

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING
December 10, 2013**

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson
BOARD MEMBERS ABSENT:	Dr. Michael Simons
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Dr. Don Austin, Assistant Superintendent, Educational Services Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Assistant Superintendent, Human Resources Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office December 10, 2013
CALL TO ORDER:	The meeting was called to order at 6:30 p.m. by the Board President, Ms Castrey.
CLOSED SESSION:	The Board recessed to Closed Session at 6:31 p.m. to consider Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6, Public Employee Appointment Assignment/ Reassignment/ Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; and Expulsions – Education Code section 48918. Present were Dr. Gregory Plutko, Dr. Don Austin, Dr. Carolee Ogata and Ms Carrie Delgado.

CALL BACK TO ORDER: The meeting was called back to order by Ms Castrey at 7:34 p.m. She announced that the Board had met in closed session to discuss the preceding items but there was nothing to report out.

Ms Castrey stated that Dr. Simons was not here this evening but was doing well post-operatively. She extended birthday wishes to Dr. Plutko.

Ms Castrey opened the meeting with a moment of silence for Margaret Poindexter LeMotte, a Los Angeles Unified School District trustee who passed away at the CSBA Convention, and in memory of Nelson Mandela, a wonderful peacemaker.

Ms Castrey thanked her colleagues on the Board for their support this year as she has had the honor of presiding over the Board and many special events. She expressed special thanks to Mrs. Iverson.

PLEDGE OF
ALLEGIANCE: (II)

The Pledge of Allegiance was led by Dr. Plutko.

ORGANIZATION OF THE
BOARD: (III-A)

Mrs. Henry nominated Mrs. Iverson for President. The Board voted 4-0 (with Dr. Simons absent). No seconds were required.

Mrs. Iverson took the gavel, thanked Ms Castrey for her work for the district, and presented her with an engraved clock.

Ms Castrey nominated Mrs. Henry for Vice President. The Board voted 4-0 (with Dr. Simons absent). No seconds were required.

Ms Castrey nominated Dr. Dishno for Clerk. The Board voted 4-0 (with Dr. Simons absent). No seconds were required.

Ms Castrey nominated Dr. Simons for Alternate Clerk. The Board voted 4-0 (with Dr. Simons absent). No seconds were required.

Dr. Simons will serve on the nominating committee for election of County Committee on School District Organization.

All Board members will serve as Political Action Representatives for the Orange County School Boards Association.

Mrs. Henry will serve as representative on the Adult/Alternative Education Community Advisory Committee. Dr. Dishno will serve as alternate.

Ms Castrey will serve as representative to serve on the Coastline Regional Occupational Program (CROP) Board. Mrs. Henry will serve as alternate.

Dr. Dishno will serve on the District English Learners Advisory Committee (DELAC). Mrs. Iverson will serve as alternate.

Dr. Simons and Ms Castrey, will serve on the district Strategic Planning Committee with Mrs. Henry as alternate. Past practice has been to keep the same members on for five years but the new term is three years.

Mrs. Iverson and Mrs. Henry will serve on the district Relationships by Objectives (RBO) Committee.

Dr. Simons and Dr. Dishno will serve on the district Team Building Through Communication (TBC) Steering Committee.

Mrs. Henry and Dr. Simons will serve on the Citizens Oversight Committee (COC).

Mrs. Henry will serve on the Booster Task Force.

Motion carried 4-0.

Dr. Simons was absent.

A schedule of regular and study session Board meetings to be held at the District Office beginning at 7:30 p.m. on the listed Tuesday evenings was adopted, with a change to the February 25, 2014 meeting date which will now be held on February 18, 2014 if needed.

A rotation schedule for Board President/member meetings with the Superintendent to review the Board agenda at 4:00 p.m. on the Thursday preceding the Board meetings will be developed.

APPROVAL OF
MINUTES: (III-B)

It was moved by Mrs. Henry, seconded by Dr. Dishno, to approve the minutes of the November 12, 2013 regular Board meeting.

Motion carried 4-0.
Dr. Simons was absent.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-C)

Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD
REPRESENTATIVE
REPORTS: (III-D)

Jasmine Ruiz, Student Representative to the Board from Marina High School, presented reports on campus activities.

