

**OPEN REGULAR SESSION**

**TIME: 4:00 p.m.**

**Location: J.M. Tawes Career & Technology Center**

**PRESENT:** Board Members: Chairman Warner Sumpter, Vice Chairman Dan Kuebler, Ms. Penny Nicholson and Ms. Margo Green-Gale; Superintendent, Dr. John B. Gaddis; Board Attorney Mr. Fulton Jeffers; Assistant Superintendent of Administration, Ms. Nancy Smoker, Assistant Superintendent of Curriculum & Instruction, Mr. Tom Davis, and Ms. Melissa Tilghman, Recording Secretary. Board Member, Mr. Robert Wells was excused from the meeting.

**ADOPTION OF AGENDA**

On the motion of Vice Chairman Kuebler and a second by Board Member Nicholson, the Board unanimously voted to approve the adoption of the agenda as presented.

**CLOSED MEETING:**

4:08 p.m. – Pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305 (b), On the motion of Board Member Green-Gale and a second by Vice Chairman Kuebler, the Board unanimously voted to enter into a Closed Session at 4:08 p.m. for the following reasons:

- To Review and Approve the Closed Minutes of May 19, 2015
- To Perform Administrative Functions - Section 3-103
- To Discuss Personnel Matters - Section 3-305(b)(1)
- To Consult with counsel to obtain legal advice - Section - 3-305(b)(7)

The Board reconvened in an Open Regular Session at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATION**

None

## **Student/Staff/Citizens Recognitions**

### **United Way Recognitions**

Somerset County Public Schools' staff were recognized for their participation in raising and contributing funds to United Way. Ms. Kacey Decker, United Way Coordinator, presented schools with framed certificates as an appreciation for their contributions. She reported that Somerset County Public Schools raised \$14,300, which is a 41.2% increase from last year. An extra recognition was extended to Princess Anne Elementary School's students and staff, Ms. Cortney Monar, PAES principal and current United Way Board member, Mr. Leo Lawson, Public Relations Supervisor, and Dr. Gaddis. Mr. Lawson was honored as the 2013-2014 United Way Coordinator of the Year.

Ms. Decker reported that United Way's goal was to raise \$1.6 million dollars, and with help from SCPS staff and students, the organization raised over \$1.7 million dollars.

### **Crisfield Academy & High School Diploma Presentation**

Dr. Gaddis presented Crisfield Academy & High School student, Mr. Williams with his diploma. Mr. Williams is a graduate from the "Class of 2015". He was accompanied by his family.

### **Student Board Members' Recognition**

Crisfield and Washington Academy and High School student representatives were recognized for their outstanding service as Student Board Representatives for the 2014-2015 school year.

### **Parent Involvement Matters Recognition**

Maryland is the first and only State in the nation that has a state and local recognition process that recognizes parents and those with legal guardianship of a student whose contributions positively impact public schools. The Maryland Parent Involvement Matters Award (PIMA) program was created to encourage parents to get involved in public school education.

There were two nominees, Mr. Charles Hutt, Sr. (PAES) and Ms. Tara Evanusa (GES). Ms. Evanusa was selected by the State as Somerset County Public Schools 2014-2015 PIMA winner of the year.

Dr. Gaddis and Chairman Sumpter presented both parents with an appreciation award and thanked them for their dedication and commitment to the students of Somerset County Public Schools.

### **Retiree Recognition**

Dr. Gaddis and the Board presented a plaque to Ms. Nancy Smoker, Assistant Superintendent of Administration for her service to Somerset County Public Schools. Ms. Smoker will be retiring as of June 30, 2015. Dr. Gaddis congratulated Ms. Smoker on her retirement and extended the Board's appreciation for her extensive expertise, continued contributions and untiring work for the betterment of the SCPS system.

### **Students' Activities Reports**

Washington Academy & High School Student Board Representative, Mr. Benton, presented his final school activities report.

### **Open Work Session Meeting**

On the motion of Vice Chairman Kuebler, and a second by Board Member Green-Gale, the Board unanimously voted to approve the May 5, 2015 Open Work Session Minutes.

### **Open Regular Session Minutes**

On the motion of Board Member Nicholson and a second by Board Member Green-Gale, the Board voted unanimously to approve the May 19, 2015 Open Regular Board meeting minutes as amended.

### **Announcement of Closed Meeting:**

Chairman Sumpter announced that the Somerset County Board of Education met in a Closed Session on June 16, 2015 pursuant to the General Provisions Act Section 3-305 (b) and Section 3-103 for the following reasons:

- To review and table the minutes of the May 19, 2015 closed session meeting
- To perform administrative functions - Section 3-103
- To discuss personnel matters - Section 3-305(b)(1)
- To consult with counsel to obtain legal advice Section - 3-305(b)(7)

**OLD BUSINESS**

**Somerset County Public Schools’ FY2016 Budget**

Dr. Gaddis presented the FY2016 Budget. Board Members expressed their concern in regards to the removal of summer school programs from the budget, but agreed that summer remediation is important and should be included in the budget for next year.

