

Pre-Conference Questions

Teacher _____

Date of pre-conference _____

Class or grade level _____

Date of observation _____ Time _____

1. What are the objectives for the lesson that I will be observing?
2. Show me how the objectives are aligned to the curriculum (or standard course of study).
3. Show me a pacing guide and indicate where this lesson fits into the pacing guide.
4. Show me how these objectives relate to previous learning.
5. Show me how you establish a baseline for learning for this class.
6. Show me how you assess student achievement of the objectives---both formally and informally.
7. Show me how you differentiate instruction for low-achieving students? High-achieving students?
8. How do you involve the student's parents in their child's learning?
9. Are you planning to use technology to deliver instruction? If not, do you have other lessons that use technology to deliver instruction?
10. Are there any special problems, which are out of your control (with students, classroom facilities) that you would like me to be aware of?
11. Is there anything I need to know about the lesson before I observe?
12. Did you use any additional resources outside the textbook to prepare this lesson?