

REGULAR BOARD MEETING MINUTES

**COMFORT INDEPENDENT SCHOOLS
MONDAY, AUGUST 10, 2009 – 6:00 P.M.
COMFORT ISD ADMINISTRATION BUILDING
327 HIGH STREET - COMFORT, TEXAS**

The meeting will be held in compliance with Gov. Code, §551.the meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call 830-995-6400.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

Barb Lindner, Board President, called the meeting to order at 6:15 p.m.

Trustees present: Marshall Jennings, Ray Avery, Eric Lantz, Barb Lindner, Tillie Moldenhauer, and Rusty Saur. Brad Spenrath was absent.

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

- 1. Agenda items*
- 2. Non-agenda items*

III. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

- 1) District Information*

IV. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

- 1. Minutes of the July 14, 2008 Regular Meeting.**
- 2. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports.**
- 3. Monthly Investment Report**

4. Building Project Financial Update

Mr. Avery made a motion that the Board accept the consent agenda as presented. Mr. Saur seconded the motion. The motion passed 6-0.

V. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

A. Delinquent Tax Report

Mr. John Banks, tax attorney with Perdue, Brandon, Fielder, Collins & Mott, will review the status of accounts paid, accounts currently subject to payment agreements, non-litigation accounts, tax sale properties, and corresponding charts for the district's delinquent tax accounts.

B. TAKS Scores

Background: The final 2009 TAKS scores. The charts illustrate the progress the district made for the 2008-2009 school year.

C. Federal Funds

Background: Provide a description of the federal funds for the 2009-2010 school year.

VI. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. Items Removed from the Consent Agenda

B. Master Plan Committee Findings and Recommendations for the 14.4 Acres:

Background: The Board appointed several community members to serve on a Master Plan Committee for the 14.4 acres of newly purchased district property. The Master Plan Committee developed a sub-committee to approach the Methodist Church about purchasing a strip of land to join the school properties.

Recommendation: It is the superintendent's recommendation that the Board review the committees finding and provide the superintendent a plan to move forward on the project.

Mrs. Moldenhauer made a motion for the Board to allow Mr. Chapman to move forward and give him the authority to give Gaddis Memorial an offer to purchase the 60 feet of property which will include: fencing, allow an easement access across the 60 feet of property, should the property sell the easement is void and to appoint a master plan committee to include membership from the church. Mr. Jennings seconded the motion. The motion passed 6-0.

C. **Consideration and Possible Action to Accept or Reject Proposal(s) Submitted in Response to Comfort ISD's Request for Proposals for After School Program / Summer Food and Care Program for Children Age 5-10 on Elementary School Campus**

Background: An ad was placed in the newspaper for two consecutive weeks notifying interested organizations to apply for a possible After School Program and Summer Food and Care Program for children 5 to 10 years of age.

Recommendations: It is the recommendation of the superintendent that the Board review the bid(s) and approve an organization to operate an after school program and summer food and care program for Comfort elementary students for the 2009-2010 school year.

Mr. Avery made a motion that the Board approve The Boys & Girls Club to operate an After School Program and Summer Food and Care Program for Comfort elementary students for the 2009-2010 school year to continue all the way through the middle of August 2010. Mr. Saur seconded the motion. The motion passed 6-0.

D. **Appointing a Board Member to the School Health Advisory Council (SB 283)**

Background: Senate Bill 283 requires the Board of Trustees to appoint a member of the school board to the School Health Advisory Council (SHAC) and the appointee will serve as the chair or co-chair.

Recommendation: It is the superintendent's recommendation that the Board appoint a Board member to serve on the SHAC committee.

The Board nominated Mr. Lantz as the member of the school board to serve on the School Health Advisory Council. The nomination passed 5-1. Mr. Lantz was opposed. The Board also requested that they receive copies of the minutes from the SHAC meetings.

E. **Consider/Approve the 2009-2010 Budget**

Background: The administrative staff members have been working since February to prepare a preliminary budget for the 2009-2010 school year. This proposed budget reflects projections of revenue and expenditures based on the values received from the tax appraisal district and the state funding templates provided by TEA.

Recommendation: It is the recommendation of the superintendent that the Board approve the 2009-2010 budget as presented.

Mr. Lantz made a motion that the Board approve the 2009-2010 budget as presented. Mr. Jennings seconded the motion. The motion passed 6-0.

F. **Adopt the 2009-2010 Tax Rate**

Background: The proposed tax rate will not increase for the 2009-2010 proposed budget.

The proposed tax rate is as follows:

- Maintenance & Operation - \$0.989
- Interest & Sinking - \$0.221
- Total - \$1.210

Recommendation: *It is the recommendation of the superintendent that the Board approve the .00¢ Tax Increase as presented.*

Mr. Lantz made a motion for the Board to accept the tax rate as presented. Mrs. Moldenhauer seconded the motion. The motion passed 6-0. Members voting yes were – Mr. Saur, Mrs. Moldenhauer, Mrs. Lindner, Mr. Jennings, Mr. Lantz and Mr. Avery. There were no votes against. Mr. Spenrath was absent at the time of the vote.

G. Consider/Approve Investment Policy CDA (LOCAL)

Background: *The Board reviews the district’s investment policy annually.*

Recommendation: *It is the recommendation of the superintendent that the Board approve the district’s investment policy as presented.*

Mr. Avery made a motion that the Board accepts the district’s investment policy as presented. Mr. Saur seconded the motion. The motion passed 6-0.

H. Consider/Approve Teacher Evaluation Calendar

Background: *The District shall establish a calendar annually for teacher evaluations. The evaluation period for teachers must include all of the days of the teacher’s contract. Observations during the evaluation period must be conducted during the required days of instruction for students during one school year.*

Recommendation: *It is the recommendation of the superintendent that the Board adopt the 2009-2010 PDAS evaluation calendar.*

Mrs. Moldenhauer made a motion that the Board adopt the 2009-2010 PDAS evaluation calendar. Mr. Avery seconded the motion. The motion passed 6-0.

I. Consider/Approve Vendor List for the 2009-2010 School Year

Background: *Each year the Board is required to approve a list of vendors who will provide supplies and services to the district.*

Recommendation: *It is the recommendation of the Superintendent that the Board approve the vendor list as presented.*

Mr. Jennings made a motion that the Board approve the 2009-2010 vendor list as presented. Mr. Saur seconded the motion. The motion passed 5-1. Mrs. Moldenhauer was opposed.

J. Consider/Approve TASB Delegate/Representative from the Comfort ISD Board of Trustees

Background: *The Board needs to select a delegate/representative for the upcoming TASB/TASA Convention in September.*

Recommendation: *It is the superintendent's recommendation that the Board elect a delegate/representative for the TASB/TASA Convention.*

Mr. Lantz made a motion that the Board elect Mr. Avery as CISD's delegate/representative for the TASA/TASB Convention. Mr. Saur seconded the motion. The motion passed 6-0.

K. Resignations/Employment

Keri Leech

Mr. Lantz made a motion that the Board accept the employment of Keri Leech. Mr. Avery seconded the motion. The motion passed 6-0.

VII. ADJOURN

There being no further business this meeting is adjourned at 8:06 pm.

Barb Lindner, President

Marshall Jennings, Secretary