On the motion of Board Member Green-Gale and a second by Board Member Nicholson, the Board voted unanimously to approve SCPS FY2016 Annual Budget.

**2015-2016 Board Meeting Schedule**

On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale, the Board unanimously voted to approve the Second and Final Reader of the 2015-2016 School Board Meeting Schedule.

2015-2016 Board Meeting Schedule	
July 21, 2015	January 19, 2016
August 18, 2015	February 16, 2016
September 15, 2015	March 15, 2016
October 20, 2015	April 19, 2016
November 17, 2015	May 17, 2016
December 15, 2015	June 21, 2016

**NEW BUSINESS**

**ADMINISTRATIVE FUNCTIONS**

**Curriculum & Instruction**

**Special Education Staffing Plan**

Dr. Lynnette Johnson, Supervisor of Special Education, presented the Special Education Staffing Plan for the Board’s approval.

On the motion of Board Member Green-Gale and a second by Board Member Nicholson, the Board voted to approve the First and Final Reader of the Special Education Staffing Plan.

Voting for the Motion were Chairman Sumpter, Board Member Green-Gale, and Board Member Nicholson

Opposed: Vice Chairman Kuebler

Result: The motion carried 3:1.

### **Special Education Program Update**

Dr. Johnson provided the Board with an update on the Special Education Program. She presented a report on the number of students with an Individual Educational Plan (IEP) verses the number of students with a 504 plan.

An IEP is a plan or program developed to ensure that a child who has a disability identified under the law and is attending an elementary or secondary educational institution receives specialized instruction and related services. A 504 Plan is a plan developed to ensure that a child who has a disability identified under the law and is attending an elementary or secondary educational institution receives accommodations and has access to a learning environment that will ensure their success.

Dr. Johnson reported that the following measures are being taken to make sure Special Education students are successful:

- A Partnership with Kennedy Krieger to provide training/coaching in evidence-based strategies in pre-school and early elementary classrooms (K-2).
- Applied Behavior Analysis training for all self-contained teaching staff.
- Training for teachers on using “I’m Determined” curriculum.
- WES, GES and DIS are providing support services outside the general education classroom.
- Teachers have been trained in Youth Mental Health First Aid.
- Two staff are certified to be TACT-II trainers (Crisis teams, Self-contained classroom teachers, Alternative Elementary Classroom Staff, and ISS staff have been trained).
- Advocated for an increase in the number of Speech Language Pathologists and Occupational Therapists.
- SCPS attorney provided training on Special Education law.

Vice Chairman Kuebler requested that the Special Education data from the presentation be included in the Special Education Staffing Plan.

## **Capitol Improvements**

Ms. Daniele Haley, Supervisor of Facilities and Planning provided the Board with an update on current Facilities Projects. She reported the following:

- New roof and skylight replacement at Princess Anne Elementary School begins June 29, 2015, pending local and State Board approval.
- Greenwood Elementary School's HVAC Project is going well and minor roofing, ceilings, lighting, other miscellaneous architectural upgrades are being completed.
- Pending State approval of bidding documents, the remaining funds from the 2011 renovation of Washington Academy & High School will be used to replace sidewalks, add ADA parking, new fencing, pathway lighting and new entry gates at WAHS.
- Crisfield Academy & High School will use local funding to upgrade the irrigation system and seeding of the athletic fields beginning July 22, 2015.
- Funding from Sandy Relief Recovery will be used to fund the design phase of the renovation of Crisfield Academy & High School/Head Start Program.
- SCPS is waiting on the Commissioners approval of local planning funding for design of a new JM Tawes Career & Technology Center. A design team will be meeting with staff and community to get input. Ms. Haley stated that Public School Construction agrees that the J.M. Tawes Career and Technology Center needs to be replaced.
- Four portable classrooms at WHS will be relocated and divided between GES and PAES.
- PAES carpet will be replaced in the media and front office areas and vinyl tile will be placed throughout the remainder of the building.
- Employee ID Card Readers are being installed in all schools.
- Deal Island is being partially painted and other minor improvements are being made.

## **2015-2016 Educational Facilities Master Plan**

On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale, the Board unanimously voted to approve the Education Facilities Master Plan.

### **Princess Anne Elementary School's Roofing Contract**

On the motion of Vice Chairman Kuebler and a second by Board Member Nicholson, the Board unanimously approved awarding the PAES roofing contract to Inronshore Contracting, LLC, which will include the replacement of existing skylights.

### **Portable Classroom Relocation Contract**

On the motion of Vice Chairman Kuebler and a second by Board Member Nicholson the Board voted unanimously to approve awarding the Bid Pack "A" Relocation, Set-up and Site Work contract to K.B. Coldiron, Inc in the amount of \$85,235.00.

On the motion of Vice Chairman Kuebler and a second by Board Member Nicholson, the Board unanimously voted to approve awarding the Bid Pack "B" Electrical contract to Carter Electric Service, Inc. in the amount of \$33,435.00.

