



**JEFFERSON DAVIS PARISH SCHOOL BOARD
AGENDA
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834
JULY 16, 2015, 6:00 P.M.**

I. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE.

II. ROLL CALL FOR DETERMINATION OF A QUORUM.

Arcen	Bord	Bouley	Brucha	Buller	Capde	Dees	Dobson	Doise	Juneau	Menard	Segura	Troutman
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III. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON JUNE 18, 2015.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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IV. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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V. HOLLY BOFFY - BESSE Board Member- Review process for Math and ELA standards.

VI. BOARD COMMITTEE REPORTS:

****** ADDENDUM**

A. FINANCE COMMITTEE - REQUESTS FROM THE FINANCE COMMITTEE, JASON BOULEY, CHAIRMAN, THAT THE SCHOOL BOARD:

1. Approve the contract of The Therapy Center Sports Medicine for continued services at a cost of \$21,012.00 for the 2015-2016 school year, to be paid from the General Fund. This is a 2% increase added over last year, per 2014-15 agreement).

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2. Grant permission to Welsh High to purchase gravel for the parking areas at Welsh High (fill in front of the school and gravel a circle drive in the practice field north of the school) at an estimated cost of \$5,660.00 (7 loads of gravel @\$750.00 per load/\$400.00 tractor rental for one day). To be paid from CSD #1.

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3. Grant permission to Welsh Elementary to accept the following donations to be used to furnish the current uniform closet with uniform shirts, pants, jackets, socks, etc. for students in need:
 - a. First Presbyterian Church and St. Joseph's Church \$1,440.00.
 - b. Mr. A.L. Guidry - \$30.00
 - c. Mr. Joe N. Cahee and Mrs. Tonga Jones-Cahee \$20.00
 - d. Mr. and Mrs. William D. McBride - \$10.00

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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4. At the June School Board Meeting Jennings High was granted permission to purchase on State Contract a new Dell server at a cost of \$7,342.71, to be paid from Maintenance #2 2015-2016 funds. Need to amend to show funding source as SRCL Grant funds will cover this expense.

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5. Accept the best quotes received for band instrument repairs. Payment is to be made from each school's maintenance account.

- 1) Lake Arthur High - Swicegood Music, Lake Charles, LA to repair band instruments at a cost of \$4,782.30 to be paid by Maintenance #1. Other quotes received from DeRidder Band Room, Inc. \$5,575.00 and Tatum Music Company \$6,060.00.
- 2) Jennings High - Swicegood Music, Lake Charles, LA to repair band instruments at a cost of \$5,564.80 to be paid by Ward 2 Maintenance. Other quotes received from DeRidder Band Room, Inc. \$6,200.00 and Tatum Music Company \$6,740.00.
- 3) Jennings Elementary - Swicegood Music, Lake Charles, LA to repair band instruments at a cost of \$749.00 to be paid by Ward 2 Maintenance. Other quotes received from DeRidder Band Room, Inc. \$825.00 and Tatum Music Company \$880.00.

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6. Grant permission to pay the Louisiana School Boards Association annual dues in the amount of \$9,305.00. (General Fund) (This is a decrease of \$8.00 from the previous year).

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7. Grant permission to Lake Arthur High to accept a bid from Kodiak Sports, LLC, Plano, TX to replace the flooring in the weight room at a cost of \$13,788.10, to be paid from Maintenance #1.

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8. Grant permission to Jennings Elementary to repair/replace sidewalks and add a 30 x 50 concrete slab leading off the existing sidewalk on the playground leading north at a cost of \$11,832.39. To be paid from Ward 2 Contingency.

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9. Grant permission to Lake Arthur High School to accept a donation from The Bank in the amount of \$23,000.00 for the purchase of a new football scoreboard. The scoreboard will be purchased and installed by Gebko at a total cost of \$30,127.00. The remaining balance of \$7,127.00 will be paid by Maintenance #1.

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10. Grant permission for the Superintendent and the CSD # 1 board members to accept the best bid for the sale of a moveable surplus structure at Welsh Elementary from sealed bids to be opened on Wednesday, July 29, 2015.

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11. Grant permission for the Warehouse/Tech Center to purchase on State Contract a Bad Boy - Outlaw Extreme 61" cut mower with 30 HP Kawasaki Engine at a cost of \$7,259.00 from Kenjabruch Ag in Elton. Other quotes received from Henderson Implement (\$8,503.00) and Hornsby Lawn (\$9,316.00). To be paid from General Fund.

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B. Insurance - Phillip Arceneaux, Chairman

C. Building & Grounds - James Segura, Chairman

D. POLICY COMMITTEE - REQUESTS FROM THE POLICY COMMITTEE, ROBERT MENARD, CHAIRMAN, THAT THE SCHOOL BOARD:

INFORMATION & SUPPORTING DOCUMENTS provided by Forethought Consulting, Inc. and Mrs. Miller.

1. Adopt the following revised policy:

- a. **STUDENT RECORDS: File: JR** (Revised, July 2015: Effective upon approval).

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E. Transportation- Greg Bordelon, Chairman

F. 16th Section-Charles Bruchhaus, Chairman

G. Ward II (Ad Hoc) - Phillip Arceneaux, Chairman

H. Legislative Liaison - Jason Bouley, Chairman

I. Food Service Committee - Greg Bordelon, Chairman

VII. SALES TAX REPORT - Amber Hymel, Tax Collector/Auditor.

VIII. NEW BUSINESS:

1. Adopt the 2015-2016 Parish Schools' Handbooks.

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2. Approve the following areas of critical shortage for the 2015-2016 school session: Administration, TAT, OFAT, Special Education, 7-12 Mathematics, 7-12 Science, 7-12 Spanish, Speech Therapist/Pathologist, Music teachers, Bus Drivers and "retired" teachers/members serving as tutors, substitutes, and interventionists, and sabbatical substitutes. These critical shortage areas will be referenced for purposes of tuition reimbursement and retire-rehire recommendations.