SUPERINTENDENT'S
REPORT: (III-E)

Dr. Plutko commented on the recent Strategic Planning process and how well it is being used in the district. He referenced the eight specific areas of the LCAP and matched that directly to a good deal of the work which is being done in the Strategic Plan. This was a good verification of how positive the process was. Dr. Mayhugh will again facilitate that group this coming Friday and take it through a mid-point evaluation to identify what has been done well and review anything which might need attention.

Dr. Plutko mentioned the two presentations this evening and provided an overview of each. Dr. Plutko also introduced Dr. Carolee Ogata who updated the Board on a new innovative program which has been developed in the Human Resources Division for the hiring of substitutes in the district.

PRESENTATION - FIRST
INTERIM FINANCIAL
REPORT AND
CERTIFICATION OF
FINANCIAL STATUS:
(III-F)

Ms Carrie Delgado, Assistant Superintendent of Business Services, presented information on the district's First Interim Financial Report. First Interim includes actual revenue receipts and expenditures through October 31, 2013 and budget projections through June 30, 2014. Ms Delgado discussed the transition to the new Local Control Funding Formula (LCFF) stating that the HBUHSD funding gap for full implementation of the LCFF in 2020-21 is nearly \$32 million. Multi-year projections were presented stating that the district is able to meet its financial obligations for the current and two subsequent fiscal years.

STAFF PRESENTATION LCAP – EDUCATIONAL AND BUSINESS SERVICES: (III-G)	Ms Carrie Delgado, Assistant Superintendent of Business Services and Dr. Don Austin, Assistant Superintendent of Educational Services, presented information on the Local Control Accountability Plan (LCAP). Ms Delgado stated that as a condition of receipt of the new LCFF, all districts are required to develop a LCAP. The required components of the LCAP were identified along with the proposed timeline for the process of its creation and implementation.
PUBLIC COMMUNICATION TO THE BOARD: (III-H)	None.
CONSENT CALENDAR: (IV)	It was moved by Ms Castrey, seconded by Dr. Dishno, to approve the Consent Calendar as presented.
	Motion carried 4-0. Dr. Simons was absent.
PURCHASE ORDERS: (IV-A)	Purchase orders in the amount of \$688,832.99 were approved as presented.
PERSONNEL REPORT: (IV-B)	Approval was granted for the Certificated and Classified Personnel Report No. 7 as presented.
PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the Field Trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
PART C RESPITE COSTS REIMBURSEMENT - WOCCE NO. 2714: (IV-F)	Approval was granted for the Huntington Beach Union High School District to reimburse designated parents for infant respite care in an amount not to exceed \$1,188 for the period October 20, 2013 to July 13, 2015. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan (IFSP).

PART C RESPITE
COSTS
REIMBURSEMENT -
WOCCE NO. 2715:
(IV-G)

Approval was granted for the Huntington Beach Union High School District to reimburse designated parents for infant respite care in an amount not to exceed \$1,296 for the period November 19, 2013 to November 26, 2015. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan (IFSP).

NON-PUBLIC
SCHOOL/AGENCY
CONTRACTS/
ADDENDA -
WOCCE: (IV-H)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education is authorized to receive invoices and process payment.

CONFIDENTIAL
GENERAL RELEASE
AND SETTLEMENT
AGREEMENT –
SPECIAL
EDUCATION
STUDENT CASE NO.
Y07-13/14: (IV-I)

Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to reimburse the parent for compensatory education and transportation through February 5, 2016.

CONFIDENTIAL
GENERAL RELEASE
AND SETTLEMENT
AGREEMENT –
SPECIAL
EDUCATION
STUDENT CASE NO.
Y08-13/14: (IV-J)

Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to reimburse the parent for compensatory education and attorney fees through September 11, 2015.

CONFIDENTIAL
GENERAL RELEASE
AND SETTLEMENT
AGREEMENT –
SPECIAL
EDUCATION
STUDENT CASE NO.
Y09-13/14: (IV-K)

Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to a 504 plan and to reimburse the parent attorney fees.