On the motion of Vice Chairman Kuebler and a second by Board member Green-Gale, the Board unanimously voted to approve awarding the Bid Pack "C" Communications to Ark Systems, Inc. in the amount of \$24, 085.00.

### **Crisfield Academy & High School Field Project Contract**

On the motion of Vice Chairman Kuebler and a second by Board Member Nicholson, the Board unanimously voted to approve awarding the CAHS Athletic Field project to Reynold's Excavating, Inc. which includes re-paving and re-locating the long jump track and pit in the amount of \$147,400.00.

### **Purchase of Vehicle**

On the motion of Vice Chairman Kuebler and a second by Board Member Nicholson, the Board unanimously voted to approve awarding the bid to purchase a used 2015 Chevy Tahoe with mileage not to exceed 25,000 miles to Tawes Brothers, Inc. in the amount of \$44,950.00.

### **Monthly Budget Reports**

## **Approval of \$3,600,797 Expenditures Report through May 31, 2015**

On the motion of Vice Chairman Kuebler and a second by Board Member Nicholson, the Board unanimously voted to approve Ms. Smoker's expenditures report for the Month of May 2015.

### **Food Service Report**

Ms. Linda Johnson, Chief Finance Officer, presented the Food Serve Report to the Board. She reported that SCPS will have served over 90,000 more meals this school year versus last year. Ms. Johnson reported that the net loss for food service to date is approximately \$46,300.00.

### **HUMAN RESOURCES**

Ms. Whitelock, Supervisor of Human Resources shared the personnel report with the Board.

On the motion of Vice Chairman Kuebler and a second by Board Member Nicholson, the Board voted unanimously to approve the Certificated staffing report.

### **Professional Separations (Certificated)**

Carter G. Woodson Elementary School ➤ Shaina Soderstrom – 1 <sup>st</sup> Grade Teacher
Crisfield Academy & High School ➤ James Conrow – Principal
Washington Academy & High Schools ➤ Cindy Farmer – English Teacher ➤ Jason Klinger – Science Teacher ➤ Sonja Warner – Math Teacher

### **Professional New Hires (Certificated)**

Blair Catlin Brown – Behavior Specialist (Secondary)
Amy Schneider – Behavior Specialist (Elementary)



**Professional New Hires (Certificated) continued**

Carter G. Woodson Elementary School
➤ McKenna Mason – 4 <sup>th</sup> Grade Science/Math Teacher
➤ Jennifer Nicolas – Science Teacher
Greenwood Elementary School
➤ Samantha Curry – 5 <sup>th</sup> Grade Reading Teacher
J.M. Tawes Career & Technology Center
➤ Keith O’Neal - Principal
Princess Anne Elementary School
➤ Taylar LeCates – 2 <sup>nd</sup> Grade Reading Teacher
➤ Cara Kurtz – Early Childhood Special Education Comp Teacher
Somerset Intermediate School
➤ Rashad Crawford – PE Teacher
➤ Jessica Lysholm – 6 <sup>th</sup> Grade Math Teacher
Washington Academy & High School
➤ Shelton Handy – Math Teacher
➤ Kerrie Kengor – 8 <sup>th</sup> Grade Language Arts Teacher
➤ Amanda Richards – 8 <sup>th</sup> Grade Language Arts Teacher
➤ Rachel Thornton – Science Teacher

**Professional Transfers**

Karen Dryden	From SIS Special Education Teacher	To WAHS .5 Special Education Resource Teacher
Jennifer McDorman	From WES Computer Lab Teacher	To SIS 7 <sup>th</sup> Grade Science Teacher
Kristen Thomas	From PAES Comp Special Education Teacher	To SIS Special Education Resource Teacher

**SUPERINTENDENT AND BOARD MEMBERS’ COMMENTS**

- Board Member Green-Gale stated that this was a very productive meeting and thanked the staff for the thorough reports and hard work.
- Vice Chairman Kuebler thanked Ms. Smoker and gave her a standing ovation for her commitment to the school system
- Board Member Nicholson thanked the staff for their reports and encouraged them to have a relaxed and joyful summer.

- Dr. Gaddis stated that this has been a long and positive school year. He stated that the system is moving forward, thanked the staff for their support and stated that he was enthused about being part of “Team Somerset”. Dr. Gaddis announced that the July Board meeting would be a business meeting and that there would not be any reports or recognitions during the meeting.
- Board Attorney Jeffers wished Ms. Smoker a prosperous retirement.
- Chairman Sumpter stated that staff, parents and community members must stay involved in education and thanked Dr. Gaddis for the development of a supporting and dedicated staffing team.

### **ANNOUNCEMENT**

The Board will convene in an Open Regular Meeting on Tuesday, July 21, 2015 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 3-305(b) of the General Provisions of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools’ website.

### **ADJOURNMENT**

On the motion of Board Member Green-Gale and a second by Board Member Nicholson, the Board unanimously voted to adjourn the meeting at 8:38 p.m.

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Dr. John B. Gaddis, Superintendent  
Recorded and Prepared by: Melissa Tilghman, Recording Secretary