

*Agenda Item 5.2

Subject: ACCEPTANCE OF GIFT – SPONSORSHIP OF FIELD TRIP

Prepared by:

Reviewed by: Business Services Department

Action desired:

The Board of Education is requested to accept the gift of a field trip sponsorship as described below:

- Type of field trip : _____
- Date(s) of field trip: _____
- Donor: _____
- Estimated value of gift: _____
- Estimated cost of field trip: _____
- Purpose of gift/benefit to District: _____

Budget Implications - increases site donation account for or no cost to the District

Legal References – Board Policy #3290 requires prior Board approval of gift.

Additional Information:

- Transportation: arranged by MUSD and sponsor invoiced
- arranged by MUSD and paid COD by sponsor
- arranged for and paid COD by sponsor (emergency action only)

Increase current adopted budget as follows:

<u>Account Number:</u>	<u>Amount:</u>
_____	_____
_____	_____
	<u>Total:</u>

Recommended _____
Superintendent