

STUDENT ACTIVITY FUNDS

Student Body Funds - Elementary

The Board of Education believes that student fund raising and student-directed extra curricular activities should be held to a minimum at the elementary level. Therefore, permanent student body funds shall not be maintained at elementary schools.

Fund-raising activities are governed by the procedures outlined in Board Policy and AR 1321.

Student Body Funds – Secondary

The Board of Education recognizes the value of extra-curricular activities at the middle school and high school levels, and the need for funds to support such activities. Therefore, permanent student body funds may be maintained at the middle and high school levels, in accordance with procedures prescribed by the Business Services Department.

The Board of Education also recognizes that limited public school funding has restricted school district support for extra-curricular activities, creating the need for student body associations to solicit financial support for student activities. Therefore, the Board authorizes the student body to solicit contributions from students who participate in extra-curricular activities. Alternative provisions shall be made for students who are found to be in poverty, using the basic survival standard of adequate care of the Department of Social Services.

Fund-raising activities are governed by the procedures outlined in Board Policy and AR 1321.

Student organizations may raise and spend money in order to promote the general welfare, morale and educational experiences of the students. Student funds shall finance worthwhile activities which go beyond those provided by the district. Minutes shall be kept of student organization meetings and shall properly reflect all financial activities.

Student funds shall be managed in accordance with sound business procedures designed to encourage the largest possible educational return to students without sacrificing the safety of funds or exposing students to undue responsibility or

unnecessary routine.

With Governing Board approval, student funds shall be deposited or invested in a federally insured bank or savings and loan; or in a state or federally insured credit union.

Student funds shall be disbursed according to procedures established by the student organization. All disbursements must be approved by a Board-designated official, the certificated employee who is the student organization advisor and a student organization representative.

The principal or designee shall be responsible for the proper conduct of all student organization financial activities. The Superintendent or designee shall periodically review the organizations' general financial structures and accounting procedures.

The Board shall provide an annual audit of student accounts by a certified public accountant or licensed public accountant. Auditing cost shall be paid from district funds.

Adopted: October 24, 2007

(Replaces: BP 5135.1 Student Body Funds – Elementary)

(Revised: August 30, 1995)

(Reviewed: April 1977)

(Adopted: March 1969)

(Replaces: BP 5135.2 Student Body Funds – Secondary)

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