

REGULAR BOARD MEETING MINUTES

COMFORT INDEPENDENT SCHOOLS

MONDAY, AUGUST 13, 2007 – 6:00 P.M.

COMFORT ISD ADMINISTRATION BUILDING

327 HIGH STREET - COMFORT, TEXAS

The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the Americans With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 995-3664.

The subjects to be discussed are listed on the agenda. Items do not have to be taken in the same order as shown on the meeting notice. If, during the course of the meeting, any discussion of any item listed on the Agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, § 551.071 - 551.084 to consult with the Board's attorney, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a Closed Session. At any time, the Board may go into closed meeting to receive legal counsel or advice, which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

I. CALL MEETING TO ORDER

Mrs. Linder called the meeting to order at 6:02 p.m.

Trustees Present: Mr. Jennings, Mr. Avery, Mr. Lantz, Dr. Alldredge and Mrs. Lindner.

Trustees Arriving late: Mrs. Neuenschwander at 6:03p.m. and Mr. Avalos at 6:10 p.m.

II. PUBLIC COMMENT

A. Public Comments

At this time, the Board will listen to comments from the public or staff members. In order to comment, please complete a public comment card and present it to the Board president prior to the beginning of the meeting. (All public comments will be limited to three minutes per issue or agenda item.)

- 1. Agenda items*
- 2. Non-agenda items*

There were no public comments.

III. WRITTEN REPORTS INCLUDED IN BOARD PACKET

A. Superintendent's Report

1) Building Project

Included in the Board packet is a page that shows the construction time line. The main focus at this time is getting the elementary playground moved and fenced in and to have the parking lot at the high school poured so that it will have time to cure before the first home game. There are a couple of problems as well. The storage tank at the middle school and to have the electric up and running before the first day of school.

2) **Upcoming Events**

Opening of school ceremonies on August 21, 2007 at Hermann Sons Hilltop Camp starting at 9:00 a.m. At the conclusion of the ceremonies at 11:30 am the Comfort ISD staff and faculty will attend a luncheon hosted by Gaddis Memorial Church.

September 9, 2007 will be Hispanic Community Meeting. The district is providing a free meal. There will be translators there to help go over policy and procedures. It will also be a time to answer any questions or concerns parents may have.

Mr. Chapman presented two plaques to the Board. One for employee of the year and the other for educator of the year. These two honors will be voted on by peers.

3) **Principal's Reports**

- a) **Comfort High School**
- b) **Comfort Middle School**
- c) **Comfort Elementary**

IV. NON-ACTION ITEMS FOR DISCUSSION AND CONSIDERATION

(No Board action will be taken on these items; however, they may be placed on a future Board agenda for action.)

A. Proposed Budget Information

Background: Last month, the Board received a Proposed Budget for the 2007-2008 school year. Several changes have been made to the prior document. Enclosed is an updated proposed budget.

Mr. Chapman stated that the enclosed proposed budget was for the Boards review. During the August 27, 2007 meeting is when the Board will adopt the actual budget. The actual budget the Board will vote on will only be two pages, the revenues and the expenditures.

B. Board of Trustees Election Resolution

Background: Section 11.0571 requires each school district to call joint elections, either with a municipality locate wholly or partially within the school district's boundaries on the uniform election date used by the municipality for its general elections or with the county(ies) in which the school district is located on the

November uniform election date. The Board has several options available to comply with the new election laws. The Board will take action on this item in the near future.

There are new election laws that require uniform elections with the general elections. The Board can increase the years of service for some of its trustees to make the elections more balanced or it can leave it as is and have a 5 trustees on the ballot one year and 2 trustees on the ballot during the next election. Mr. Chapman recommends that the Board place districts 4,5, & 6 on the 2008 ballot and districts 1,2,3, & 7 on the 2010 ballot. The Board will take action on this item in the near future.

V. CONSENT AGENDA

All items in the consent agenda should be approved as presented unless an item is removed. All items are as recommended by the Superintendent.