MEMORANDUM OF
UNDERSTANDING –
EDUCATION
SPECIALIST CLEAR
INDUCTION
PROGRAM: (IV-L)

Approval was granted for a Memorandum of Understanding between the Huntington Beach Union High School District and the Orange County Department of Education from July 1, 2013 to June 30, 2014. This agreement will enable the district's special education teachers to complete the requirements for obtaining the Clear Education Specialist Instruction credential.

INTERNSHIP
PROGRAM
AGREEMENT –
NATIONAL
UNIVERSITY: (IV-M)

Approval was granted for an internship agreement between the high school district and National University effective November 20, 2013 until such time as either party gives 30 days' notice of its intent to terminate this agreement. The purpose of this agreement is to provide services in support of the Internship Program that meet the regulations and standards of the Commission on Teacher Credentialing, as needed.

STUDENT TEACHING
AGREEMENTS:
(IV-N)

Approval was granted for a student teaching agreement between the high school district and National University effective November 19, 2013, and between the high school district and University of La Verne effective July 31, 2013. In addition, approval was granted for an amendment to a student teaching agreement previously approved between the high school district and University of California from February 2, 2011 to June 30, 2015.

OCTOBER 2013
DISBURSEMENTS:
(IV-O)

A recap of the payments processed during the month of October 2013 was presented.

ANNUAL
DEVELOPER FEE
REPORT: (IV-P)

Approval was granted to accept the report on Developer Fees, prepared in compliance with the requirements of SB 1693. The report has been available to the public since November 22, 2013.

PERCENT OF
MAXIMUM
AVERAGE DAILY
ATTENDANCE (ADA)
COMPARISON:
(IV-Q)

A report on ADA through November 22, 2013 was presented.

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DISBURSEMENTS:
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ATTENDANCE (ADA)
COMPARISON:
(IV-Q)

A report on ADA through November 22, 2013 was presented.

FIRST INTERIM
FINANCIAL REPORT
AND CERTIFICATION OF
FINANCIAL STATUS:
(V-A)

It was moved by Ms Castrey, seconded by Dr. Dishno, to approve the First Interim Financial Report for the fiscal year 2013-14. It was also moved that the Board President certify, as required by AB 1366, that the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Motion carried 4-0.
Dr. Simons was absent.

STAFF PRESENTATION
(CIF) – EDUCATIONAL
SERVICES: (VI-A)

Mr. Jim Perry, District Athletic Director, described potential revisions to California Interscholastic Federation (CIF) Bylaw 600 and Rule 506 and the impact on the Huntington Beach Union High School District if these changes are made.

After much Board discussion, it was moved by Ms Castrey, seconded by Mrs. Iverson, to support no change to Bylaw 600.

Motion carried 4-0.
Dr. Simons was absent.

Further discussion took place concerning Rule 506 and Dr. Dishno indicated he would like more information. Mrs. Henry asked to see both the Bylaw and Rule in print.

It was moved by Dr. Dishno, seconded by Ms Castrey, to table this item to the February meeting.

Motion carried 4-0.
Dr. Simons was absent.

BOARD POLICY:
(VII-A)

It was moved by Ms Castrey, seconded by Dr. Dishno, to approve the following Board Policy for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 1330 – Community Relations
Use of School Facilities

Motion carried 4-0.
Dr. Simons was absent.

NEW BUSINESS: (VIII)

It was agreed that Dr. Dishno would attend the TBC meeting this coming Thursday.

Dr. Dishno stated that he was pleased to see the update about the Aeries program and the progress the district has made.

Dr. Dishno stated that last spring we approved a Seal of Biliteracy English Learners which is intended to provide recognition for English-speaking students who are learning a foreign language. He asked that staff check with feeder districts to see if they have an understanding of what the High School District is doing. He also asked if they are running inclusion classes, are they aware that we have this seal and are they interested in sending these kids to a second language master for English speakers as well as English learners?

Ms Castrey wants more language development at the elementary level including Chinese, Japanese, etc.

ANY OTHER PUBLIC
COMMUNICATION TO
THE BOARD: (VIII)

None.

ADJOURNMENT:

The meeting was adjourned at 9:34 p.m.

Clerk

Secretary