the superintendent's evaluation to later in the school year.*

Mr. Spenrath made a motion that the Board change the superintendent's annual evaluation from January of each year to June of each year. Mrs. Moldenhauer seconded the motion. The motion passed 6-0.

F. Consider/ Approve the 2010-2011 School Calendar

Background: *The District-wide Educational Improvement Council (DWC) developed the 2010-2011 school calendar. The DWC members polled district employees.*

Recommendation: *It is the superintendent's recommendation that the Board approve the 2010-2011 school calendar as presented.*

Mr. Saur made a motion that the Board approve the 2010-2011 school calendar as presented. Mr. Spenrath seconded the motion. The motion passed 6-0.

G. Administrative Contracts

Background: *Each February, the superintendent conducts an annual performance review of each of the administrators. Based on this review, recommendations are made concerning the contract status for each administrator.*

Recommendation: *It is the superintendent's recommendation that the Board approve the following contracts for administrative staff members as presented.*

Trustees convened into closed session at 7:40pm, according to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee. No action will be taken during the Closed Session.

The meeting was reconvened into open session at 8:12pm.

Mr. Lantz made a motion that the Board accept Mr. Chapman's recommendations for the administrative contracts. Mrs. Moldenhauer seconded the motion. The motion passed 6-0.

H. Resignations:

Nicole Parks: High School Math / Head Volleyball Coach

Mr. Lantz made a motion that the Board accept the resignation of Nicole Parks. Mr. Spenrath seconded the motion. The motion passed 6-0.

VIII. ADJOURN

There being no further business this meeting is adjourned at 8:15 pm.

Barb Lindner, President

Ray Avery, Secretary