A. Minutes of the July 9, 2007 Regular Meeting

B. Local Maintenance and Operations, Interest and Sinking, Workers' Compensation, Student Activity, and Tax Collection Reports,

C. Monthly Investment Report

D. Building Project Financial Update

Mr. Lantz made the motion to approve items A, C & D of the consent agenda and to pull item B from the consent agenda. Mr. Avery seconded the motion. The motion passed 7-0.

VI. ITEMS FOR DISCUSSION AND/OR ACTION

(According to Government Code §551.071-§551-082, the Board of Trustees may convene in a closed session §551.071, Private consultation with the Board's attorney; §551.072, Discussion purchase, exchange, lease, or value of real property; §551.073, Discussing negotiated contracts for prospective gifts or donations; §551.074, Discussing personnel or to hear complaints against personnel; §551.076, Considering the deployment, specific occasions for, or implementation of security, personnel or devices; and §551.082, Considering discipline of a public school child or complaint or charge against personnel.) No action will be taken during a Closed Session.

A. Items Removed from the Consent Agenda

Item B was pulled from the Consent Agenda. Mr. Lantz wanted to discuss pages 61 & 62 of the proposed budget, expenditure budget amendments. Mrs. Hall explained the amendments. Mr. Lantz made the motion to accept item B as presented. Mrs. Neuenschwander seconded the motion. The motion passed 7-0.

B. Kendall County Appraisal District Board of Directors

Background: Dan Heckler's resignation from the Kendall Appraisal District Board of Directors. According to the Texas Property Tax Code, Comfort ISD's taxing unit is entitled to nominate a replacement to fill the remaining term of the vacated position.

Recommendation: The superintendent recommends the Board nominate an individual for the vacated position before August 22, 2007.

Mrs. Lindner stated that she would like the Board to nominate only one person for the vacated position. Mr. Lantz made the motion to nominate Jerri Salensky to represent CISD in the vacated position in the Kendall County Appraisal District Board of Directors. Dr. Alldredge seconded the motion. The motion passed 5-2. Mr. Avery and Mr. Avalos were apposed.

C. Bandera Electric Cooperative Amendment

Background: Bandera Electric Coop. submitted two quotes for electric services at the middle school. One quote was (6,800.91) the relocation of existing electrical facilities near the proposed gym at the Middle School. The second quote (\$12,332.20) was for the proposed electrical extension required to serve the new gym at the Middle School. Currently, Satterfield and Pontikes will use contingency money to pay for the \$6,800.91 electrical service.

Recommendation: The superintendent recommends the Board authorize the superintendent to investigate Bandera Electric's quote and to handle the expenses.

Mr. Lantz made the motion to authorize Mr. Chapman to approve any unforeseen problems on the construction projects not to exceed \$15,000.00. Then amended the motion to state not to exceed \$20,000.00. Mr. Jennings seconded the motion. The motion passed 7-0.

D. Construction Project Proposal Request

Background: The district requested pricing on two additional projects at the high school. Both projects are not part of the 2006 bond election project.

- (1) Additional concrete paving in front of the existing field house and new field house along with the drive leading toward the football field (ambulance parking). The cost of this project is \$24,595.00.

Mr. Lantz made the motion to add additional concrete paving in front of the existing field house and new field house along with the drive leading toward the football field. Mr. Jennings seconded the motion. The motion passed 7-0.

- (2) *Additional concrete paving for the parking and drive for the existing tennis courts. This project will allow students, coaches, and visitors the opportunity to park at the tennis courts. The cost of this project is \$34,546.00.*

Mr. Lantz made the motion to hold off on additional concrete paving for the parking and drive for the existing tennis courts. Dr. Alldredge seconded the motion. The motion passed 6-1. Mrs. Neuenschwander was apposed.