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3. Accept the 2014-2015 Louisiana Compliance Questionnaire for Audits of Governmental Agencies at the request of Mike Gillespie, external auditor of the School Board and recommended by the Director of Finance.

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4. Grant permission to Bill Hebert, Director of Finance to attend the Association of School Business Officials national conference from October 22- 26, 2015 in Grapevine, TX. All expenses to be paid by the Board.

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5. Declare the following buses as surplus and send to the next available auction:
 1. 1991 International, bearing VIN 1HVBAZRM5MH352170;
 2. 1993 International, bearing VIN 1HVBAZRM8PH506115.

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6. Authorize EF Foundation of Foreign Study as an acceptable foreign student placement service for the 2015-2016 school year.

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*****AMENDMENT**

6. Authorize EF Foundation of Foreign Study and ICESUSA as acceptable foreign student placement services for the 2015-2016 school year.

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***** AMENDMENT TO NEW BUSINESS**

1. Approve out-of-state travel request for Robert Menard, to travel to Biloxi, MS to attend the Southern Region Leadership Conference from July 19 to July 21, 2015. All expenses to be paid according to board policy.

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2. Approve the purchase of the necessary number of ASUS Transformer tablets at \$499 per unit to be paid for by either General Fund or Maintenance funds to be used as sign-in kiosks for the Veritime employee tracking system at each site location.

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IX. INFORMATION

1. The JDP Science Departments are conducting a raffle to generate funds for their individual classrooms or for conference opportunities. Tickets are on sale for \$1.00 until November 1st. The drawing is for a NCAA/BCS National Championship LSU flag with original autographs.
2. Condolences are extended to the families of:
 - a. Inez Levergne, , Cafeteria Tech, who retired in 1981, with 15 years of service.
 - b. Valerie Conner, Teacher, who retired in 1986, with 20 hears of service.

***** AMENDMENT TO INFORMATION**

1. Condolences are extended to the family of Tom Precht - who for many years served as the voice of Jennings Bulldogs. He was a strong supporter of Jennings Athletics for many years and co-founder of the Jennings Alumni Tournament.

X. ADDENDUM A

****** A. PERSONNEL CHANGES.**

The following personnel changes are an Informational Item:

A. Personnel appointments as determined by the Superintendent:

1. Name _____, Lake Arthur High Assistant Principal, effective July 27, 2015, re: Amanda Fontenot promotion.
2. Name _____, James Ward Elementary Secretary, effective July 28, 2015, re: Christian LeGros promotion.
3. Name _____, Jennings Schools Bus Driver, effective 08/12/15, re: _____.

B Personnel changes:

APPOINTMENTS

1. Tamela Lee, Elton High Teacher, effective 08/10/15, re: Melissa Kelley transfer.
2. Zachary LeJeune, Jennings High Teacher, effective 08/10/15, re: Bernadette Fruge resignation.
3. Duane Clemmons, Lacassine High Teacher/Coach, effective 08/10/15, re: Jimmy Witherwax resignation.

TRANSFERS

1. Jennifer Young, James Ward Elementary Teacher to Hathaway High Teacher, effective 08/10/15, re: Jodi Deshotel transfer.
2. Erica Arabie, Welsh-Roanoke Jr. High Special Ed Teacher to West End Instructional Teacher, effective 08/10/15, re: Aaron Brown promotion.
3. Evelyn Broussard, Jennings High French Teacher to West End Instructional Teacher, effective 08/10/15, re: Gwen Landry retirement.
4. Ronald McZeal, Jennings High Special Ed Teacher to West End Instructional Transition Teacher, effective 08/10/15, re: Margaret Langley death.
5. Ann Nunez, Lacassine High Kindergarten Teacher to Lacassine High Pre-K Teacher, effective 08/10/15, re: Ramona Fruge retirement.

EXTENDED MEDICAL LEAVE

1. Jeanne Davis, Jennings Elementary Paraprofessional, 12/5/14 to 08/12/15.
2. Jennifer Thompson, Fenton Elementary Teacher, 04/22/15 to 04/24/15.
3. Stephanie Reed, Jennings Elementary Counselor, 07/21/15 to 10/21/15.

LEAVE WITHOUT PAY

NONE

MATERNITY LEAVE

NONE

EXTENDED MEDICAL MATERNITY

NONE

SABBATICAL LEAVE

NONE

RESIGNATIONS

1. Julie Buller, Jennings High Teacher, effective 05/22/15.

2. Bernadette Fruge, Jennings High Teacher, effective 06/19/15.
3. Jimmy Witherwax Lacassine High Teacher, effective 06/24/15.

RETIREMENTS

1. Evelyn Broussard, Child Nutrition Secretary, Child Nutrition Warehouse, effective 12/31/15, with 31 years of service.
2. Ramona Fruge, Lacassine High Teacher, effective 05/23/15, with 28 years of service.
3. Eric B. Buller, Electrician, Warehouse/Tech Center, effective 08/19/15, with 28 years of service.
4. Lee Ester Gobert, Elton High Cafeteria Manager, effective 09/26/15, with 31 years of service.
5. Loreen Duplechin, Jennings Elementary Teacher, effective 05/23/15, with 22.6 years of service.
6. Karen McMillin, Tech Center/Warehouse Secretary, effective 07/15/15, with 6.5 years of service.

XI. JEFFERSON DAVIS PARISH EDUCATIONAL UPDATE BY CURRICULUM SUPERVISOR

XII. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

XIII. EXECUTIVE SESSION

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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IV. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON JULY 15, 2015 BY 4:00 P.M.
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