

Valdosta City Schools Test Security Plan

Valdosta City Schools understands the importance of having a high quality student testing program. This program includes all state mandated tests as well as local assessments. All assessments are administered in accordance with the requirements of the Georgia Department of Education with a high level of security to ensure an appropriate testing environment, and to maintain the integrity and validity of the data provided by the assessment.

Each fall a mandatory assessment training is held for all school test coordinators. The System Test Coordinator provides training to the School Test Coordinators who, in turn, provide training to the test examiners and proctors. A train-the-trainer model is used for disseminating information in regard to all student assessments. Extra attention is paid to issues related to test security and integrity that pertains to all assessments administered by the system.

Any action that compromises test security or leads to the invalidation of a student's or a group of students' test scores will be viewed by VCS and the GaDOE as inappropriate. Failure to safeguard test materials or to comply with test administration procedures could adversely affect an individual's certification status. All testing procedures are designed to be consistent with guidance provided in the Georgia Department of Education *Student Assessment Handbook* and in strict adherence to the *Code of Ethics for Educators* established by the Professional Standards Commission.