Recommendation: *The superintendent recommends the Board use construction fund balance money to pay for the two additional projects. The total cost of both projects is \$59,141.00.*

E. Raba Kistner Storage

Background: *A storage container was located underground at the middle school campus. Raba Kistner conducted several tests to determine what type of liquid material was stored inside. Unfortunately, the container is storing oil. The district received a quote of \$5,600.00 to remove the container.*

Recommendation: *The superintendent recommends the Board advise the superintendent to have the material removed from the container and the container be filled with concrete and left in place. The superintendent recommends the Board authorize the superintendent to handle to situation in the best interest of the district.*

Dr. Alldredge made the motion that the Board authorizes the superintendent to handle the situation in the best interest of the district. Mr. Avalos seconded the motion. The motion passed 7-0.

F. Fuel Bids

Background: *When the district purchases fuel valued at \$10,000 or more in the aggregate, for a 12-month period, the District must either purchase those items in accordance with Education Code 44.031 (a) and (b) described above or follow the vendor list procedures.*

Recommendation: *It is the superintendent's recommendation that the Board select Pico Petroleum as Comfort Independent School Districts fuel provider for the 2007-2008 school year.*

Mr. Avery made the motion that the Board selects Pico Petroleum as Comfort Independent School Districts fuel provider for the 2007-2008 school year. Mrs. Neuenschwander seconded the motion. The motion passed 7-0.

G. Religious Viewpoints Anti-discrimination Act

Background: *The 80th Texas Legislature passed a new law regarding student religious expression. House Bill 3678 requires the Board of trustees to adopt a local policy addressing student expression of religious viewpoints before the start of the 2007-2008 school year.*

Recommendation: *It is the recommendation of the superintendent that the Board review and adopt the policy for Student Expression, recommended by Walsh, Anderson and Associates Attorney at Law.*

Mrs. Lindner made the motion to give the superintendent authorization to make the corrections/decisions in bold print of the FNA on pg. 128. Mr. Lantz seconded the motion. The motion passed 7-0.

H. Consider Changing Wording in Local Leave Policy

Background: *During the July Board meeting, it was asked that the Local Leave Policy be placed on the August Board Agenda.*

Recommendation: *The superintendent does not have a recommendation.*

Mrs. Lindner made the motion to leave the local leave policy as it is for now and readdress it in the spring. Mrs. Neuenschwander seconded the motion. The motion passed 7-0.

I. Student Code of Conduct

Background: *Every year the Board reviews and approves the student code of conduct.*

Recommendation: *It is the superintendent's recommendation that the Board approve the student code of conduct as presented.*

Mr. Jennings made the motion to approve the student code of conduct as presented. Mr. Lantz seconded the motion. The motion passed 7-0.

J. Discussion Regarding Teacher Housing

Background: *John Chapman has bought a house in the district. He will no longer be living in the teacherage in September.*

Recommendation: *It is the superintendent's recommendation that the Board appoint the superintendent as property manager of the district house.*

Mr. Avery made the motion to appoint the superintendent as property manager of the house owned by the district. Mr. Avalos seconded the motion. The motion passed 7-0.

K. Employment and Resignations

Background: We have received resignations from

CMS	Rebecca Bass – Art Teacher
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The administration recommends the following individuals to fill the current vacancies within the district:

CES	Megan Coldwell – 2 nd Grade
	Pam Boyer – 5 th Grade
	Lindsey Wood – PreK
CMS	Lisa Tomlinson – Wilson Reading
CHS	Kristen Hector – CHS Secretary
	Robert McConnell – Asst. Principal
	Lendal Havron – Speech/Journalism

Recommendation: It is the superintendent’s recommendation that the Board accept the superintendent’s recommendation to hire teachers and acknowledge acceptance of resignations as presented.

Mr. Avery made the motion to accept the superintendent’s recommendations to hire teachers and acknowledge acceptance of resignations as presented. Mrs. Neuenschwander seconded the motion. The motion passed 7-0.

VII. ADJOURN

There being no further business the meeting was adjourned at 8:04 p.m.

Barb Lindner
Board President

Marshall Jennings
Board Secretary