

REGULAR BOARD MEETING MINUTES

COMFORT INDEPENDENT SCHOOLS

MONDAY, MAY 10, 2010 – 6:00 P.M.

COMFORT ISD ADMINISTRATION BUILDING

327 HIGH STREET - COMFORT, TEXAS

The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

Barb Lindner, Board President, called the meeting to order at 6:02 p.m.

Trustees present: Ray Avery (Absent), Eric Lantz, Barb Lindner, Rusty Saur (6:05pm), Nora Lozano, Brad Spenrath, and Tillie Moldenhauer.

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

1. *Agenda items*
2. *Non-agenda items*

III. SPECIAL PRESENTATIONS

FFA Range Team- 20th State

Chance Rieken, Colton Reeh, Ciara Butler, MacKenzie Maltsberger, and Joe Cawthon

Wool Team- 19th State

Kady Collins, Taylor Johnson, Cody Schott, and Tyler Lopez

Daughter of Texas Essay Contest: Steele Lott and Colton Finke

Comfort Middle School Band

Employee(s) of the Month:

Michelle Valderaz

Professional(s) of the Month: Connie Spenrath
Teacher(s) of the Month: CES Laura Wilson (4th grade)
CMS Jessica Jones (Technology)
CHS Johnny Hellums (Building Trades)

IV. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) Personnel
- 2) May District Calendar

B. Principal's Report

- 1) Elementary School Report
- 2) Middle School Report
- 3) High School Report
- 4) Food Service Report

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

1. **Minutes of the April 12, 2010 Regular Meeting.**
2. **Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,**
3. **Monthly Investment Report**
4. **Building Project Financial Update**

Mrs. Moldenhauer made a motion that the Board accept the consent agenda as presented. Mrs. Lozano seconded the motion. The motion passed 6-0.

VI. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

A. Employee Handbook 2010-2011

Background: The Board has the opportunity to review the Employee Handbook. The document under review is the same document as last year, with minor date changes. The Handbook was developed using the TASB Model Handbook.

B. District Student Handbook 2010-2011

Background: The Board has the opportunity to review the Student Handbook. The document under review is the same document as last year, with minor changes. The Handbook was developed using the TASB Model Handbook.

C. Campus Improvement Plans and Campus Goals 2010-2011:

Background: The three campus improvement plans and goals reflect the district goals and board priorities. The only changes to the 2010-2011 campus

improvement plans are the removal of completed projects using stimulus funds. No changes were made to the campus goals. The Board will consider/approve the documents in June.

D. District Improvement Plan 2010-2011

Background: The only changes to the 2010-2011 campus improvement plans are the removal of completed projects using stimulus funds. The Board will consider/approve the documents in June.

E. Athletic Handbook 2010-2011

Background: The Athletic Handbook is similar to the 2009-2010 document. One change was made to not allow athletic competition to take place during TAKS week. The document is for the Board's review.

F. Student Code of Conducts 2010-2011:

Background: No changes were made. The Board will consider/approve the document in June. Amendments from the State may be submitted. The Student Code of Conducts was developed using the TASB Model Student Code of Conducts.

VII. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. Items Removed from the Consent Agenda

B. Consider/Approve A Resolution Adopting the Building, Electrical, Plumbing and Mechanical Codes

Background: Comfort ISD is located within the unincorporated limits of Comfort, Texas and partially within unincorporated areas of the County of Kendall, Texas.

Whereas the unincorporated Comfort, Texas and Kendall County have no adopted building, electrical, plumbing or mechanical codes; thus building codes must be adopted by the Board.

Recommendation: It is the superintendent's recommendation that the Board approve a resolution adopting the Building, Electrical, Plumbing and Mechanical Codes.

Mr. Saur made a motion that the Board approve a resolution adopting the Building, Electrical, Plumbing and Mechanical Codes are presented. Mr. Lantz seconded the motion. The motion passed 6-0.

- C. **Consider/Approve the 100% Construction Documents for the Softball Complex**
Background: Fromberg Associates presented the 100% construction documents to the Master Plan Committee on May 3, 2010.

Recommendation: It is the superintendent's recommendation that the Board approve the 100% construction documents as presented.

Mr. Lantz made a motion that the Board approve the 100% construction documents with the proposed changes presented by Mr. Pace and to have Mr. Chapman and Mr. Pace working together on the 100% construction documents for the Softball Complex. Mrs. Lozano seconded the motion. The motion passed 6-0.

- D. **Consider /Approve Food Service Contract**

Background: Comfort ISD solicited Request for Proposals for Food Services Management. CISD received one proposal, which was from ARAMARK. Our contract with ARAMARK is for one year with the option to extend the contract for four additional years. This contract will be submitted to the Texas Department of Agriculture (TDA) for approval. In the event, TDA makes changes to the proposal; CISD will bring the revisions back to the board for an amendment to the contract.

Recommendation: It is the superintendent's recommendation that the Board approve the Food Service Management Contract with ARAMARK Educational Services, Inc. as presented.

Mr. Lantz made a motion that the Board approve the Food Service Management Contract with ARAMARK Educational Services, Inc. as presented. Mr. Spenrath seconded the motion. The motion passed 5-0-1. Mrs. Moldenhauer abstained.

- E. **Consider / Approve Changes to the Newly Constructed Tennis Court Parking**
Background: The agenda item was requested by a Board member.

Recommendation: The superintendent does not have a recommendation.

This item was tabled.

- F. **Resignations:**

Denise Enloe (Pre-kindergarten)
Jadie Matthew (High School Principal)
Sue Eggers (Elementary Teacher: Retiring)

Mr. Saur made a motion that the Board accept the resignations as presented. Mr. Spenrath seconded the motion. The motion passed 6-0.

- G. **Employment:**

Calen McNett (Ag Teacher)
Tracy White (CHS English / Head Girl's Basketball Coach)
Jennifer Wilson (Elementary Special Education Teacher)

Jessica Tully-Mitchell (CHS Special Education / Volleyball Coach)

Mrs. Moldenhauer made a motion that the Board accept the employment of Calen McNett, Tracy White, Jennifer Wilson and Jessica Tully-Mitchell as presented.

Mrs. Lozano seconded the motion. The motion passed 6-0.

VIII. ADJOURN

There being no further business this meeting is adjourned at 7:40 pm.

Barb Lindner, President

Ray Avery, Secretary